

# Town of Chenango Work Session Agenda

Wednesday – December 11, 2019

## PRESENTATIONS

- None

## DEPARTMENT HEAD REPORTS

- Engineering – Alex Urda
- Public Works – Don Benjamin
- Building Ordinance – John Freer
- Highway – Mike Kwartler

## ACTIONS TO TAKE

- Motion to Approve Minutes of November 18, 2019 Budget Vote
- Motion to Approve Abstract #26
- Motion to Convene the Ethics Board
- Motion to Approve Funding of Capital & Equipment Reserves for 2019
- Resolution of Appreciation for Michael F. Van Doorn
- Resolution Appointing James A. Brewster to Zoning Board of Appeals Member
- Resolution Reappointing Jamie Szenher as Planning Board Member
- Resolution Authorizing Execution of Contracts for Employee Medical & Dental Insurance
- Resolution Authorizing the Purchase of a Ventrac 5450B for the Parks Department
- Resolution Approving Water and Sewer Adjustments

## COMMITTEE REPORTS

- Terry Kellogg
  - Highway/Drainage
  - Safety
  - Zoning Board of Appeals (Alt)
- Jim DiMascio
  - Public Works/Buildings & Grounds/Cemeteries
  - Business Development
- Gene Hulbert, Jr.
  - Insurance (Auto/Liability/Property)
  - Special Events
  - Communications/Website/Technology/Security
- Frank Carl
  - Ordinance
  - Zoning Board of Appeals Liaison
  - Comprehensive Plan
  - Planning Board (Alt)
- Jo Anne Klenovic
  - Business Development
  - Communications/Website/Technology/Security
  - Health Insurance
  - Planning Board Liaison

## **NEW BUSINESS**

- Insurance Guidance for \$1M WQIP Grant (WWTP) – Gene

## **OLD BUSINESS**

Updates or Final Details of Previously Discussed Topics in Preparation for January 2020:

- Review Dog Control Officer MOU for Approval on 12/18 – Keegan
- Resolution Waiving Marriage License Fee for Active Duty Military for Approval on 1/6/20 (Attached)
- Public Speaking Policy for Meetings (Attached)
- 2020 Committee Assignments (Attached)
- Music in the Parks Procedure (Attached)
- Air Temp Contract for Approval on 1/6/20 (Attached)

Old Business Continued – Annual Policy Review (Backup Previously Sent):

- Approving Engineering Contract
- Updated Procurement Policy
- Attendance at Association of Towns (Jo Anne, Alex, Mike Fedish)
- Appointing Deputy Supervisor
- Expenditures by Highway Superintendent
- Highway Law 284
- Attendance at Training Sessions
- Highway Superintendent to Purchase Equipment
- Work Rules

The following items will be discussed at future Work Sessions:

- List of 2020 Local Law & Zoning Changes for Board Review (1/15)
- Website Presentations (1/15) – Jo Anne

## **OPEN FORUM**

Members of the audience are welcome to address the Board on matters of the Town of Chenango for a period of up to five (5) minutes. If a group from the community wishes to present a topic, please select a spokesperson for the group.

## **REMINDERS**

- Children's Holiday Party – Friday, December 13<sup>th</sup> Beginning with Tree Lighting at 6:00 PM
- Wreaths Across America – Saturday, December 14<sup>th</sup> Promptly at Noon (Coffee and Cookies Before and After)
- Town Offices Closed Tuesday & Wednesday, December 24<sup>th</sup> & 25<sup>th</sup>