



**Town of Chenango**  
**Work Session Agenda**  
Wednesday, September 7, 2022 - 5:00 PM  
Town Hall - Community Room

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	Page
<b>5:00pm PLEDGE OF ALLEGIANCE</b>	
<b>5:00pm ROLL CALL</b>	
<b>5:00pm OPEN FORUM</b>	
Guests shall speak in an orderly fashion and are limited to remarks of five (5) times minutes or less. The speaker shall deliver their comments or concerns in a civil tone and without the use of profanity, personal attacks, or other disruptive behavior which may result in the offender's removal from the meeting. The speaker shall not be interrupted except in a matter of urgency.	
<b>5:15pm PUBLIC HEARINGS</b>	
Proposed Local Law 6-2022 titled "Amending the Zoning Ordinance of the Town of Chenango"	3 - 8
<a href="#">Zoning for CB Properties</a>	
<b>5:30pm WORK SESSION REPORT</b>	
5:30pm Engineering - Alex Urda	9 - 12
<a href="#">Urda Memo for WS 9.7.22</a>	
<a href="#">Public Works Watermain Exit 6 Scope</a>	
<a href="#">Public Works Generator Scope</a>	
<b>5:45pm OLD BUSINESS</b>	
WWTP Benefit Assessment / EDU's	13 - 18
<a href="#">EDU and Benefit Assessment</a>	
Kelly Road Change Order No. 2	19 - 22
<a href="#">Kelly Road ARPA Change Order No 2 Memo Scope 2022 08 24</a>	
Review of NYMIR Recommendations	23 - 29
<a href="#">NYMIR Recommendations</a>	
<a href="#">Letter Head 2022 NYMIR Recommendations</a>	
<a href="#">NYMIR Letter</a>	
Wolfe Park Solutions - Urda Engineering	30 - 32
<a href="#">Wolfe Park Scope 2022 08 24</a>	
Chenango Fire Co. Truck Purchases	33
<a href="#">Fire Truck Purchase</a>	
Amendment to Local Law 73-44 "Accessory Use"	34 - 35
<a href="#">73-44 recommended changes 2022</a>	

Revised Community Room Contract  
[Community Room 2022 Agreement Revised](#)

Cannabis Zoning Survey 39 - 43  
[Municipality Zoning Survey](#)

Constellation Energy Contract 44 - 47  
[NYISO Zone C - Central 2022-08-31](#)  
[Constellation Pricing August 2022](#)  
[Constellation Pricing July 2022](#)

**6:15pm NEW BUSINESS**

**6:15pm REVIEW OF RESOLUTIONS**

Resolution to Approve Abstract No. 16 48  
[Resolution for Abstract 16](#)

Resolution to Hire Estimator for WWTP Project 49 - 52  
[Resolution to Hire Estimator](#)  
[Trophy Point - Fee Proposal - Town of Chenango - Northgate Wastewater Treatment Plant Improvements 22-0862a 7.14.2022](#)

Resolution Authorizing Wolfe Park Repairs 53  
[Resolution for Wolfe Park](#)

Resolution Authorizing Kelly Rd. Repairs 54 - 55  
[Resolution for Kelly Rd Repairs](#)

Resolution Authorizing Chenango Fire Co. Fire Truck Purchases 56 - 57  
[Chenango Fire Co Docs](#)

**6:45pm UNFINISHED BUSINESS**

Town Board Projects 58 - 61  
[Town Board Projects](#)

**6:50pm OPEN FORUM**

Guests shall speak in an orderly fashion and are limited to remarks of five (5) times minutes or less. The speaker shall deliver their comments or concerns in a civil tone and without the use of profanity, personal attacks, or other disruptive behavior which may result in the offender's removal from the meeting. The speaker shall not be interrupted except in a matter of urgency.

**MEETING AND PUBLIC HEARING REMINDERS**

- September 12, 2022 - Planning Board, 7:00pm
- September 14, 2022 - Work Session, 5:00pm
- September 21, 2022 - Budget Work Session, 5:00pm; Town Board, 7:00pm
- September 27, 2022 - Zoning Board of Appeals, 7:00pm

**TOWN OF CHENANGO  
NOTICE OF PUBLIC HEARING**

**NOTICE IS HEREBY GIVEN** that there has been presented to the Town Board of the Town of Chenango, New York, on July 6, 2022, pursuant to the Municipal Home Rule Law, proposed Local Law No. 6-2022, titled, “Amending the Zoning Ordinance of the Town of Chenango to Eliminate the Planned Development District – Recreational (PDD-R) Zoning Designation and the Regulations Pertaining to Same, and to Amend the Zoning Map of the Town of Chenango to Change the Designation of Such Property to either Neighborhood Commercial (NC) or Agriculture (A) in the Town of Chenango, and to Change the Designation of Neighboring Lands Zoned Residential (R) to Neighborhood Commercial (NC) and Agriculture (A), as Appropriate.” Said Local Law, if enacted, will amend the Zoning Ordinance to eliminate the Planned Development District – Recreational (PDD – R) zoning designation and regulations pertaining to same, and rezone such lands as are currently designated PDD – R. The full text of said Local Law is on file at the Clerk’s Office at the Town Hall located at 1529 State Route 12, Binghamton, New York for inspection by all interested persons during regular business hours.

**NOTICE IS FURTHER GIVEN** that the Town Board will hold a public hearing to consider proposed Local Law No. 6-2022 at the said Town Hall on September 7, 2022, at 5:00 p.m. or as soon thereafter as the matter can be heard, at which time all persons interested will be heard.

**s/Lizanne Tiesi-Korinek, Town Clerk**

**DATED:** August 30, 2022



## TOWN OF CHENANGO

July 12, 2022

1529 NY Rt. 12  
Binghamton, N.Y. 13901  
Telephone (607) 648-4809  
Fax (607) 648-8511

TOWN BOARD  
Town of Chenango  
1529 NYS RTE 12  
Binghamton, New York 13901

RE: Local Law#5 Amending the Zoning Ordinance of the Town of Chenango to eliminate the Pdd-r zoning and map to Neighborhood Commercial / Residential.

Dear Chairman and all Board Members:

At their meeting on Monday July 11, 2022 the Planning Board considered rezoning the following parcels from Planned Development District Recreational (Pdd-r) to Neighborhood Commercial (NC). See the attached map outlined in red.

1 Kattelville Road -TM#112.06-6-24  
612 River Road -TM#112.06-6-15  
604 River Road – TM#112.06-6-14  
614 River Road -TM#112.06-6-16  
716 River Road – TM#112.07-7-2

Next 2 parcels on the map Zoned Residential (R) zoning classification. Rezone both parcels to be incorporated into the new NC Zoning.

712 ½ Rear River Road – TM#112.06-6-22.2  
714 River Road- TM#112.07-7-1

The remaining 5 parcels on River Road to remain as Residential Zoning.

622 River Road – TM#112.06-6-18  
626 River Road – TM#112.06-6-19  
628 River Road – TM#112.06-6-20  
710 River Road – TM#112.06-6-21  
712 River Road – TM#112.06-6-22.1

The Planning Board recommends the Town Board rezone the following:

- The 5 parcels on 1 Kattelville Road/ River Road noted above from PDD-R to NC.
- The 2 parcels zoned Residential to be incorporated into the new NC Zoning. Both parcels owned by the Chenango Commons Mgmt. LLC.
- Leave the 5 residential parcels on River Road to remain as Residential Zoning.

Sincerely,

  
Brian Donnelly, Interim Planning Board Chair  
BD:da  
CC: :Keegan Coughlin







## TOWN OF CHENANGO

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1529 NY Rt. 12  
Binghamton, N.Y. 13901  
Telephone (607) 648-4809  
Fax (607) 648-8511

July 12, 2022

TOWN BOARD  
Town of Chenango  
1529 NYS RTE 12  
Binghamton, New York 13901

RE: Local Law#5 Amending the Zoning Ordinance of the Town of Chenango to eliminate the Pdd-r zoning and map to Agricultural Zoning.

Dear Chairman and all Board Members:

At their meeting on Monday July 11, 2022 the Planning Board discuss the rezoning of the following from Planned Development District Recreational (Pdd-r) to Agricultural .See the attached map outlined in red.

638 Dimmock Hill Road – TM#076.04-2-26

331 W. Chenango Road – TM#094.01-1-1

The Planning Board recommends that the Town Board convert the 2 parcels from Pdd-r to Agricultural as long as it does not impact their existing use.

Sincerely,

Brian Donnelly, Interim Planning Board Chair

BD:da

CC: :Keegan Coughlin

# PDD-R Zone



Parcels	Neighborhood Commercial	Planned Development Residential II
Chenango Zoning	Planned Development Commercial	Residential
Agricultural	Planned Development Industrial	
Commercial Development	Planned Development Recreational	

DISCLAIMER: Braintree County does not guarantee the accuracy of the data presented. Information should be used for illustrative purposes only.



## TOWN OF CHENANGO

1529 NY Rt. 12  
Binghamton, N.Y. 13901  
Telephone (607) 648-4809  
Fax (607) 648-8511

July 18, 2022

TOWN BOARD  
Town of Chenango  
1529 NYS RTE 12  
Binghamton, New York 13901

RE: Revision of the allowable uses for the elimination of the Planned Development District  
Recreational into Neighborhood Commercial (NC) Zoning.

Dear Chairman and all Board Members:

At their meeting on Monday July 18, 2022 the Planning Board discussed the allowable uses in the Pdd-R to incorporate into the NC Zoning Districts due to the rezoning Local Law#5.

This is the Planning Board recommendations for Neighborhood Commercial (NC) Zoning spread sheet

**73-46 PERMITTED USES :**

move allowed by special permit into Permitted uses under Principal

A. Amusement Center

C Restaurants, eating or drinking establishments, including but not limited to establishments selling and serving alcoholic beverages and cannabis products

Add **RECREATION, NEIGHBORHOOD COMMERCIAL**

As permitted use under the principal section and renumber accordingly.

**DEFINITIONS:**

- Add definition for **RECREATION, NEIGHBORHOOD COMMERCIAL (NC)**  
Includes a privately or publicly owned marina, golf course and clubhouse, and associated seasonal temporary structure, and archery ranges, swimming pool, skating rink, park, beach, tennis court, racquetball court, picnic area and similar places of outdoor recreation, as well as accessory uses, including user supplies, food service and sales, service and storage of recreation equipment and accessories.
- Add to definition for **RESTAURANTS**  
Restaurants, eating or drinking establishments, including but not limited to establishments selling and serving alcoholic beverages and cannabis products.

Sincerely,

*Brian Donnelly/da*  
Brian Donnelly, Interim Planning Board Chair  
BD:da  
CC: :Keegan Coughlin, Town Atty.





# TOWN OF CHENANGO

July 18, 2022

1529 NY Rt. 12  
Binghamton, N.Y. 13901  
Telephone (607) 648-4809  
Fax (607) 648-8511

TOWN BOARD  
Town of Chenango  
1529 NYS RTE 12  
Binghamton, New York 13901

RE: Revision of the allowable uses for the elimination of the Planned Development District  
Recreational into Agricultural (AGR) Zoning.

Dear Chairman and all Board Members:

At their meeting on Monday July 18, 2022 the Planning Board discussed the allowable uses in the Pdd-R to incorporate into the Agricultural (Agr) Zoning Districts due to the rezoning Local Law#5. This is the Planning Board recommendation for Agricultural (AGR) Zoning spread sheet

**75-45 PERMITTED USES** Principal add new

- Restaurants, eating establishments, including but not limited to establishments selling and serving alcoholic beverages and cannabis products.
- Recreation, Agricultural

As permitted use under the principal section and renumber accordingly.

**73-45 PERMITTED BY SPECIAL PERMIT**

Add

- Camping area
- Trap and skeet
- Quarry, sandpit, gravel pit and topsoil stripping

As permitted use by special permit under principal section and renumber accordingly.

**73-14 SIGNS**

- Add one 36 sq. ft maximum sign for recreational use and agricultural uses including for products raised on the premises.

**DEFINITIONS:**

- Add the definitions: **RECREATION, AGRICULTURAL (AGR)** Includes a privately or publicly owned marina, golf course, clubhouse and associated seasonal temporary structures, and archery ranges, swimming pool, skating rink, park, beach, tennis court, racquetball court, picnic area and similar places of outdoor recreation, as well as accessory uses, including user supplies, food service and sales, service and storage of recreation equipment and accessories.
- Add to definition for **RESTAURANTS**  
Restaurants, eating or drinking establishments, including but not limited to establishments selling and serving alcoholic beverages and cannabis products.

Sincerely,

*Brian Donnelly / da*

Brian Donnelly, Interim Planning Board Chair

BD:da

CC: :Keegan Coughlin, Town Atty.

## 08/24/2022 WORK SESSION



106 Main Street  
Suite #4  
Windsor, NY 13865  
607.760.6545  
alex@urdaengineering.com

Department Head  
Engineering



From: Alex Urda, P.E. – Engineer for the Town

For the month of August I attended the first and second work sessions within my contract requirements. I am not scheduled to attend the 8/24/2022 work session unless requested as an out-of-scope meeting by the Board. However, on behalf of the Highway Department and Public Works/Parks I offer the following items for review and comment, with intent to refine the below items for action at the September 7, 2022 meeting.

### DISCUSSION ITEMS:

1. Public Works/Parks Projects requiring Town Board action to advance to design/bid process (See attached documents for the below projects)
  - a. Wolfe Park Bridge (Broome County grant funds as well as in-house labor)
  - b. Public Works Generators (intend to utilize ARPA funds)
  - c. Watermain Replacement Route 12 at Exit 6 Offramp (intend to utilize ARPA funds)
2. Highway Projects
  - a. Engineering Study – Frederick Road Storm Drainage System Alternate Outlet Options to River (See attached documents) (intend to utilize ARPA funds)
  - b. Engineering Study Smith Hill/Wallace Road/Johnson and/or Morningside (See attached documents) (intend to utilize ARPA funds)
  - c. Dorman Road erosion repairs at toe of structural wall and also along stream bank – on hold pending site investigation with original contractor for assistance with concept estimates.
  - d. Kelly Road Change Order No. 2 for additional bank and channel stone linings as a result of continued stream erosion during recent flash floods.  
Byler is working on a cost for this which will be available prior to your 9/7/22 meeting. We anticipate having it available for the 8/24/22 work session for informal receipt of it, and will request a resolution to approve the CO on 9/7/22 or at your earliest convenience.

## PUBLIC WORKS GENERATORS PROJECT



106 Main Street  
Suite #4  
Windsor, NY 13865  
607.760.6545  
alex@urdaengineering.com

Department Head  
Engineering



From: Alex Urda, P.E. – Engineer for the Town

Date: August 19, 2022

**PUBLIC WORKS GENERATORS PROJECT SCOPE:**

The project scope is to provide permanent generators at the locations noted below to provide needed backup power for the referenced wells/sewer lift stations.

Recent widespread power outages exposed the need to add a better solution to backup power at Town infrastructure.

To aid with project scoping Greg Burden obtained quotes from two contractors who have recently performed similar work for the Town. Estimating below is based on those quotes.

Costs below include all associated with installation of the generator, on concrete pad, and all electrical needed to connect to the existing system (with the exception of the portable unit which does not need a pad). Run Acres will need a propane tank installed (no natural gas available).

Pending Town Board approval, we would pursue quotes for selection of an engineering design and bidding consult for the project immediately. We anticipate that process taking two months (October/November) and to bid in December for an award to construct in early spring. This schedule is flexible should the Board want so adjust the pace for construction.

**PUBLIC WORKS GENERATORS ESTIMATED PROJECT COSTS:**

- 1. Design/Bi/Inspect by Professional Engineering Consultant: \$38,000
- 2. Estimated Equipment/Install costs

LOCATION	KW	FUEL	AMPS	10 yr Warranty	COST	INSTALL PRICE
Applewood	30kw	Diesel	100	\$1,113.75	\$19,284.11	\$32,318.43
Maplewood	20kw	Diesel	100	\$1,113.75	\$19,284.11	\$32,318.43
Chenango Heights	30kw	NG	100	\$1,113.75	\$14,518.94	\$32,318.43
Poplar Hill Booster	25kw	NG	100	\$1,113.75	\$13,250.67	\$32,318.43
Run Acres	14kw	Propane	100	\$776.25	\$6,465.88	\$32,318.43
Portable/Liftstations	45kw	Diesel			\$32,454.60	\$32,318.43
				<b>Rough Totals</b>	110,48.56	\$193,910.58

Total Cost Equipment plus installation per Contractor Quotes \$304,400.14  
 Additional 10% for contingencies and design considerations \$30,440

**TOTAL PROJECT COST (rounded) \$375,000**

**PUBLIC WORKS WATERMAIN REPLACEMENT PROJECT  
ROUTE 12 AT Exit 6**



106 Main Street  
Suite #4  
Windsor, NY 13865  
607.760.6545  
alex@urdaengineering.com

Department Head  
Engineering



From: Alex Urda, P.E. – Engineer for the Town

Date: August 19, 2022

**PUBLIC WORKS WATERMAIN REPLACEMENT PROJECT SCOPE:**

The project scope is the existing watermain along the east side of NY Route 12 across the I-81 Exit 6 exit ramp. The watermain is an antiquated 12" line, approximately 140 lineal feet, that has repeatedly broken resulting in major leaks and closure of portions of Route 12 and the exit lanes. The waterline is also within a steel casing. The location within the NYSDOT ROW, and the casing, make it impossible for the Water Department to safely complete the work and emergency repairs have been contracted out to complete. To avoid continued emergency work and interruptions to the road and water systems we anticipated having the project designed and bid as soon as possible with a two month design process, one month bid, and a one month allowance to construct realistically in Spring 2023.

The project includes replacement of the entire 140 foot length and associated restoration of pavements, curbs, walks, landscaping, etc. It also included installation of insertion valves on each end to allow for isolation of the work area. These valves will remain in place.

We need approval to advance the project and to commence the RFP process for a design consultant.

**ESTIMATED PROJECT COSTS:**

- |  |           |
|--|-----------|
| 1. Design/Bid/Inspect by Professional Engineering Consultant:  | \$30,000  |
| 2. Estimated Construction Costs<br>(Greg obtained a quote (attached) from a local contractor knowledgeable of the project area which appears acceptable from my review to utilize for cost estimating at this time. It includes a contingency for price fluctuations and inflation.) | \$150,000 |

**TOTAL PROJECT COST** **\$180,000**



# Bid Proposal

## Vacri Construction Corporation

One Brick Avenue  
 Binghamton, New York 13901  
 TEL: 607.723.4319      FAX: 607.723.9539

Proposal Submitted To: Town of Chenango Water Dept	Phone / Fax (607)648-4809	Date 06/30/22
Street 1529 State Route 12	Job Name Watermain Replacement	
City, State and Zip Code Binghamton, NY 13901	Job Location Route 12 at Exit 6 Offramp	
Attention: Greg Burden	Email: water@townofchenango.com	

**We Propose** to hereby furnish labor, and equipment - complete in accordance with specifications below, for the sum of:

Dollars                      **\$150,000.00**

Payment to be made as follows:

Net 30 Days

All Material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications involving extra costs will be executed only upon written orders, and will become an change over and above the estimate. All agreements contingent upon strikes, outlets or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature \_\_\_\_\_ Roberto DeVincentis

Note: This proposal may be withdrawn by us if not accepted within   30   Days.

**Vacri Construction providing budget pricing for the following:**

**Replace 12" Water Line on Front St at base of Exit 6 off Route 81**  
**Pricing includes: Excavation, Bedding Stone and Backfill with Select Fill**

Traffic Protection:	\$13,000.00
Mobilization/DeMobilization	\$8,000.00
12" Insertion Valves (2ea)	\$21,000.00
12" Water Line (Approx 140LF including Removal of Existing)	\$55,000.00
Pavement Restoration	\$23,000.00
Concrete Walk and Curb Restoration	\$11,500.00
Lawn Restoration	\$3,500.00
<b>Subtotal:</b>	<b>\$135,000.00</b>
<b>Buffer for Increased Material Pricing</b>	<b>\$15,000.00</b>
	<b>\$150,000.00</b>

**EXCLUDES:**

- Permits
- Night Work

**Acceptance of Proposal** - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

## Klenovic, Jo Anne

---

**From:** Jeff R. Smith <jrsmith@municipalsolution.com>  
**Sent:** Friday, August 5, 2022 12:45 PM  
**To:** Wyatt, Julie A.  
**Cc:** Klenovic, Jo Anne; Endress, John; Burden, Greg; Kaitlyn Stephany; Shauna L. Warriner  
**Subject:** RE: EDU/Benefit Assessment Recommendation  
**Attachments:** Chenango Town Sewer EDU Assesemnt Background Document.docx; Chenango Town WaterConsumption and EDU Summary\_08.04.22.xlsx; Sample Definition of a Unit for EDU Purposes.docx

Julie,

The draft Equivalent Dwelling Unit assignments for the sewer users that can be used to assess debt service costs based upon the level of service each sewer user receives are listed in the attached spreadsheet.

When we reviewed the average residential quarterly water consumption numbers we found the average consumption for those households on the system to be 1,522 gallons per quarter (assuming the water meters read in gallons – per chance are the meters reading in cubic feet instead of gallons)? If the meters read in cubic feet that would convert to 11,385 gallons. That number would make sense – normally average residential flows are in the 10,000 – 12,000 gallon per quarter range.

We have used this average quarterly billing amount divided by the average quarterly billing for commercial users (no commercial user will receive less than 1 EDU) to determine their EDU assessment.

There are several items I think the Town will have to discuss

- 1) How will apartment units going to be assessed – I have assumed the first apartment will be assigned 1 unit plus .5 units for each apartment thereafter – the assessment could be increased to 1 unit for all units if the Town wished to increase the assessment for each additional unit. Also, for a number of apartments highlighted in yellow I don't know how many apartments are in each account so the actual numbers will have to be determined to fix an EDU – for the draft I used the quarterly water consumed and divided the usage by 1,522 to come up with a rough estimated EDU number.
- 2) Two family year round parcels have been assigned 2 unit.
- 3) The Motor Vehicle labeled account for the property located at 47 Thomas Street seems to be entered twice – is this a double entry?
- 4) How will hotels and motels be handled – there could be an assessment for the first unit and then .25 per room assessment or some other decimal charge or the EDUs could be based upon the average quarterly usage divided by 1,522? I have used the average divided by 1,522 in the attached EDU summary.
- 5) The car wash at 1261 Front Street has a computed EDU of 305 based upon water consumption – this may be a case where an adjustment is made regarding the EDU count because there is a good argument that much of the water is not discharged to the Sewer system? This is an account and the other car washes may deserve special consideration in assigning EDUs.

I have attached a sample EDU definition that reviews the suggested EDU assignments that could be used by the Town to assess the sewer system's annual debt service charge to each system user. Also, I have attached a piece that discusses the reason the EDU method of assigning proportional costs of debt to each class of user is a fair way of assigning the cost of the facilities based upon their individual demands on the system.

Jeffrey R. Smith, President  
Municipal Solutions, Inc.  
Western New York Office  
62 Main Street, LeRoy, New York 14482  
Phone: 585-768-2136 / Fax: 585-394-4092  
Cell #: 716-560-0688  
[www.municipalsolution.com](http://www.municipalsolution.com)

-----  
Finger Lakes Region Office  
2528 State Route 21  
Canandaigua, New York 14424  
Phone: 585-394-4090 / Fax: 585-394-4092

**From:** Wyatt, Julie A. <bookkeeper@townofchenango.com>  
**Sent:** Wednesday, August 3, 2022 10:58 AM  
**To:** Jeff R. Smith <jrsmith@municipalsolution.com>  
**Cc:** Klenovic, Jo Anne <supervisor@townofchenango.com>; Endress, John <John.Endress@townofchenango.com>; Burden, Greg <Greg.Burden@townofchenango.com>  
**Subject:** EDU/Benefit Assessment Recommendation

Jeff,

Good morning!

We wanted to touch base with you and get an idea of your progress with an EDU/Benefit Assessment recommendation for the Town Board.

We are hoping to include this topic in a Board agenda later this month so the impact can be included in the budget discussions.

Please let me know if you need any additional information from our end.

Thank you so much!

*Julie Wyatt*  
*Town of Chenango Bookkeeper*  
*607-648-4809 X6*

## Klenovic, Jo Anne

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**From:** Wyatt, Julie A.  
**Sent:** Wednesday, May 04, 2022 8:50 AM  
**To:** 'Jeff Smith' (jrsmith@municipalsolution.com); Maggie Augugliaro (maugugliaro@municipalsolution.com)  
**Cc:** Klenovic, Jo Anne; Keegan J. Coughlin (KCoughlin@cglawoffices.com); MacLeod, Amy; townclerk; Urda Engineering (alex@urdaengineering.com); Burden, Greg; Endress, John  
**Subject:** Sewer 12 Benefit Assessment

Jeff and Maggie,

Good morning!

Sometime in June the Town Board will be considering two discussion items related to Sewer and the WWTP project.

1. Changing the current EDU approach.
2. The benefit assessment for the debt related to the WWTP project, i.e. the assignment of debt to the Consolidated Sewer District and Sewer 12.

Jeff, earlier this year you provided a great summary of considerations for the Board regarding EDU's. Do you have something similar regarding a benefit assessment? As the total estimated cost of the project has jumped considerably in the last few months, the need for an equitable benefit assessment is even more critical. We would like to provide the Board with some thoughts now so they can gather some questions prior to this being discussed at a TBM.

If your schedule permits, we think you could add a great deal of value and experience to both discussions. Once the agenda assignment has been established we will reach out with the date.

Thank you so much!

Julie Wyatt  
Town of Chenango Bookkeeper  
607-648-4809 X6

June 8  
Sept 7



## Klenovic, Jo Anne

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**From:** Wyatt, Julie A.  
**Sent:** Wednesday, May 04, 2022 8:36 AM  
**To:** Klenovic, Jo Anne  
**Cc:** Urda Engineering (alex@urdaengineering.com); Burden, Greg; Keegan J. Coughlin (KCoughlin@cglawoffices.com); Endress, John  
**Subject:** FW: Special District 12

Jo Anne,

(Alex, Greg, John and Keegan – just wanted to give you a heads up that I have asked Jo Anne to put this on a June agenda.)

Below is Jeff's email regarding EDU's. I will reach out to him today and ask for a similar analysis of benefit assessment.

Julie

**From:** Jeff R. Smith <jrsmith@municipalsolution.com>  
**Sent:** Friday, February 11, 2022 12:38 PM  
**To:** Wyatt, Julie A. <bookkeeper@townofchenango.com>; Urda Engineering (alex@urdaengineering.com) <alex@urdaengineering.com>; tbottar@bartonandloguidice.com; 'Alexander T. Hess' <ahess@bartonandloguidice.com>; Klenovic, Jo Anne <supervisor@townofchenango.com>  
**Cc:** Keegan J. Coughlin (KCoughlin@cglawoffices.com) <KCoughlin@cglawoffices.com>; 'wjackson@hawkins.com' <wjackson@hawkins.com>; dbenjamin2@stny.rr.com; Endress, John <John.Endress@townofchenango.com>  
**Subject:** RE: Special District 12

Julie,

Just to give you some background on the EDU methodology of assigning EDUs to a water or sewer system user:

Towns are authorized to establish the system for setting sewer rates, including all penalties and late charges, by local law. As part of the development of rates the Town Board must establish a billing formula that must be reasonable, nonarbitrary and result in sewer rates that are equitable to all users.

The adopted user charge system must fairly apportion both Operational charges and Capital recovery charges to users. There are many ways to accomplish this and all Boards have the flexibility to devise a system that works in their community.

Generally, the development of rates must take the following items into consideration:

- 1) Rates must be set at a level that covers the full cost of producing, treating, storing and distributing sewer services to customers. This includes debt service, financial reserves, operation, maintenance, and all regulatory compliance costs.
- 2) Rates must be fair and equitable. Fair means the rate is high enough to cover the full cost of the system. Equitable means that each class of customer is paying its fair share of the costs.

- 3) The rate structure should be easy to understand.
- 4) The rate structure should be easy to administer. If the rate structure is complex and difficult to administer, chances are it is going to be difficult for customers to understand and support.

In developing its rate structure I have a hunch the Town Board took all of the above into consideration and after deliberation, the Town Board selected its current rate structure, including the collection of the system's debt service using the equivalent dwelling (EDU) method of assessment, in an effort to develop a rate structure that is fair and equitable to all ratepayers and produces the revenue necessary to operate the system successfully.

An EDU or "Equivalent Dwelling Unit" is defined as one typical single-family residential household located in the Town's Sewer District. A typical residential usage rate is established by reviewing water billing records and a typical annual residential usage is established.

For example a community determines that a typical residential user consumes an average of 115 gallons of water per day or 41,400 gallons per year. This amount is hereby established as the average water consumption used by a typical residential family in the Town to be used in computing all non-residential unit EDU calculations for water system users. The EDU assessment is the unit of measure by which the user is charged for sewer debt service costs incurred to make necessary capital improvements to the Town's sewer system.

The EDU, "Benefit Basis Method" of assessment to pay annual debt service costs associated with the sewer system is a widely accepted method of collecting debt service across New York State because of the following reasons:

- The cost of debt service needed to finance the project should be equitably shared by all the users in the system. All system users benefit from increased water pressures and flows, decreased water losses by correcting leaks and increased fire protection as a result of the water improvements financed with the debt incurred.
- The EDU method of assessment provides a fair, easily understood method to spread costs across all users of the system
- Using the EDU debt service assessment method, the more water a customer consumes – the more they will pay towards the system's debt incurred to make the improvements.
- The EDU method eliminates the situation where a single-family household pays the same debt as a very large user on the system. "Those who use the system pay according upon the benefit received, with all users paying based upon an average residential consumption threshold".

I hope this is not too much information but I did want to give some background on the EDU assessment methodology and why it is not unusual to allocate debt service costs using this method of assessment.

Jeffrey R. Smith, President  
Municipal Solutions, Inc.  
Western New York Office  
62 Main Street, LeRoy, New York 14482  
Phone: 585-768-2136 / Fax: 585-394-4092  
Cell #: 716-560-0688  
[www.municipalsolution.com](http://www.municipalsolution.com)

-----  
Finger Lakes Region Office  
2528 State Route 21  
Canandaigua, New York 14424  
Phone: 585-394-4090 / Fax: 585-394-4092

**From:** Wyatt, Julie A. <[bookkeeper@townofchenango.com](mailto:bookkeeper@townofchenango.com)>  
**Sent:** Wednesday, February 9, 2022 2:47 PM  
**To:** Urda Engineering ([alex@urdaengineering.com](mailto:alex@urdaengineering.com)) <[alex@urdaengineering.com](mailto:alex@urdaengineering.com)>; [tbottar@bartonandloguidice.com](mailto:tbottar@bartonandloguidice.com);  
'Alexander T. Hess' <[ahess@bartonandloguidice.com](mailto:ahess@bartonandloguidice.com)>; Klenovic, Jo Anne <[supervisor@townofchenango.com](mailto:supervisor@townofchenango.com)>  
**Cc:** Keegan J. Coughlin ([KCoughlin@cglawoffices.com](mailto:KCoughlin@cglawoffices.com)) <[KCoughlin@cglawoffices.com](mailto:KCoughlin@cglawoffices.com)>; 'wjackson@hawkins.com'  
<[wjackson@hawkins.com](mailto:wjackson@hawkins.com)>; Jeff R. Smith <[jrsmith@municipalsolution.com](mailto:jrsmith@municipalsolution.com)>; [dbenjamin2@stny.rr.com](mailto:dbenjamin2@stny.rr.com); Wyatt, Julie A.  
<[bookkeeper@townofchenango.com](mailto:bookkeeper@townofchenango.com)>; Endress, John <[John.Endress@townofchenango.com](mailto:John.Endress@townofchenango.com)>  
**Subject:** FW: Special District 12

Good afternoon!

Per my request, John Endress, the Town's Assessor, compiled the attached information regarding Sewer 12 properties. As you can see from the attached, Alex Urda was correct in that all Sewer 12 properties were assigned 1.0 units when the neighborhood was created, regardless of the property frontage.

As Sewer District 12 has never been assessed any debt, this has never been an issue.

Alex (Urda), I believe that you committed to following up with this information and determining which properties need to be adjusted. If you could please compile that information prior to the TBWS next week that would be very helpful.

Please let me know if you need anything more from me.

Julie Wyatt  
Town of Chenango Bookkeeper  
607-648-4809 X6

## Town of Chenango Work Session 9/7/2022

### MEMO for Kelly Road Change Order No. 2



106 Main Street  
Suite #4  
Windsor, NY 13865  
607.760.6545  
[alex@urdaengineering.com](mailto:alex@urdaengineering.com)

Department Head  
Engineering



From: Alex Urda, P.E. – Engineer for the Town

Date: September 2, 2022

#### **PROJECT SCOPE:**

Byler Excavating completed the Kelly Road Culvert replacement project as planned per the project plans. Subsequent storms at the end of winter onward caused unexpected erosion of the stream banks upstream of the culvert where armoring had not previously been necessary, as well as adjacent to several of the grade control bars that were required by the NYSDEC. The project intent is to armor these areas per below while the project is no closed out with the contractor and has active permits.

Derin Kraak and I met on site with Byler and reviewed the areas of concern. I revised the Site Plan C100 on 8/17/2022 with Change Order No. 2 items called out which included additional armoring (202 tons of heavy stone fill with mixed chinking stone) on both upstream embankments, and adjacent to 7 of the grade control bars. We will also have them adjust (extend) the outfall of the existing 24" culvert pipe upstream of the Kelly Road culvert as a result. I drafted the Change Order No. 2 Contract Document 006363 and requested a quote from Byler to complete the work within their current contract terms.

They provided a Change Order fee on 8/26/22 of \$24,584. Their fee is primarily based on their unit price of \$92.00/ton for the stone fill within their existing contract. They added minimal costs to have to re-mobilize, work around the 24" culvert, and to seed/mulch areas disturbed. I find their total Change Order No. 2 fee to be acceptable.

They will commence the work in September 2022 after Town Board approval, with intent to complete by October 2022 at which time we will close out the project with them.

The intent is to utilize ARPA funds for this work.

All referenced documents area attached.



Date of Issuance: August 17, 2022	Effective Date: September 7, 2022
Owner: Town of Chenango	Owner's Contract No.: None
Contractor: Byler Excavating, LLC	Contractor's Project No.: None
Engineer: Urda Engineering, PLLC	Engineer's Project No.: 0016.00121.6
Project: Kelly Road Culvert Replacement	Contract Name: General

The Contract is modified as follows upon execution of this Change Order: (see attached plan)

- Description:**
1. Additional stream bank armoring (146 ton)
  2. Additional channel armoring below grade control bars (56 ton)
  3. Extend pipe

**Attachments:** C100 8/17/22 Markup

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: One hundred seventy eight thousand and eighty six dollars and 00/100 \$ <u>178,086.00</u>	Original Contract Times: (See substantial completion) Substantial Completion: <u>January 26, 2022 (final paving in Spring 2022)</u> Ready for Final Payment: <u>Spring 2022</u> days or dates
[Increase] [Decrease] from previously approved Change Orders No. <u>1</u> to No. <u>1</u> : Fifteen thousand four hundred and eighty eight dollars and 00/100 \$ <u>15,488.00</u>	[Increase] [Decrease] from previously approved Change Orders No. <u>1</u> to No. <u>1</u> : Substantial Completion: <u>Spring 2022</u> Ready for Final Payment: <u>Spring 2022</u> days
Contract Price prior to this Change Order: One hundred seventy eight thousand and eighty six dollars and 00/100 \$ <u>193,574.00</u>	Contract Times prior to this Change Order: Same Substantial Completion: <u>February 2, 2022 (final paving in Spring 2022)</u> Ready for Final Payment: <u>Spring 2022</u> days or dates
[Increase] [Decrease] of this Change Order: Twenty four thousand five hundred and eighty four dollars and 00/1000 (Byler 8/26/22 quote attached) \$ <u>24,584.00</u>	[Increase] [Decrease] of this Change Order: <u>5 business days</u> Substantial Completion: <u>September 30, 2022</u> Ready for Final Payment: <u>October 2022</u> days or dates
Contract Price incorporating this Change Order: Two hundred and eighteen thousand one hundred fifty eight dollars and 00/100 \$ <u>218,158.00</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>September 30, 2022</u> Ready for Final Payment: <u>October 2022</u> days or dates

RECOMMENDED:		ACCEPTED:		ACCEPTED:	
By: <u>Alexander Urda, P.E.</u>	By: <u>Jo Anne Klenovic (Owner)</u>	By: <u>Leroy Byler, Byler Excavating</u>			
<u>Urda Engineering, PLLC</u>	<u>Town of Chenango Supervisor</u>	<u>LLC (Contractor)</u>			
Title: <u>Engineer for the Town</u>	Title: _____	Title: <u>Owner</u>			
Date: <u>September 2, 2022</u>	Date: _____	Date: _____			

Approved by Funding Agency (if applicable) N/A



745 MARTING HILL RD, HARPURSVILLE, NY 13787  
607.222.7754

# CHANGE ORDER

**DATE: 8/26/22**

**JOB:** Kelly Rd. Culvert Replacement

**ADDRESS:** Kelly Rd. Town of Chenango

## GENERAL CONTRACTOR:

ITEM NO.	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
1.	Mobilize/demobilize	1 LS	\$2000.00	\$2,000.00
2.	Provide and install approx heavy stone fill and chinking as shown in updated drawing.	202 Tons	\$92.00	\$18,584.00
3.	Extra work for under culvert stone placement.	1 LS	\$3,000.00	\$3000.00
4.	Seeding and mulching disturbed area.	1 LS	\$1000.00	\$1000.00
			Total	\$24,584

**BY SIGNING THIS, YOU AGREE TO NEW CHANGES TO THE CONTRACT AND AGREE TO PAY BYLER EXCAVATING FOR THESE CHANGES.**

**ACCEPTED BY:** \_\_\_\_\_





## NEW YORK MUNICIPAL INSURANCE RECIPROCAL

12 Metro Park Suite 104  
Colonie, NY 12205-1139  
Phone: (518) 437-1171 • (800) NYMIR05  
Fax: (518) 437-1182 • NYMIR.org

July 28 2022

JoAnne Klenovic  
Town of Chenango  
1529 NY Rte. 12  
Binghamton, New York 13901

Re: Recommendations for Town of Chenango

Dear Supervisor Klenovic,

I would like to thank you for affording me the opportunity to visit your facilities. As a member of NYMIR, we are all conscious of the exposures that face local governments and the importance of safe guarding employees, members of the public and municipal assets. We hope that the recommendations we have provided will help you achieve that goal.

These recommendations are by no means an all-inclusive list; rather highlighting certain areas based on your exposures and your prior claims experience. In addition, claim trends that have impacted NYMIR clients have been used in developing recommendations for your municipality. Some of the recommendations, if you agree to implement, can be done with limited resources. We realize that in some cases more resources and time will be needed.

The recommendations provided are no substitute for the safety and daily observations of your employees; and the report does not imply that other hazardous conditions do not exist. In addition, this is not to be considered a professional engineering analysis or findings. We assume no responsibility for the implementation of these recommendations; however, we are available for consultation on these issues.

After you have had a chance to review this report, we would appreciate a response in writing within 60 days. Please indicate recommendations you will be able to complete or others that will take some additional time. If you disagree with any recommendations, please bring those to our attention. Also, please let us know if we can assist in the implementation of any.

We do share this information with our Underwriting Department. Your pro-active approach to these recommendations is taken into consideration at your annual renewal. Should you have any questions, please feel free to contact me at (845) 412-5262 or [dbloodgood@wrightinsurance.com](mailto:dbloodgood@wrightinsurance.com).

Yours truly,

David M. Bloodgood  
Risk Control Manager

cc: The Partners  
825 Vestal Parkway West  
Vestal, New York 13850



## NEW YORK MUNICIPAL INSURANCE RECIPROCAL

Location	Category	Rec#	Rec Severity
----------	----------	------	--------------

NYMIR Survey	PARKS/PLAYGROUND	2022-07-01	High
--------------	------------------	------------	------

Castle Creek Park and Hider Park- During the playground survey it was noted that the protective surface beneath the playground equipment is of insufficient depth and has vegetation growing through it. Adequate surfacing is critical in the prevention of head trauma due to falls. Please refer to the US Consumer Product safety Commission guidelines for playground safety. for more information, access the "Public Playground Safety Handbook" at <http://cpsc.gov//PageFiles/122149/325.pdf>

Completed  Pending  Not Completed



The recommendations provided are no substitute for the safety and daily observations of your employees; and the report does not imply that other hazardous conditions do not exist. In addition, this is not to be considered a professional engineering analysis or findings. We assume no responsibility for the implementation of these recommendations; however, we are available for consultation on these issues.

Hider Park - Rebar is protruding vertically from the wood border around the playground both behind the toddler swings and near the red overhead ladder. These represent an impalement hazard and should be driven back flush with the surface of the border.

Completed  Pending  Not Completed



The recommendations provided are no substitute for the safety and daily observations of your employees; and the report does not imply that other hazardous conditions do not exist. In addition, this is not to be considered a professional engineering analysis or findings. We assume no responsibility for the implementation of these recommendations; however, we are available for consultation on these issues.



Hider Park - The purple slide at this location is cracked and has sharp edges which can cause lacerations. This slide should be repaired or replaced.

Completed  Pending  Not Completed



The recommendations provided are no substitute for the safety and daily observations of your employees; and the report does not imply that other hazardous conditions do not exist. In addition, this is not to be considered a professional engineering analysis or findings. We assume no responsibility for the implementation of these recommendations; however, we are available for consultation on these issues.



Hider Park - The wooden playground components require occasional sanding and application of protective finish to prevent deterioration and splinters.

Completed  Pending  Not Completed



The recommendations provided are no substitute for the safety and daily observations of your employees; and the report does not imply that other hazardous conditions do not exist. In addition, this is not to be considered a professional engineering analysis or findings. We assume no responsibility for the implementation of these recommendations; however, we are available for consultation on these issues.



## TOWN OF CHENANGO

WATER, SEWER AND PARKS DEPARTMENT  
Greg Burden, Superintendent of Public Works

1529 NYS Rt. 12  
Binghamton, NY 13901  
Telephone: (607) 648-4809 ext7  
Fax: (607) 648-8519  
[water@townofchenango.com](mailto:water@townofchenango.com)

9/1/22

Attn: Town Board

In reference to the NYMIR recommendations:

The DPW has completed the following recommendations from the Risk control Manager for NYMIR and also performed necessary maintenance to the parks:

- 1) Vegetation and insufficient surface depth
  - The DPW has removed the chips from both Hyder and CC park and replaced them with the proper type and depth for the areas in the parks.
  - We have improved the drainage in CC park with the addition of 6" of loose fill gravel, 60 feet of 4" corrugated perforated drain pipe and a weed barrier.
  - The DPW has also Jetted and excavated the main line to clear the blockages that were not allowing the surface to drain.
- 2) Rebar protruding vertically from wood border
  - The DPW has since pounded down the protruding rebar, and also went around to make sure no others were protruding.
- 3) The Purple enclosed slide at Hyder is cracked
  - The DPW has since removed both slides in the park and closed off both openings.
  - The DPW also discovered an issue with one of the slides in CC park and that has since been removed and closed off.
- 4) Wooden Playground Components
  - The DPW has put Hyder Park playground on there list of things to complete before the weather breaks for winter.
  - The DPW has replaced, added support and refinished the entire wooden structure at CC Park.
  - The DPW has sanded and repainted all metal items attached to structure.

The Superintendent of Public Works has created a simple Playground Maintenance Inspection report that will be completed before the weather conducive for playground use and after for preventative maintenance for the following season.

Thank You  
Greg Burden



## TOWN OF CHENANGO

Jo Anne Klenovic  
Supervisor

1529 NYS Rt. 12  
Binghamton, NY 13901  
Telephone: (607) 648-4809  
Fax: (607) 648-6533  
supervisor@townofchenango.com

August 30, 2022

NYMIR/The Partners  
825 Vestal parkway East  
Vestal NY 13850  
Attn: David Bloodgood, Risk Control Manager

Dear Dave,

We have received and reviewed your recent letter outlining the Town's liabilities and prospective repairs and maintenance. I hope you agree that the Town of Chenango has not only demonstrated due diligence in preparation for our renewal but also the thorough discussion that followed. We identified property that was overlooked previously and made updates to data to accurately reflect the needs of the Town. Town staff, at all levels, is well trained in safety measures and policies.

I would like to thank you for your efforts to help us establish a policy, contract, and procedure for our Community Room that was user friendly as well as sufficiently protective of the Town and taxpayers.

Attached you'll find a report from Greg Burden, Superintendent of Public Works, outlining his actions taken on the highlighted areas of concern. I'm sure you will agree that Greg did a great job curtailing the liability while keeping the parks open and safe. He plans more upgrades in 2023.

Thank you again for your assistance and information during our review. I think the effort put in this year to enhance the policy will benefit discussion next year.

Regards,

Jo Anne Klenovic  
Supervisor

## WOLFE PARK BRIDGE PROJECT



106 Main Street  
Suite #4  
Windsor, NY 13865  
607.760.6545  
[alex@urdaengineering.com](mailto:alex@urdaengineering.com)

Department Head  
Engineering



From: Alex Urda, P.E. – Engineer for the Town

Date: August 19, 2022

### **WOLFE PARK BRIDGE PROJECT SCOPE:**

The project scope is to span the existing stream opening of approximately 25 feet with a 40 feet long steel bridge structure with pressure treated wooden deck and hand railing. The bridge will be designed to accommodate passage of a vehicle if necessary (for weight and width).

The project has evolved since initial discussions with the Town Board. The Broome County Engineering Department heard of the project and contacted us to aid in project design and materials as they have been designing/engineering their own parks bridges in-house and are sourcing the materials to construct them themselves. They have offered to partner with the Town and aid us with sharing their design for a reduced fee, and also to provide the steel and steel structure fabrication/assembly and delivery at what is a great discount from our prior estimating. The bridge is designed by the County which they offer for near-free, there is a charge via their Engineering Consultant (Delta) to provide a stamped/certified version of the plans for us.

The 40 foot length spans the stream condition currently with no need to install footings and abutments in the stream banks. This eliminates the need to work in the stream channel, dewater and/or bypass flows during construction, and reduces the associated costs. The County designs their bridges to simply set on stone, railroad tie, steel beam, or similar on the ground with no formal anchored footing or abutment. This is achievable as the added structure length is beyond the stream banks on stable ground. They are comfortable with the flexibility of their design for their parks uses. We have discussed that we intend to install 18"W x 48"deep x 10 foot long concrete footings to set our bridge on with it anchored on one side.

The County has already shared plans with us (similar version attached) which would only need minor modifications and are available within 4 weeks. Construction could be this fall, or next spring pending Board approval and timing to obtain quotes on the non-Town, non-County construction components (riprap and concrete). The project will armor approximately 50 feet of stream bank (20 feet upstream and downstream of the bridge and under the bridge) with heavy stone fill for the height of the embankment.

Greg Burden will have the Parks Department obtain the materials for the wooden deck and railing and install that component.

Greg and URDA will obtain quotes for non-County, non-Town work items.

Refer to the estimated project costs below.

#### Available Funds:

Broome County Grant:       \$75,000\*

\*(Please note that this narrative and estimate are for solely the bridge project and do not include additional signage or educational components intended to be completed at the park as part of the remaining Broome County grant funds awarded.)

**WOLFE PARK BRIDGE ESTIMATED PROJECT COSTS:**

- 1. Broome County costs (as coordinated with Nazar Logvis, Broome County):
  - a. Structural Steel and hardware for manufacturing \$8,000.00  
(includes W30x116 beam size for the span)
  - b. Manufacturing of steel structure \$6,000.00  
(includes pre-drilling for installation of 2x planking over beams)
  - c. Delivery of Steel Structure (includes 2 trips) \$1,000.00
  - d. Certification/Seal of County Design (by Delta) \$4,000.00

**SUBTOTAL COUNTY FEE \$19,000.00**

- 2. Wood Deck and rail system and hardware installed by Parks \$4,500.00  
(material costs sourced locally, no-labor as it is in-house)
- 3. Galv. Steel Diamond plate end ramps (optional) \$5,000.00  
(material costs sourced locally, no-labor as it is in-house)

**SUBTOTAL TOWN MATERIALS \$9,500.00**

- 4. Concrete bases (2 – One on each end) (1.5x12x4) \$3,000.00
- 5. RipRap (100 LF x 8 FT X 3 FT) embankments \$18,000.00

**SUBTOTAL CONTRACTOR \$21,000.00**

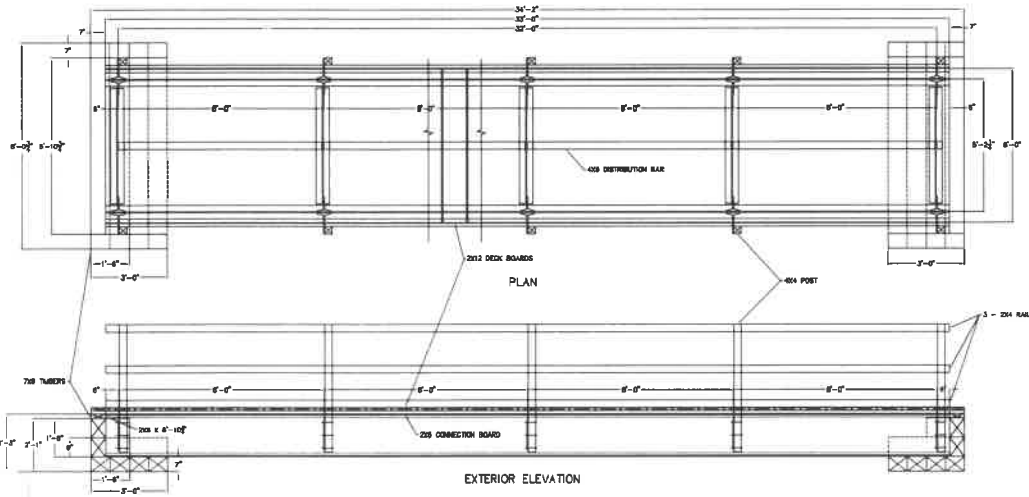
- 6. Design/Bid (quotes, see below) for #4 and #5 above \$3,000.00

Note: Remaining work (non-County, non-Town) is less than \$35,000 bid threshold and we intend to obtain quotes per the departments procurement guidelines.

**PROJECTED COSTS: \$52,500.00**

**10% CONTINGENCY: \$5,250.00**

**TOTAL PROJECT COST: \$57,750.00**

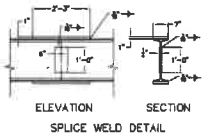
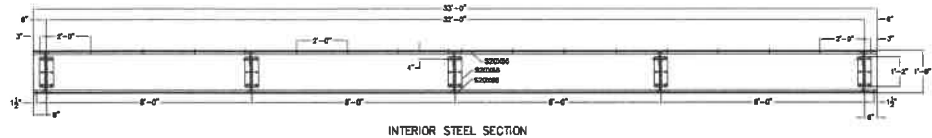
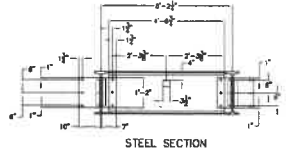
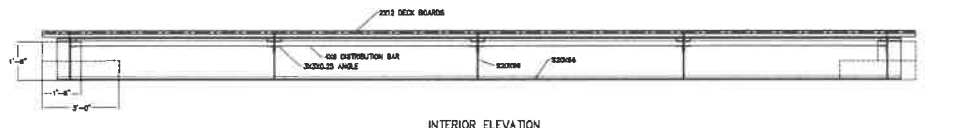
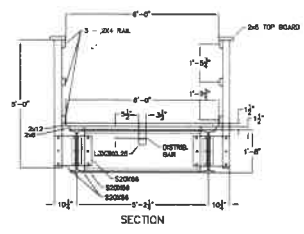


1 BRIDGE AT GREENWOOD  
1 BRIDGE AT HAWKINS POND

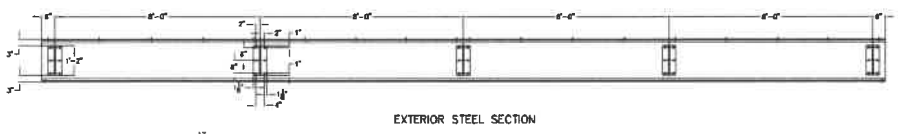
S20X66 MAIN BEAMS = 4 @ 22' & 4 @ 20'  
(4 MAIN AND 4 FOR SPLICING)

S20X66 CONNECTIONS & DIAPHRAGMS = 4 @ 20'  
(50 FT PER BRIDGE = 2.5 BEAMS @ 2 BRIDGES = 5)  
(FROM 4 SLICES 20' LEFT SO 2 SUBTRACTED = 3)

SHEET SUMMARY STEEL & TIMBER  
4 PCS S20X66 - 22'  
8 PCS S20X66 - 20'  
24 PCS 7X9 X 8.5'  
4 PCS 7X9 X 6.0'



1 OF 3  
BROOME COUNTY DPW  
2 - 32 FT BRIDGES  
HAWKINS POND & GREENWOOD BRIDGES  
NAZAR K. LOGUIS  
607 778 2457  
NAZAR.LOGUIS@BROOMECOUNTY.US



**APPROVAL OF BORROWING BY  
ELECTED REPRESENTATIVE OF POLITICAL  
SUBDIVISION CONTRACTING FOR FIREFIGHTING SERVICES**

I, Jo Anne Klenovic, Supervisor of the Town of Chenango in accordance with the requirements of Section 147 and related sections of, and regulations under, of the Internal Revenue Code, and in reliance upon certain recommendations and other information submitted to me, and subsequent to a duly conducted public hearing concerning the matter, do hereby approve borrowing and the issuance of an obligation evidencing such indebtedness by the Chenango Fire Company, Inc. from M&T Bank for the financing of the purchase by the Chenango Fire Company, Inc. of a 2 new pumper/tanker trucks.

The proposed purchase is from 4-Guys Fire Trucks. The obligations are in the maximum principal amounts of \$801,646 and \$798,358. The trucks are to be used for the provision of fire protection service to the Town of Chenango pursuant to a contract dated as of December 31st, 2018 between the Fire Company and the Town of Chenango. The trucks are to be garaged at 86 Castle Creek Road, Binghamton, New York.

Execution of this document in no way creates liability on the part of the Town of Chenango and the Town of Chenango is not responsible for the repayment of any bonds issued pursuant thereto.

DATED: \_\_\_\_\_, 2022

\_\_\_\_\_  
Jo Anne Klenovic, Supervisor  
Town of Chenango





**TOWN OF CHENANGO**

1529 NY Rt. 12  
Binghamton, N.Y. 13901  
Telephone (607) 648-4809  
Fax (607) 648-8511

August 9, 2022

Town Board  
Town of Chenango  
1529 NYS RTE 12  
Binghamton, New York 13901

**Amending Section 73-44 Attachment 1: Schedule of Regulations, R Residential District, of the Town Code Entitled Zoning.**

Dear Chairman and all Board Members:

At their meeting on Monday August 8, 2022 the Planning Board considered the request of the Town Board to give their recommendations regarding the potential changes to some discrepancies:

- Section 73-44** Uses Accessory amend as follows: #3 remove minimum of a ten-foot side yard setback
- Section 73-44** Remarks #3 Remove no above ground structure other than trees, landscaping or a fence shall be permitted closed that 20 feet from an adjacent single-family home.
- Section 73-44** Notes remove footnote 2 Footprint of principal structure including any detached or attached garage and driveway must be at least 10 feet.

The Planning Board forwards this advisory to the Town Board for their consideration on possible changes to the residential zoning regulations Section 73-44 of the Town Code Entitled Zoning.

Sincerely,

  
Brian Donnelly Interim Planning Board Chair  
BD:da

Cc: Nicholas Cortese, Town Atty.

# ZONING

RECEIVED

JUL 1 2 2022

TOWN OF CHENANGO  
ORDINANCE

73 Attachment 1

## Town of Chenango

### § 73-44. Attachment I: Schedule of Regulations, R Residential District.

[Amended 7-16-1979; 7-18-1983; 11-6-1989; 4-15-1996 by L.L. No. 2-1996; 6-15-1998 by L.L. No. 1-1998; 5-5-2008 by L.L. No. 2-2008; 10-3-2016 by L.L. No. 2-2016; 6-1-2020 by L.L. No. 3-2020; 8-4-2021 by L.L. No. 2-2021]

Remained Used <sup>1</sup>	Accessary	Density (per acre)	Area (square feet)	Lot Size		Yards						Maximum Building Coverage (percent)	Building Height		Minimum Floor Area (square feet)	Off-Street Parking	Loading	Site Plan	Sign	Remarks
				Minimum Dimensions (feet)	Front (feet)	Side (feet)	Rear (feet)	Principal Use		Accession Use			Principal (feet)	Accessory (feet)						
								Width and minimum depth (feet)	30 or average of building setbacks	10'	25									
<ol style="list-style-type: none"> <li>1-family dwelling</li> <li>(Reserved)</li> <li>Churches and other places of worship, parish house and convents</li> <li>Schools, public, parochial, nursery, elementary and secondary</li> <li>Public buildings and uses</li> <li>Public parks and recreation areas.</li> <li>Permitted by special permit (Article IV, § 73-12)               <ol style="list-style-type: none"> <li>a. Electrical distribution, substations or other public utility;</li> <li>b. Professional office as part of residence</li> <li>c. More than two accessory buildings</li> <li>d. Home occupation as part of residence</li> </ol> </li> </ol>	<ol style="list-style-type: none"> <li>1. Maximum of two customary buildings/structures (each building not to exceed 288 square feet) and use not for commercial purposes, i.e., lawn shed or swimming pool (with pool house), exceeding the maximum of two requires a special permit.</li> <li>One unoccupied recreational vehicle behind the front building line</li> <li>One detached garage (not to exceed 1,500 square feet) or one carport (not to exceed 200 square feet) with a minimum of a ten-foot side yard setback, a four-foot front yard setback and a five-foot rear yard setback, to accommodate vehicles</li> <li>A building permit is required for all accessory buildings/structures</li> <li>Roof-mounted solar is seen</li> </ol>	3	12,000	Minimum width and minimum depth: 100 feet	30 or average of building setbacks	10'	25	Behind principal use except as specified in Subsection 3 under Permitted Accessory	5	5	30	40	16	750	<ol style="list-style-type: none"> <li>1. Two spaces per residential use</li> <li>2. See Article VI, § 73-20</li> </ol>	1 space per each nonresidential use	Required for all nonresidential uses; see Article VIII, § 73-28	<ol style="list-style-type: none"> <li>1. One professional sign (2 square feet)</li> <li>2. For sale/for rent sign (6 square feet)</li> <li>3. Each permitted nonresidential use (10 square feet)</li> <li>4. Temporary real estate development sign (36 square feet)</li> <li>5. Directional sign (3 square feet)</li> </ol>	<ol style="list-style-type: none"> <li>1. Only one single-family dwelling is allowed on a lot.</li> <li>2. All living space within a single-family dwelling will contain no separate exterior entrance(s) to the dwelling except those used for a single-family dwelling.</li> <li>3. No aboveground structures other than trees, landscaping or a fence shall be permitted closer than 20 feet from an adjacent single-family home.</li> </ol>	

#### NOTES:

<sup>1</sup> Any use not expressly permitted under this section is hereby expressly excluded.

<sup>2</sup> The portion of principal structure underlying any detached or detached garage and driveway must be at least 10 feet.

PLEASE READ CAREFULLY AND RETURN YOUR COMPLETED APPLICATION TO:

TOWN OF CHENANGO SUPERVISOR'S OFFICE  
1529 NY RT 12, BINGHAMTON NY 13901  
(607) 648-4809

2022 CONTRACT FOR USE OF COMMUNITY ROOM

Today's Date: \_\_\_\_\_ Date(s) Requested: \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Arrival Time: \_\_\_\_\_ Departure Time: \_\_\_\_\_

Responsible party / Contact: Mailing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

INFORMATION ABOUT YOUR INTENDED USE OF MUNICIPAL FACILITIES

Purpose of Use: \_\_\_\_\_

Maximum Occupancy is 100. Participants Expected: \_\_\_\_\_ Adults: \_\_\_\_\_ Children: \_\_\_\_\_

Is Technology (Smart TV, Microphones, etc.) or equipment (podium, carts, etc.) required from municipality? Yes: \_\_\_\_\_ No: \_\_\_\_\_

Will your group use the kitchen? Yes: \_\_\_\_\_ No: \_\_\_\_\_

Please list: \_\_\_\_\_

Residents (Number): \_\_\_\_\_ Non-Residents (Number): \_\_\_\_\_

Is an admission fee charged? Yes \_\_\_\_\_ No \_\_\_\_\_

If so, what will proceeds be used for? \_\_\_\_\_

**The Town of Chenango Community Room will be available for use by Not-For-Profit organizations, including but not limited to charitable, religious, civic, and political groups, government and government agencies, daily between the hours of 6:30am to 9:45pm, subject to the following terms and conditions:**

- 1. Organizations wishing to use the Community Room shall first apply to the Town Supervisor on the prescribed form/contract. The Supervisor or his/her designee has final authority on approval. Forms should be returned a minimum of 3 days prior to the event.**
- 2. Use of the Community Room shall be granted only if such use does not conflict with functions of the Town of Chenango and is subject to change at any time. In the event of inclement weather, the Supervisor or his/her designee has the final authority on whether facilities are usable.**
- 3. No commercial activity shall be conducted on Town property.**
- 4. Smoking and/or intoxicants shall not be brought into the municipal facilities at any time. Alcohol, illegal drugs and smoking of any type is prohibited.**
- 5. Kitchen cabinets are available for your convenience while using the room however all paper supplies, serving utensils etc. must be removed after each event or will be considered available for use by other groups. No cabinets shall be locked or reserved for any particular group, they are available to all groups. NO FOOD should ever be left behind in the refrigerator or cabinets.**
- 6. No club or organization memorabilia or equipment shall be stored in the Community room. It is not secured during business hours or scheduled events and the Town shares no responsibility for items lost or stolen.**
- 7. Profanity, objectionable language, disorderly acts or illegal activities of any kind are absolutely prohibited, and those violating this prohibition will be ejected from the premises.**
- 8. Any damage to municipal facilities shall be promptly repaired at the user's expense. No exceptions.**
- 9. Organizations using the facilities must follow the closing checklist located in the Community Room kitchen. This includes but is not limited to: removal of all trash (a dumpster is located near the side entrance to the Community Room), tables and chairs to their original place, tabletops, kitchen countertops and sinks clean. Please remember to turn all of the lights off before leaving.**
- 10. Any organization with youth under 18 years old requires the presence of adequate adult supervision at all times.**

11. A public ADA assessible telephone is located in the Community Room. The emergency telephone number for Police and Fire is: 911. The appropriate authority must be contacted in the event of an emergency.
12. While using the Community room during regular business hours (8am-4pm), please call extension 213. Amy in the Supervisor's office is available for assistance. For any non-emergency assistance after business hours, please contact Building Maintenance at (607) 343-0625.
13. The Community Room doors will be programmed to unlock 30 minutes prior to your event and to lock 30 minutes after your event based on the time and date provided by your representative making the reservation. You will not be required to pick up or drop off a door fob, however it is essential that your meeting stay on schedule. This would include ample time to restore the room to its original set up. If you are unavoidably delayed, please call Town Maintenance @ (607) 343-0625 or (607) 760-6240 for assistance.

**AGREEMENT**

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Town of Chenango for the use and care of the facilities. He/she,

on behalf of \_\_\_\_\_  
does hereby covenant and agree to defend, indemnify and hold harmless the Town of Chenango from and against any and all liability, loss, damages, claims, or actions (including costs and attorney fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Town of Chenango property, facilities and/or services by

Print \_\_\_\_\_ Signature \_\_\_\_\_

# Municipality Zoning Survey

Please complete the following survey for your municipality. Only one survey should be completed per municipality.

If your municipality has already enacted local laws or ordinances associated with the cannabis industry, please send them to the email below, including in the subject line, the name of your municipality and the name of the drafted or enacted local law.

Please contact OCM at **municipalities@ocm.ny.gov** for any questions or to submit any enacted local laws or ordinances.

\* Required

1. Name of the individual completing the survey: \*

Jo Anne Klenovic

2. Position/Title of the individual completing the survey: \*

Town of Chenango Supervisor

3. Email of the individual completing the survey: \*

Supervisor@townofchenango.com

4. Phone number of the individual completing the survey:

607-648-4809 ext. 6

5. Municipality Type \*

Town

6. Which county is your municipality located in? \*

Broome

7. Has your municipality opted-out of Adult-Use Dispensaries and/or On-Site Consumption? (Please check all that apply) \*

Adult-Use Dispensaries

On-Site Consumption

My municipality has not opted-out

8. When you think about zoning rules for cannabis businesses (e.g., dispensaries), how important are the following considerations to your municipality? Rate each item below based on how important it is to your municipality, from "Not Important" to "Very Important." \*

	Not Important	Somewhat Important	Very Important	Not Applicable/ I don't know
Distance between Dispensaries	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Distance from School Grounds or Houses of Worship	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>



Historical Districts	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Hours of Operation	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Number of Dispensaries	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Odor Control	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Parking/Loading	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Security	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Traffic Density	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

9. Of the items you just rated above, if you had to pick the most important item to address at your next zoning meeting, which would be at the top of your agenda? \*

Distance from School Grounds or Houses of W... ▼

10. Which would be the second-most important item on your agenda? \*

Distance between Dispensaries ▼

11. Which would be the least important item on your agenda? \*

Parking/Loading ▼

12. Do you think adult-use retail dispensaries should be classified as a "retail sales establishment"? \*

- Yes
- No

Other

13. In which zone(s) do you think adult-use retail dispensaries belong? \*

Commercial

Industrial

Other

14. Are you considering additional distance restrictions from schools and/or houses of worship and/or any other sensitive use area? \*

Yes

No

Other

15. Are you considering additional distance restrictions between dispensaries? \*

Yes

No

Other

16. Have you started the process to create any zoning regulations governing the cannabis industry in your municipality? \*

Yes

No

17. If yes, which aspects of the cannabis industry do your zoning ordinance(s) address? (Please select all that apply) \*

- Distance between Dispensaries
- Distance from Schools or Places of Worship
- Historical Districts
- Hours of Operation
- Nuisance Ordinances
- Number of Dispensaries
- Odor Control
- Parking/Loading
- Security
- Traffic Density

Submit

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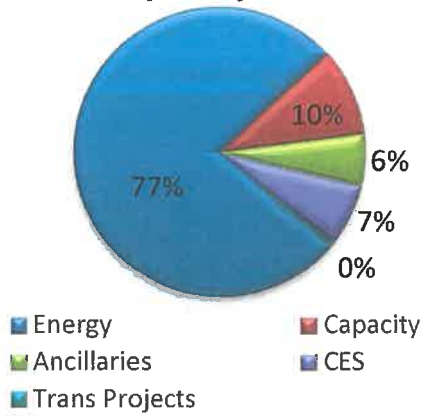
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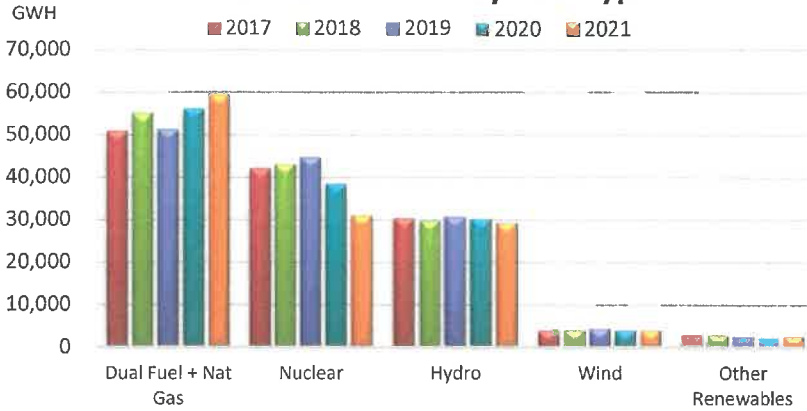
| [Terms of use](#)



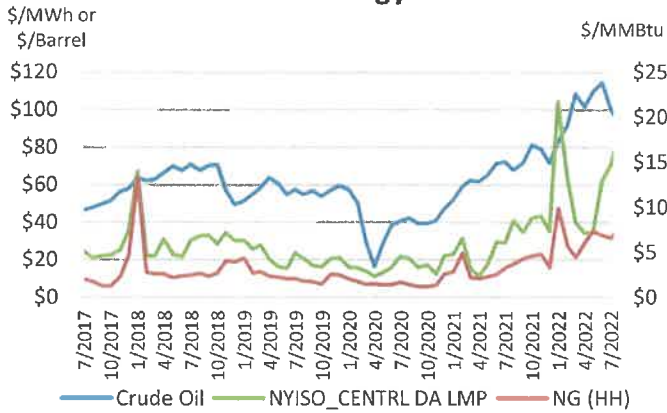
### Estimated 24 Month Price by Component



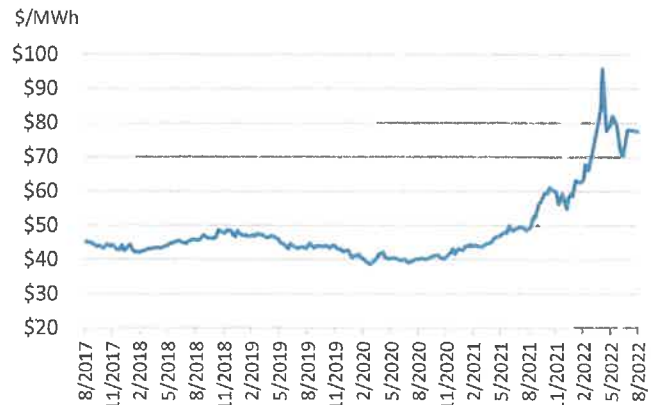
### New York Generation by Fuel Type



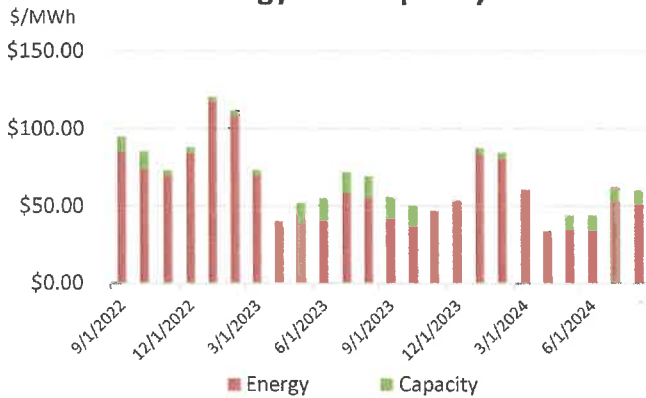
### Historical Energy Prices



### 24 Month Fixed Price



### Energy and Capacity



### CES Breakdown



The information contained herein has been obtained from sources which Constellation NewEnergy, Inc. and Constellation NewEnergy-Gas Division, LLC (collectively, "Constellation") believe to be reliable. Constellation does not represent or warrant as to its accuracy or completeness. All representations and estimates included herein constitute Constellation's judgment as of the date of this document and may be subject to change without notice. This material has been prepared solely for informational purposes relating to our business as a physical energy provider. We are not providing advice regarding the value or advisability of trading, or soliciting or accepting orders for, swaps, options or futures, or any other activity which would cause us or any of our affiliates to be considered a commodity trading advisor or introducing broker under the Commodity Exchange Act. These materials are not intended as a recommendation of, or advice in connection with, a municipal financial product or an issuance of municipal securities. Constellation is not a municipal advisor (within the meaning of the Securities and Exchange Commission's rules as to the Registration of Municipal Advisors), is not making any financial recommendations to you and is not providing any financial advice. Constellation is not your agent, advisor or fiduciary. Constellation has not assumed, and does not owe, a fiduciary duty to you (within the meaning of the Securities and Exchange Commission's rules as to the Registration of Municipal Advisors, or otherwise) with respect to the information and material contained herein. You should discuss information of a financial nature with internal or external advisors and experts that you deem appropriate before taking any action related thereto. Constellation does not make and expressly disclaims, any express or implied guaranty, representation or warranty regarding any opinions or statements set forth herein. Constellation shall not be responsible for any reliance upon any information, opinions, or statements contained herein or for any omission or error of fact. All prices referenced herein are indicative and informational and do not connote the prices at which Constellation may be willing to transact, and the possible performance results of any product discussed herein are not necessarily indicative of future results. This material shall not be reproduced (in whole or in part) to any other person without the prior written approval of Constellation.

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<b>PRICING DUE:</b>	
<b>Please complete section below in BLUE</b>	<b>Please initial:</b>
<b>LEGAL ENTITY:</b>	Town of Chenango
<b>ADDRESS:</b>	
<b>CITY STATE ZIP:</b>	
<b>START DATE:</b>	Nov-22
<b>PRICING TYPE:</b>	
<b>PRICING TERMS:</b>	12, 24, 36, 48,61
<b>ANNUAL USAGE: MWhs</b>	2,222
<b>ACCOUNTS:</b>	See attached

Term(Months)	Fixed(\$/MWh)
12	\$82.41
24	\$74.06
36	\$71.43
48	\$70.51
61	\$69.99

sweet spot

OF-0000395598 Town of Chenango

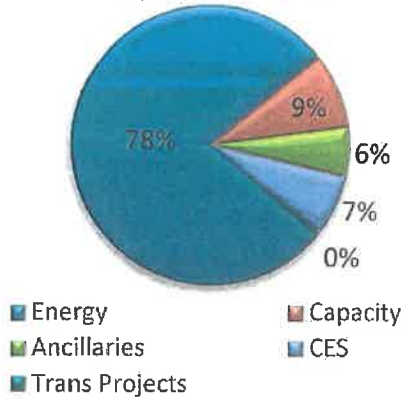
Lizanne Tiesi-Korinek  
 Jo Anne Klenovic  
 607-648-4809

Townclerk@townofchenango.com  
 supervisor@townofchenango.com

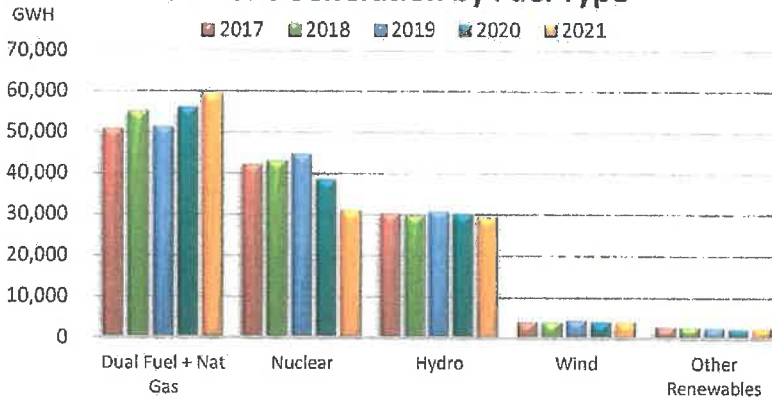


Zone: **Zone C - Central**

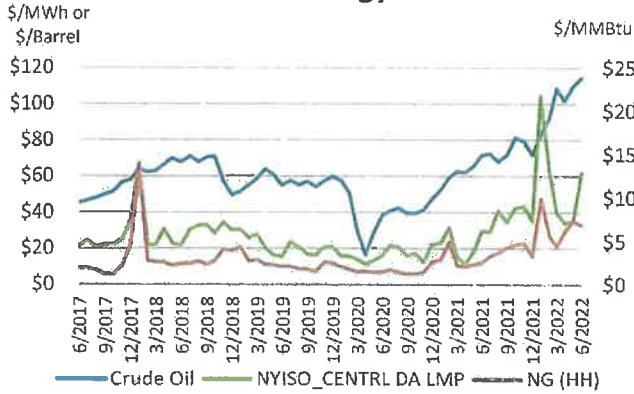
### Estimated 24 Month Price by Component



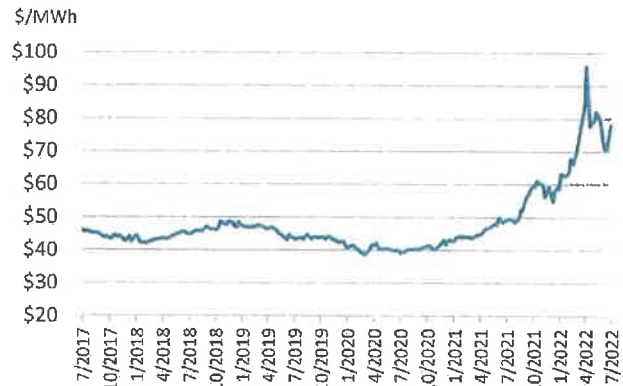
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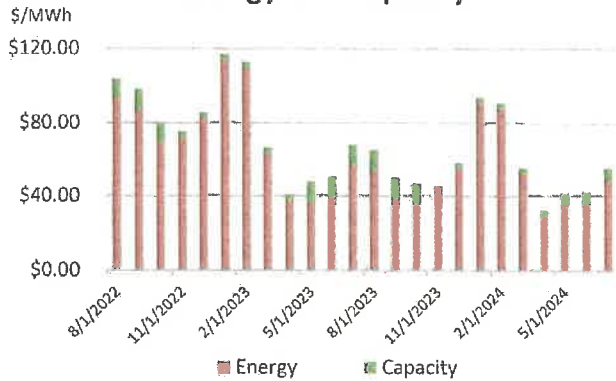
### Historical Energy Prices



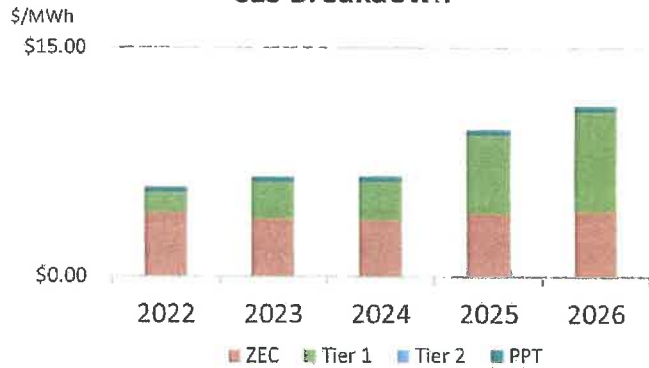
### 24 Month Fixed Price



### Energy and Capacity



### CES Breakdown



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<b>PRICING DUE:</b>	
<b>Please complete section below in BLUE:</b>	<b>Please initial:</b>
<b>LEGAL ENTITY:</b>	Town of Chenango
<b>ADDRESS:</b>	
<b>CITY STATE ZIP:</b>	
<b>START DATE:</b>	Nov-22
<b>PRICING TYPE:</b>	
<b>PRICING TERMS:</b>	12, 24, 36, 48,61
<b>ANNUAL USAGE: MWs</b>	2,222
<b>ACCOUNTS:</b>	See attached

Term(Months)	Fixed(\$/MWh)
12	\$80.08
24	\$72.82
36	\$70.54
48	\$69.15
61	\$68.65

sweet spot

OF-0000395598 Town of Chenango

Lizanne Tiesi-Korine Townclerk@townofchenango.com  
 Jo Anne Klenovic supervisor@townofchenango.com  
 607-648-4809



**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION APPROVING ABSTRACT NO. 16**

At a regular meeting of the Town Board of the Town of Chenango, held on the 7th day of September, 2022, the following resolution was offered and seconded:

**RESOLVE** to pay the attached and incorporated herein Abstract of Bills. Abstract 16, dated August 31, 2022.

General Fund - Voucher Nos. 578-603; Check Nos. 5408-5433 totaling the sum of \$69,607.58.

Highway Fund - Voucher Nos. 229-237; Check Nos. 1853-1859, totaling the sum of \$15,005.67.

Water Fund - Voucher Nos. 161-168; Check Nos. 1809-1816 totaling the sum of \$6,295.87.

Sewer Fund - Voucher Nos. 226-238; Check Nos. 2172-2182 totaling the sum of \$14,055.26.

Special Districts/Street Lights – Voucher Nos. 18; Check Nos. 1187 totaling the sum of \$3,886.45.

**WHEREAS**, this resolution shall take effect immediately.

Offered by:

Seconded by:

**CERTIFICATION**

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held at Town Hall, 1529 NY RT 12, Binghamton, NY on this 7<sup>th</sup> day of September, 2022. Said resolution was adopted by the following roll call vote:

Jo Anne Klenovic, Supervisor	_____
Dave Johnson, Councilperson	_____
Frank Carl, Councilperson	_____
Gene Hulbert, Councilperson	_____
Jim DiMascio, Councilperson	_____

Town of Chenango Seal

Dated: September 7, 2022

\_\_\_\_\_  
Lizanne Tiesi-Korinek  
Town Clerk, Town of Chenango

**Town of Chenango**

**RESOLUTION TO ENTER INTO AGREEMENT WITH TROPHY POINT**

WHEREAS, the Town Board of the Town of Chenango following a proposal received by the Town Engineer from Trophy Point Construction Services & Consulting (“Trophy Point”) determined it was in the best interest of the Town to hire Trophy Point to provide a third party estimate of the plans for the Town’s Wastewater Treatment Facility project, and

WHEREAS, Trophy Point has submitted a proposal outlining their scope of services, attached hereto and incorporated herein.

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Chenango desires to execute said agreement with Trophy Point; and it is further

RESOLVED, that the Town Supervisor is hereby authorized to execute such agreement and any additional documentation necessary to effectuate the proposed services within said agreement with Trophy Point, subject to review of Counsel, and

RESOLVED, that the resolution shall take effect immediately.

**CERTIFICATION**

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held at Town Hall, 1529 NY RT 12, Binghamton, NY on this 7<sup>th</sup> day of September, 2022. Said resolution was adopted by the following roll call vote:

Supervisor Jo Anne Klenovic	_____
Councilperson David Johnson	_____
Councilperson Gene Hulbert Jr.	_____
Councilperson Frank Carl	_____
Councilperson Jim DiMascio	_____

Town of Chenango Seal

Dated: September 7, 2022

\_\_\_\_\_  
Lizanne Tiesi-Korinek  
Town Clerk of the Town of Chenango

# Town of Chenango

## Northgate Wastewater Treatment Plant Improvements

For Urda Engineering, PLLC  
Attn: Alexander N. Urda  
106 Main Street, Suite #4  
Windsor, NY 13865

In Response To:  
Request for Proposal  
Email from Alexander N. Urda on 7/6/2022



Fee Proposal for  
Cost Estimating Services

7/14/2022

Trophy Point, LLC

Blasdell, NY

Pittsburgh, PA

New York, NY

Contact: Rich Chudzik  
Phone: 716-823-0006  
Email: [rchudzik@trophypoint.com](mailto:rchudzik@trophypoint.com)

# Fee Proposal

In direct response to the referenced solicitation, Trophy Point proposes to provide **Construction Cost Estimating** services in support of the **Town of Chenango – Northgate Wastewater Treatment Plant Improvements** project for the following:

### Fixed Fee Amounts

Description	Fee
Construction Documents Estimate (C1 & C2 Bid Sets)	\$30,000

The estimate will be prepared in CSI Format.

This proposal does not include time for Trophy Point attendance at meetings. Should Trophy Point's participation be required at meetings, our Commercial Rates will be applied.

The pricing above does not include site walkthroughs. If required, Trophy Point will provide such services against our Commercial Rates. Travel expenses will be billed at cost to the client for such visits. Trophy Point will seek written authorization from the client for any on site work.

Value Engineering / Scope Reduction pricing is not included in this proposal and, if required, will be billed on an hourly basis against our Commercial Rates. Trophy Point will seek written authorization from the client for any of such work.

This proposal does not include the reconciliation of the estimate with a construction manager, third party estimating firm; or another party at any point in time.

Reimbursable expenses (i.e. printing of plans, travel, mileage), if required, will be billed at cost to the client. Trophy Point will provide these costs in advance and will seek written authorization from the client for any such costs in advance of the costs incurring.

Upon receipt of the drawings and the authorization-to-proceed, approximately four (4) to five (5) weeks will be required to prepare the estimate.



Should you have any questions, please do not hesitate to contact me directly.

We are excited to work with you in achieving your vision!

Respectfully,

Richard G. Chudzik



President & Owner  
Trophy Point, LLC  
4588 South Park Avenue  
Blasdell, NY 14219  
Phone: 716-823-0006  
Email: rchudzik@trophypoint.com

Signature of this proposal below represents the acceptance of all pricing and terms as noted above.

AUTHORIZED BY:

Printed Name	Title
Signature	Date



**Town of Chenango**

**Resolution No. \_\_\_\_\_**

**Resolution Authorizing Change Orders for Kelly Road Culvert Replacement Project**

At a regular meeting of the Town Board of the Town of Chenango, held on the 7<sup>th</sup> day of September, 2022, the following resolution was offered and seconded:

**WHEREAS**, the Highway Superintendent has recommended the Kelly Road Culvert Replacement Project; and

**WHEREAS**, the Town Board authorized the Town Engineer to draft the Kelly Road Culvert Replacement Project, and administer the receipt of bids; and

**WHEREAS**, the bid was awarded to Byler Excavating, LLC for \$178,086.00; and

**WHEREAS**, following the completion of the work there was unexpected erosion on the stream banks upstream which requires additional work as recommended by the Town Engineer; and

**WHEREAS**, as a result of the erosion Byler Excavating, LLC has requested a change order as attached hereto as **Exhibit A** and incorporated herein for an increase in fee of \$24,584.00

**WHEREAS**, the Board after due deliberation has carefully reviewed this change order and recommendation by the Town Engineer and find the same to be necessary and reasonable.

**NOW, THEREFORE BE IT RESOLVED** that the Town Board hereby authorizes the Town Supervisor to execute the attached hereto change orders in an amount not to exceed \$24,584.00 additional to Byler Excavating, LLC; and

**BE IT FURTHER RESOLVED** that this resolution will take effect immediately.

**CERTIFICATION**

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held at Town Hall, 1529 NY RT 12, Binghamton, NY on this 7<sup>th</sup> day of September, 2022. Said resolution was adopted by the following roll call vote:

Supervisor Jo Anne Klenovic \_\_\_\_\_  
Councilperson David Johnson \_\_\_\_\_  
Councilperson Gene Hulbert Jr. \_\_\_\_\_  
Councilperson Frank Carl \_\_\_\_\_  
Councilperson Jim DiMascio \_\_\_\_\_

Town of Chenango Seal

Dated: September 7, 2022

\_\_\_\_\_  
Lizanne Tiesi-Korinek  
Town Clerk of the Town of Chenango

**RESOLUTION OF THE  
TOWN BOARD OF THE TOWN OF CHENANGO**

RESOLVED, that the undersigned members of the Town Board of the Town of Chenango, Broome County, New York upon reading the Appointment of Hearing Officer executed by Jo Anne Klenovic, Supervisor dated August 24, 2022; the Notice of Public Hearing published on August 10, 2022 in the *Press & Sun-Bulletin*; and the Report of Hearing Officer dated August 26, 2022 for the Public Hearing held on August 26, 2022 at 6:30pm; hereby approve the "Approval of Borrowing" attached hereto and further direct that the Chenango Town Supervisor execute such "Approval of Borrowing " on behalf of the Town Board.

Offered by:

Seconded by:

**CERTIFICATION**

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held at Town Hall, 1529 NY RT 12, Binghamton, NY on this 7th day of September, 2022. Said resolution was adopted by the following roll call vote:

Supervisor Jo Anne Klenovic \_\_\_\_\_  
Councilperson Gene Hulbert Jr. \_\_\_\_\_  
Councilperson Frank Carl \_\_\_\_\_  
Councilperson Jim DiMascio \_\_\_\_\_

Town of Chenango Seal

Dated: September 7, 2022

\_\_\_\_\_  
Lizanne Tiesi-Korinek, Town Clerk  
Town of Chenango



**APPROVAL OF BORROWING BY  
ELECTED REPRESENTATIVE OF POLITICAL  
SUBDIVISION CONTRACTING FOR FIREFIGHTING SERVICES**

I, Jo Anne Klenovic, Supervisor of the Town of Chenango in accordance with the requirements of Section 147 and related sections of, and regulations under, of the Internal Revenue Code, and in reliance upon certain recommendations and other information submitted to me, and subsequent to a duly conducted public hearing concerning the matter, do hereby approve borrowing and the issuance of an obligation evidencing such indebtedness by the Chenango Fire Company, Inc. from M&T Bank for the financing of the purchase by the Chenango Fire Company, Inc. of a 2 new pumper/tanker trucks.

The proposed purchase is from 4-Guys Fire Trucks. The obligations are in the maximum principal amounts of \$801,646 and \$798,358. The trucks are to be used for the provision of fire protection service to the Town of Chenango pursuant to a contract dated as of December 31, 2018 between the Fire Company and the Town of Chenango. The trucks are to be garaged at 86 Castle Creek Road, Binghamton, New York.

Execution of this document in no way creates liability on the part of the Town of Chenango and the Town of Chenango is not responsible for the repayment of any bonds issued pursuant thereto.

Dated: September 7, 2022

\_\_\_\_\_  
Jo Anne Klenovic, Supervisor  
Town of Chenango

**UPDATED AS OF SEPTEMBER 1, 2022**

<u>PROJECT / DISCUSSION</u>	<u>POTENTIAL AGENDA DATE</u>	<u>ACTION / RESOLUTION</u>
<b>Broome County Projects</b>		
*North Otsinengo Dog Park	TBD	
*Northgate Plaza	TBD	
<b>Budget 2023</b>		
*Payroll	9/21/2022	
*Annual Pay Increase Eligibility(if hired after budget done	9/21/2022	
*Chenango Ambulance Request	9/21/2022	
*ARPA Funds Allocation	9/21/2022	
a.) Spreadsheet from Bookkeeper	9/21/2022	
<b>Building &amp; Fire Safety</b>		
*Records Retention	TBD	
*Evacuation Plan	TBD	
*ADA Accessibility	TBD	
*NYMIR Recommendations	9/7/2022	
<b>Business/Supervisor/Bookkeeper</b>		
*Constellation Energy Rates & Contract	9/7/2022	
*CF Fire Co - replacement contract/Budget increase	TBD	Replace contract
<b>Castle Creek U.S.P.O.</b>		
a.) Resolution for Ground Lease	TBD	Authorize use of property
b.) Public Hearing	TBD	
<b>Chenango Fire Company</b>		
a.) Fire Truck Purchase	9/7/2022	
b.) Resolution for Fire Truck Purchase	9/7/2022	

<b>Community</b>		
<b>*Final Draft of Modified Community Room Contract</b>	<b>9/7/2022</b>	
<b>Correspondence to Town Officials</b>		
a.) N. Savory Letter - dated 6/3/22	9/14/2022	
b.) M. Lumsden Letter - dated 6/4/22	9/14/2022	
<b>Dept. Head Evaluations</b>		
	<b>TBD</b>	
<b>DPW - Greg Burden</b>		
*Drinking Water Study - Appplewood / Maplewood	<b>TBD</b>	
*Wolfe Park Project - \$75,000 Grant Awarded to TOCI		<b>Contract reviewed by counsel</b>
a.) Wolfe Park Solutions	<b>9/7/2022</b>	<b>Alex Urda</b>
*Parking Lot Lights	<b>TBD</b>	
*Purchase Generators for WWTP	<b>9/7/2022</b>	
a.) Resolution Seeking Bids for Generators	<b>TBD</b>	
*I-81N Exit 6 Front Street Water Main Replacement	<b>9/7/2022</b>	
a.) Resolution Seeking Bids for Water Main	<b>TBD</b>	
<b>Flood Mitigation</b>		
*ARPA Funds/Uses	<b>TBD</b>	
*HMPG Grant	<b>Submitted 5/31/22</b>	
*Smith Hill Drainage Project 2023	<b>TBD</b>	
a.) NYS DOT	<b>TBD</b>	
b.) Broome County	<b>TBD</b>	
c.) Urda Engineering - Alex Urda	<b>TBD</b>	
*Easements for Smith Hill Rd. Project	<b>TBD</b>	
*Kelly Road Repairs	<b>9/7/2022</b>	
a.) Resolution Seeking Bids for Repairs	<b>TBD</b>	

<b>Highway Dept.</b>			
*Procedure to Purchase PWD Crane		TBD	
a.) Resolution Seeking Bids for PWD Crane		TBD	
<b>Historian for Town</b>			
*Town Museum Updates / Activities		10/5/2022	
<b>Ordinance Dept.</b>			
*Zoning - CB Properties - Local Law 6-2022		9/7/2022 & 9/14/2022	
a.) Nadine Bell		9/7/2022	
b.) Public Hearing		9/14/2022	
c.) Resolution to Approve LL 6-2022		TBD	
*Zoning - Temporary Structures, Section 3103		9/21/2022	
*Rural Address Identification Numbers			
<b>Ordinance Dept. (continued)</b>			
*Zoning - Amending Local Law 73-44 "Accessory Use"		9/7/2022	
a.) Resolution for Local Law 73-44 Amendment		TBD	
*Solar Farms - Review Legislation		TBD	
*Ordinance Software		TBD	Gavin will provide updates
<b>Staff</b>			
*Comp Time Policy		TBD	
<b>Technology</b>			
*Agenda Software - (Updates Only)		TBD	
a.) Agenda Demonstration		TBD	
b.) Computer Training w/ Agenda Software		TBD	
c.) Issue Board laptops		TBD	
<b>*Email Host - Pyramid</b>			
a.) Transition to Email w/ Pyramid		TBD	
b.) Termination of Broome County Email		9/14/2022	
<b>*Internet - FirstLight &amp; Spectrum</b>			

<b>Town Board Functionality</b>			
*Town Clerk Reporting Procedures		TBD	
a.) Resolutions vs. Motions		9/21/2022	
*AOT Rules of Order		9/21/2022	
*Policy for Recusal		9/21/2022	
*Zoom / Hybrid Meeting Policy		TBD	
<b>Town of Chenango Safety Manual</b>			
*New Committee Members		TBD	
*Evacuation Procedure		TBD	
<b>Town of Chenango Policy Updates</b>			
*Office of Cannabis Management Survey		9/7/2022	
<b>Town of Chenango Vehicles</b>			
*GPS in vehicles		TBD	J. DiMascio
*Town safety features for vehicles		TBD	
<b>WWTP Project</b>			
*WQP Grant Application		Submitted 7/29/2022	
*Benefit Assessment		9/7/2022	Julie Wyatt & Jeff Smith
*EDU's		9/7/2022	Julie Wyatt & Jeff Smith
*Projected Timeline		TBD	
*Project Modifications - B & L Amendment #3		TBD	
a.) Resolution for B&L Final Amendment		TBD	
*Engineer - Peer Review		TBD	
*Estimator			
a.) Resolution to Hire Estimator		9/7/2022	