



Town of Chenango

Town Board Agenda

Wednesday, September 6, 2023 - 5:00 PM

Town Office Building

Public Hearings to Start at 6:00pm

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1. CALL TO ORDER / PLEDGE OF ALLEGIANCE	
2. ROLL CALL	
3. PRESENTATIONS	
3.1. Adjacent Computing - Andrew Tucci Adjacent WWD	4 - 5
4. COMMUNICATIONS	
5. OPEN FORUM	
Guests shall speak in an orderly fashion and are limited to remarks of five (5) timed minutes or less. The speaker shall deliver their comments or concerns in a civil tone and without the use of profanity, personal attacks, or other disruptive behavior which may result in the offender's removal from the meeting. The speaker shall not be interrupted except in a matter of urgency.	
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6.3. A Local Law Repealing and Replacing Chapter 67 of the Town Code Entitled "Renewable Energy Systems" Renewable Energy Systems Local Law	12 - 30
6.4. A Local Law Updating the Town of Chenango Zoning Map <ul style="list-style-type: none">• Final Map• Discussion of Public Notice Toc-zon-2023 08 17 BASE MAP NO splits-Zoning Map Notice of Public Hearing Zoning Map 10.4.2023.2	31 - 33
6.5. Castle Creek USPO Castle Creek Post Office	34 - 52
6.6. Staffing Vacancies <ul style="list-style-type: none">• Senior Clerk• Assessor• Laborer Staffing Update 9.1.23	53
7. NEW BUSINESS	

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11. FUTURE BOARD TOPICS

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12. OPEN FORUM

Guests shall speak in an orderly fashion and are limited to remarks of five (5) timed minutes or less. The speaker shall deliver their comments or concerns in a civil tone and without the use of profanity, personal attacks, or other disruptive behavior which may result in the offender's removal from the meeting. The speaker shall not be interrupted except in a matter of urgency.

13. ADJOURNMENT

Adjacent Computing

What do we do?

Audio-Visual Design

- Consult with businesses to understand business operations and goals
- Identify operational inefficiencies or barriers in their processes
- Work with the customer to inject technological solutions to these issues
 - Marketing and outreach
 - Customer interaction
 - Digital front desk and self-service kiosks
 - Production or performance spaces
 - Conference rooms, studios, public gathering spaces
 - Online streaming and video conferencing

Audio-Visual Project Management

- Take a design project through to completion
- Coordinate resources from all stakeholders
- Develop timeframes and delivery schedules
- Engage with 3rd party trades and construction elements (electricians, carpentry, networking, etc...)
- Ensure project is completed on-time and on-budget
- Work to develop RFI / RFP / RFQ's with customers. Weigh / score final submissions and assist in award
- Offer demonstration and training on new system capabilities

Adjacent Computing's business model is to be the 'knowledge expert' for the customer. We work solely in design and engineering, ensuring that the customer's desires are met by any potential installation entity. By working on a flat rate, and by de-coupling hourly labor installation rates from the design process, the customer can be assured that they are getting exactly what they want, at competitive price points, and nothing they don't need.

WE WORK FOR YOU!

Adjacent Computing

Who are we?

Founded in 2005, Adjacent Computing began as a technology consulting firm in Elmira, NY. Working with small businesses, Adjacent computing helped business owners better leverage technology to meet their communications and operational needs. This began with websites, Point-of-sale systems, ID scanners, security cameras, digital signage, etc...

When Adjacent Computing moved to Binghamton, NY, the focus shifted more to Audio-Visual design and Engineering.

Located now in Endicott, NY, Adjacent Computing serves the tri-cities area for technology and AV consulting.

Andrew Tucci
Owner



- Director of Educational Technology at Binghamton University since 2010.
- CTS certification, Audio-Visual Engineering
- Designing and installing AV systems for 25 years
- Projectionist, Musician and Audio Engineer, Computer programmer, Repair technician for arcades and pinball machines

Sabrina Edic
Office Administration



- Invoicing, filing, tax preparation, etc...



TOWN OF CHENANGO

WATER, SEWER AND PARKS DEPARTMENT
Greg Burden, Superintendent of Public Works

1529 NYS Rt. 12
Binghamton, NY 13901
Telephone: (607) 648-4809 ext7
Fax: (607) 648-8519
water@townofchenango.com

Attn Town Board:

Capital Improvement Timeline:

Sewer:

10/20/2016: \$30,000.00 (Established)

11/10/2021: \$30,000.00

Interest over time: \$437.55

Balance as of 9/23: **\$60,437.55**

Water:

10/20/2016: \$30,000.00 (Established)

11/09/2017: \$30,000.00

12/19/2019: \$30,000.00

Interest over time: \$873.64

Balance as of 8/23: **\$90,873.64**

Sewers did not have a sufficient fund balance to mimic Water's 2017 transfer, Water was the same in 2021. There were only transfers from accounts to reserve funds when there was sufficient fund balance with a board resolution, those transfers did not require a permissive referendum.

Thank you.
Greg Burden

Fund Balance Use List 2023

Department	Descriptions	Priority	Amount
<u>Parks/Cemetery</u>			
Kattelville	Repairs, Gravel, and Tree Removal	1	\$ 25,000
Castle Creek	Park pavilion black top replacement	2	\$ 5,000
B-Ball Courts	Skim coats on all 3 of them	3	\$ 9,500
Broad Acres	Complete replacement swing and surfacing	4	\$ 60,000
Broad Acres	Replace rotted telephone pole boarder	5	\$ 4,000
Playgrounds	replace playground fiber at parks	6	\$ 18,000
Broad Acres	Replace Bench boards	7	\$ 1,000
Broad Acres	Paint all benches	8	\$ 500
CB Park	Finish paving turn around	9	\$ 9,000
			Total \$ 132,000
<u>Buildings/Grounds</u>			
Town Hall	Update fire alarm	1	\$ 50,000
Prof. Services	RFP Lead Project Manager Audio/Visual	2	\$ 3,750
Prof. Services	Design Engineering for Audio Visual	2	\$ 35,000
Town Hall	Update lighting	3	\$ 30,000
Town Hall	Update Security/Buidling renovations/upgrades	4	\$ 350,000
Town Garage	Concrete garage floor,carpeting, fans, heating,cooling	5	\$ 200,000
	fix roof leaks, and replace front door/repair		
Equipment	New Backhoe 2023	6	\$ 107,800
Equipment	New Tractor	7	\$ 38,000
			Total \$ 814,550
<u>Highway</u>			
Packer	New yardwaste truck	1	\$ 250,000
Chipper	Tow behind chipper	2	\$ 75,000
Truck	Chippin dump truck	3	\$ 125,000
Salt Shed	Combo Salt/Sand Shed	4	\$ 500,000
Poplar Hill Rd	Pavement Reconstruction	5	\$ 250,000
10 Wheeler	Plow & Wing Truck	6	\$ 270,000
6 Wheeler	Plow & Wing Truck	7	\$ 290,000
Tree Work	Remove dead/dying trees	8	\$ 30,000
			Total \$ 1,790,000

<u>Ordinance</u>			
Training	Consultation/Data Entry	\$	50,000
Technology	Computer Devices	\$	5,000
		Total	\$ 55,000
<u>Town Clerk</u>			
Technology	New computers	\$	10,000
		Total	\$ 10,000
<u>Assessor</u>			
Tax	Reassessment for tax role	\$	450,000
Equipment	New Vehicle	\$	40,000
		Total	\$ 490,000
		Grand Total	\$ 3,291,550
As of July 31, 2023		Available Fund Balance Scenerio 1	\$ 2,633,440
		Over/Under	\$ (658,110)
As of July 31, 2023		Available Fund Balance Scenerio 2	\$ 1,954,553
		Over/Under	\$ (1,336,997)

Scenerio 1			
As of July 31st, 2023			
Total Modified Budget 7/31/2023		Fund Balance	
	\$ 5,356,150.56		Current Fund Balance
			\$ 6,497,974.00
			Less 2022 Fund Balance Rollover
			\$ (721,734.00)
			\$ 5,776,240.00
Retained Fund balance	\$ 2,678,075.28		50% Threshold of budget to be Retained
			\$ (2,678,075.28)
			Remaining Fund Balance
			\$ 3,098,164.72
			Less 15% excess bill pay
			\$ (464,724.71)
			Remaining Fund Balance to be spent
			\$ 2,633,440.01

Scenerio 2			
As of July 31st, 2023			
Total Modified Budget 7/31/2023		Fund Balance	
	\$ 5,356,150.56		Current Fund Balance
			\$ 6,497,974.00
			Less 2022 Fund Balance Rollover
			\$ (721,734.00)
			Less Highway Emergency Fund Balance
			\$ (798,690.81)
			\$ 4,977,549.19
Retained Fund balance	\$ 2,678,075.28		50% Threshold of budget to be Retained
			\$ (2,678,075.28)
			Remaining Fund Balance
			\$ 2,299,473.91
			Less 15% excess bill pay
			\$ (344,921.09)
			Remaining Fund Balance to be spent
			\$ 1,954,552.82

*Per the Fund balance policy: 15% of excess fund balance needs to be allocated to the following in this order

- A. Applied to debt
- B. Deposited into a reserve fund based on the Five-Year Plan
- C. Balance the following year budget

1. The total modified budget number of \$5,356,150.56 differs from the original budget number in that it takes in regard the changes that were made to the budget after it was adopted. Attached is July 31st 2023 Expenditures that show the total modified budget numbers for General and Highway, which give us the Modified 2023 Budget appropriations amount.

2. 2022 FB of \$721,734.00 rolled over to 2023 to help fund 2023 appropriations

3. Highway Fund balance: \$798,690.81 Reccommended not to include unencumbered balance in case of natural disasters

TOWN OF CHENANGO
GENERAL FUND - TOWNWIDE
DETAIL OF EXPENDITURES
 July 31 2023

	Adopted Budget	Modified Budget	Expended 2023	Encumbered	Unencumbered Balance	Remaining %
PRINCIPAL						
A9710.600 SERIAL BONDS - PRINCIPAL	185,000.00	185,000.00	185,000.00	0.00	0.00	0.0
TOTAL PRINCIPAL	185,000.00	185,000.00	185,000.00	0.00	0.00	0.0
INTEREST						
A9710.700 SERIAL BONDS - INTEREST	45,350.00	45,350.00	23,600.00	0.00	21,750.00	48.0
TOTAL INTEREST	45,350.00	45,350.00	23,600.00	0.00	21,750.00	48.0
TOTAL SERIAL BONDS	230,350.00	230,350.00	208,600.00	0.00	21,750.00	9.4
GENERAL ADM EXP						
CONTRACTUAL EXPENSE						
A9740.400 GENERAL ADM EXP	0.00	0.00	0.00	0.00	0.00	0.0
TOTAL CONTRACTUAL EXPENSE	0.00	0.00	0.00	0.00	0.00	0.0
TOTAL GENERAL ADM EXP	0.00	0.00	0.00	0.00	0.00	0.0
TOTAL DEBT SERVICE	230,350.00	230,350.00	208,600.00	0.00	21,750.00	9.4
INTERFUND TRANSFERS						
TRANSFERS TO OTHER FUNDS						
A9901.900 TRANSFERS TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00	0.0
TOTAL	0.00	0.00	0.00	0.00	0.00	0.0
TRANSFERS TO CAPITAL FUNDS						
A9950.900 TRANSFERS TO CAPITAL FUNDS	0.00	0.00	0.00	0.00	0.00	0.0
TOTAL	0.00	0.00	0.00	0.00	0.00	0.0
TOTAL TRANSFERS TO CAPITAL FUNDS	0.00	0.00	0.00	0.00	0.00	0.0
TOTAL INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.0
TOTAL EXPENDITURES:	3,262,224.00	3,493,427.56	1,636,374.34	0.00	1,857,053.22	53.2

721,734

TOWN OF CHENANGO
HIGHWAY - TOWNWIDE FUND
DETAIL OF EXPENDITURES
July, 31 2023

	Adopted budget	Modified budget	Expended 2023	Encumbered	Unencumbered balance	Remaining %
VEHICLE/ADM EXP						
CONTRACTUAL EXPENSE						
DA9740.412	0.00	0.00	0.00	0.00	0.00	0.0
VEHICLE/ADM EXP						
TOTAL CONTRACTUAL EXPENSE	0.00	0.00	0.00	0.00	0.00	0.0
TOTAL VEHICLE/ADM EXP	0.00	0.00	0.00	0.00	0.00	0.0
TOTAL DEBT SERVICE	147,966.00	147,966.00	103,124.28	0.00	44,841.72	30.3
INTERFUND TRANSFERS						
TRANSFERS TO OTHER FUNDS						
DA9901.900	0.00	0.00	0.00	0.00	0.00	0.0
TRANSFERS TO OTHER FUNDS						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.0
TOTAL TRANSFERS TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00	0.0
TOTAL INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.0
TOTAL EXPENDITURES:	1,852,223.00	1,852,365.23	1,053,674.42	0.00	798,690.81	43.1

Town of Chenango, Broome County, New York

Local Law No. 5 of the Year 2023

**A LOCAL LAW REPEALING AND REPLACING CHAPTER 67 OF THE TOWN CODE
ENTITLED “RENEWABLE ENERGY SYSTEMS”**

Be it enacted by the Town Board of the Town of Chenango, as follows:

Section 1. Chapter 67 entitled “Renewable Energy Systems” shall be repealed and replaced with the following:

§ 67-1. Title.

This chapter shall be referred to as “Renewable Energy Systems”.

§ 67-2. Authority.

This chapter is adopted pursuant to Section 20 of the Municipal Home Rule Law of the State of New York, which authorizes the Town of Chenango to adopt zoning provisions that advance and protect the health, safety and welfare of the community, and, in accordance with the Town Law of New York State, “to make provision for, so far as conditions may permit, the accommodation of solar energy systems and equipment and access to sunlight necessary therefor.”

§ 67-3 Statement of Purpose.

This chapter of the Town of Chenango Code is adopted to advance and protect the public health, safety, and welfare of the Town of Chenango by creating regulations for the installation and use of solar energy generating systems and equipment with the following objectives:

- A. Taking advantage of a safe, abundant, renewable, and nonpolluting energy resource;
- B. Reducing the consumption of energy by the owners of commercial and residential properties, including single-family homes;
- C. Increasing employment and business development in the region by furthering the installation of solar energy systems; and
- D. Fulfilling the New York State Clean Energy mandate.

§67-4 Word Usage and Definitions.

For the purposes of this Chapter, and where not inconsistent with the context of a particular section, the defined terms, phrases, words, abbreviations and their derivations shall have the meaning given in this Article. When not inconsistent with the context, words in the present tense include the future tense, words used in the plural number include words in the singular number.

The word shall is always mandatory and not merely directory. The words and definitions in this chapter shall not be applicable to other chapters of the Code.

ACCESSORY STRUCTURE

A building or structure, the use of which is customarily incidental and subordinate to that of a principal building and located on the same lot therewith.

APPLICANT

Any person, firm or corporation submitting an application to the Town of Chenango for a site plan review for a solar energy production facility.

BUILDING

Any structure covered by a roof supported by columns or by walls and intended for shelter, housing or enclosure of persons, animals or chattel.

BUILDING INTEGRATED SOLAR ENERGY SYSTEM

A combination of photovoltaic building components integrated into any building envelope system, such as vertical facades, including glass and other facade material, semitransparent skylight systems, roofing materials, and shading over windows.

CERTIFICATE OF COMPLIANCE

A certificate stating that materials and products meet specified standards or that work was done in compliance with approved construction documents.

COMMERCIAL SOLAR ENERGY SYSTEM

A solar energy system that primarily produces energy that is fed directly into the grid primarily for off-site sale or consumption, or any solar energy system with a nameplate generating capacity of 200 kilowatts or more. Commercial solar energy systems include building-integrated, roof-mounted and ground-mounted solar energy systems that meet or exceed the above-stated nameplate generating capacity.

FARMLAND OF STATEWIDE IMPORTANCE

Land, designated as "Farmland of Statewide Importance" in the U.S. Department of Agriculture Natural Resources Conservation Service (NRCS)'s Soil Survey Geographic (SSURGO) Database on Web Soil Survey that is of statewide importance for the production of food, feed, fiber, forage, and oilseed crops as determined by the appropriate state agency or agencies. Farmland of Statewide Importance may include tracts of land that have been designated for agriculture by state law.

GLARE

The effect by reflections of light with intensity sufficient as determined in a commercially reasonable manner to cause annoyance, discomfort, or loss in visual performance and visibility in any material respects.

GROUND-MOUNTED SOLAR ENERGY SYSTEM

A solar energy system that is anchored to the ground and attached to a pole or other mounting system, detached from any other structure for the primary purpose of producing electricity.

LAND ORDINANCE

The Town of Chenango Zoning Code (January 1978), as has been and will be amended from time to time.

NET METERING

A billing arrangement whereby the solar energy producer receives credit for excess electricity generated and delivered to the power grid, paying only for the power used.

NON-COMMERCIAL SOLAR ENERGY SYSTEM

A solar energy system with a nameplate generating capacity of less than 200 kilowatts that is incidental and subordinate to another use on the same parcel and which primarily produces energy for on-site consumption. Non-commercial solar energy systems include building-integrated, roof-mounted and ground-mounted solar energy systems that do not meet or exceed the above-stated nameplate generating capacity.

NON-PARTICIPATING PROPERTY

A parcel of land not subject to any type of agreement with the Applicant.

PARTICIPATING PROPERTY

A parcel of land subject to a lease, good neighbor agreement or other contract with the Applicant, in which the property owner receives consideration in exchange for authorizing or consenting to solar energy system development by the Applicant on or in the vicinity of the parcel.

PHOTOVOLTAIC SYSTEMS

A solar energy production system that produces electricity by the use of semiconductor devices, i.e. photovoltaic cells that generate electricity when light strikes them.

PRIME FARMLAND

Land, designated as “Prime Farmland” in the U.S. Department of Agriculture Natural Resources Conservation Service (NRCS)’s Soil Survey Geographic (SSURGO) Database on Web Soil Survey that has the best combination of physical and chemical characteristics for producing food, feed, forage, fiber, and oilseed crops and is also available for these land uses.

ROOF-MOUNTED SOLAR ENERGY SYSTEM

A solar panel system located on the roof of any legally permitted building or structure for the purpose of producing electricity for onsite or offsite consumption.

SOLAR ACCESSORY FACILITY OR STRUCTURE

An accessory facility or structure serving or being used in conjunction with a solar energy system and located on the same property or lot as a solar energy system, including, but not limited to, utility or transmission equipment, storage sheds or cabinets.

SOLAR COLLECTOR/SOLAR PANEL

A photovoltaic cell, panel or array, capable of collecting and converting solar energy into electricity.

SOLAR ENERGY EQUIPMENT

Electrical energy storage devices, material, hardware, inverters, or other electrical equipment and conduits of photovoltaic devices associated with the production of electrical energy.

SOLAR ENERGY SYSTEM

All components and subsystems required to convert solar energy into electric energy suitable for use. This term includes, but is not limited to, solar panels and solar energy equipment. The area of a solar energy system includes all the land and/or structures inside the perimeter of the solar energy system, which extends to any interconnection equipment.

STRUCTURE

Anything constructed or erected, the use of which requires location on the ground or attachment to something having location on the ground.

TOWN PLANNING BOARD

The Planning Board of the Town of Chenango, New York.

§67-5 Applicability.

The requirements of this Chapter shall apply to all solar energy systems installed or modified after its effective date, excluding general maintenance and repair and building-integrated photovoltaic systems.

§67-6 Non-Commercial Solar Energy Systems

- A. Non-commercial solar energy systems may be permitted as a customary accessory use in all zoning districts, subject to the Town Code of the Town of Chenango and Uniform Code requirements applicable to accessory uses, to the extent not inconsistent with this section 67-6, and subject to the following:
 - (1) A non-commercial solar energy system as an accessory use shall be limited to one or more roof-, wall- and/or ground-mounted solar collector devices and solar-related equipment.
 - (2) Solar carports shall be permitted over existing and proposed parking facilities. For the purposes of this Article, solar carports shall not be considered a structure as defined by the Town's Land Ordinance.

- (3) Roof-Mounted Non-Commercial Solar Energy Systems: Such systems mounted on a roof shall not exceed the maximum height restrictions of the zoning district within which they are located. Panels facing the front yard must be mounted at an angle that is no greater than 20 degrees greater than the angle of the roof's surface with a maximum distance of 24 inches between the roof and the highest edge of the system.
 - (4) Ground-Mounted Non-Commercial Solar Energy Systems: Such systems mounted on the ground shall adhere to the height and setback requirements of the underlying zoning district. Systems are limited to 20% lot coverage. All such systems installed in residential districts shall be installed in the side or rear yards.
- B. Installations shall be compliant with all New York State requirements, including but not limited to, those set forth in Uniform Fire Prevention and Building Code and the State Energy Conservation Construction Code.

§67-7. Commercial Solar Energy Systems: Site Restrictions and Requirements.

- A. Commercial solar energy systems are permitted as a primary use in the Agricultural Zoning District by Special Use Permit issued by the Planning Board. Such systems shall require site plan approval prior to the granting of a Special Use Permit, and shall be subject to the following restrictions and requirements:
- (1) Commercial ground-mounted solar energy systems are not permitted as an accessory use. Roof-mounted and building-integrated commercial solar energy systems may be permitted as an accessory use.
 - (2) Commercial ground-mounted solar energy systems must be located on sites with at least 5 acres open for development. Other types of commercial solar energy systems shall comply with applicable lot size requirements as set forth in the Town Code of the Town of Chenango.
 - (3) The height of the solar collectors and any mounts within a commercial ground-mounted solar energy system shall not exceed 20 feet from finished grade when oriented at maximum tilt. Other types of commercial solar energy systems shall comply with applicable maximum height requirements as set forth in the Town Code of the Town of Chenango.
 - (4) Solar energy equipment shall be located in a manner to (i) minimize visual impacts and view blockage for surrounding properties, and (ii) shading of property to the north, while still providing adequate solar access for collectors.
 - (5) Solar collectors shall be installed so as to minimize glare onto neighboring properties and roadways. All solar collectors shall be treated with anti-reflective coating(s).
 - (6) No solar collector shall be closer than 100 feet from any non-participating residential property line.
 - (7) No solar collector shall be closer than 250 feet from non-participating, habitable residential structures.

- (8) No solar collector shall be closer than 50 feet from non-participating, non-residential property lines.
- (9) No solar collector shall be closer than 50 feet from the boundary line of any public street or roadway.
- (10) No solar collector shall be erected ahead of the front line of any existing building.
- (11) All commercial ground-mounted solar energy systems and associated solar accessory structures/facilities shall be completely enclosed by a minimum eight-foot-high anchored mini-mesh chain-link fence with two-foot tip out and a self-locking gate. Said fence shall contain five-inch-high by sixteen-inch-wide grade-level cutouts every 75 feet to permit small animals to move freely into and out of the site.
- (12) All commercial ground-mounted solar energy systems must additionally include a visual buffer between the system, public roads and non-participating properties. The buffer shall consist of appropriate plantings with a mixture of evergreen and deciduous trees and shrubs a height so as to provide a visual screen of the ground-mounted system. The species, type, location and planted height of such landscaping and fencing shall be subject to the approval of the Planning Board.
- (13) All proposed commercial solar energy systems shall demonstrate that the facility will be sited so as to have the least adverse visual effect on the environment and its character, on existing vegetation, and on any nearby residential dwellings. Any glare produced by the solar array shall not impair or render unsafe the use of contiguous structures, any vehicles in the vicinity, any airplanes, etc.
- (14) Lot Coverage Requirements. Commercial solar energy systems shall adhere to the maximum lot coverage requirement for principal uses within the zoning district in which they are located.
- (15) Siting Considerations. No commercial ground-mounted solar energy system shall be installed in a floodplain, aquifer or other environmentally sensitive area without the following:
 - i. Approval of an engineering plan;
 - ii. Approval and acceptance of documentation showing proper installation including a maximum tilt with the entire panel(s) at least two feet above the flood elevation;
 - iii. Approval and acceptance of plans for battery storage;
 - iv. Approval and acceptance of plans for utility connections;
 - v. Approval and acceptance of safety measures.
- (16) If property is subdivided to accommodate commercial ground-mounted solar energy systems as a primary use, the property containing the commercial ground-mounted solar energy system must have road frontage in compliance with the Town Code of the Town of Chenango.

- (17) All utilities serving the site of a commercial solar energy system shall be installed underground and in compliance with all laws, rules and regulations of the Town, including specifically, but not limited to, the National Electrical Safety Code and the National Electrical Code, where appropriate. If the applicant seeks to install aboveground utilities or transmission lines, the Applicant must provide sufficient proof of infeasibility of underground installation. The Planning Board may waive or vary the requirements of underground installation of utilities whenever, in the opinion of the Planning Board, the Applicant's proof establishes that such variance or waiver shall not be detrimental to the health, safety, general welfare and environment, including the visual and scenic characteristics of the area.
- (18) At a commercial ground-mounted solar energy systems site, at least one access road and adequate parking shall be provided to assure adequate emergency and service access. Maximum use of existing roads, whether public or private, shall be made to the extent practicable. Road construction shall at all times minimize ground disturbance and vegetation cutting. Road grades shall closely follow natural contours to assure minimal visual disturbance and reduce soil erosion. This subsection shall apply to other types of commercial solar energy systems if, at the discretion of the Planning Board, the circumstances of the project so dictate.
- (19) Fire access roads and access for fire apparatus equipment shall be provided, as approved by the chief of the responsible Fire Company and the Planning Board. Any gates to the site shall be equipped with Knox Company locks to allow fire department access.
- (20) Commercial ground-mounted solar energy system owners shall develop, implement, and maintain Native Perennial Vegetation to the extent practicable pursuant to a vegetation management plan by providing native perennial vegetation and foraging habitat beneficial to game birds, songbirds and pollinators. To the extent practicable, when establishing perennial vegetation and beneficial foraging habitat, the landowners and/or solar energy system owners shall use native plant species and seed mixes.
- (21) Applications for the installation of a commercial solar energy system shall be reviewed by Code Enforcement and referred, with comments, to the Planning Board for its review and action, which can include approval, approval with conditions, or denial. Refer to the schedule of zoning regulations for area and zoning restrictions.

§67-7.1 Additional Site Restrictions and Requirements for Commercial Ground-Mounted Solar Energy Systems located on Certain Agricultural Lands.

- A. Any commercial ground-mounted solar energy system located on areas that consist of Prime Farmland and/or Farmland of Statewide Importance shall not exceed 50% of the area of Prime Farmland and/or Farmland of Statewide Importance on the parcel.
- B. Commercial solar energy systems located on Prime Farmland and/or Farmland of Statewide Importance shall be constructed in accordance with the construction requirements of the New York State Department of Agriculture and Markets.

§67-8. Commercial Solar Energy Systems: Special Use Permit Required.

- A. The Planning Board is hereby designated and authorized to review, analyze, evaluate and make decisions with respect to all Special Use Permit applications for commercial solar energy systems. In so doing, the Board may approve, approve with conditions, disapprove, recertify, not recertify or revoke any such Special Use Permit. The Planning Board may, at its discretion, delegate or designate other officials of the Town to accept, review, analyze, evaluate and make recommendations to the Planning Board with respect to granting or not granting, recertifying or not recertifying, or revoking site plan and/or Special Use Permit approval of commercial solar energy production facilities.
- B. No commercial solar energy system shall be installed or constructed until the site plan is reviewed and approved by the Planning Board and a Special Use Permit has been issued.
- C. A pre-application meeting is required with the Applicant, Town Engineer and Code Enforcement Officer prior to submitting a formal Special Use Permit application.
- D. Incomplete applications not meeting the requirements stated herein, or which are otherwise incomplete may be rejected by the Planning Board.
- E. The Special Use Permit application shall be signed on behalf of the Applicant by the person preparing the same and with knowledge of the contents and representations made therein and attesting to the truth and completeness of the information. If the landowner(s) of the project location is not the Applicant, the Applicant shall additionally provide one of the following:
 - (1) A signed writing from each landowner consenting to the filing of the Application by the Applicant; or
 - (2) A copy of the agreement(s) between the Applicant and each landowner authorizing the Applicant to use the landowner's property as proposed in the Application.
- F. The Special Use Permit application shall include a statement in writing:
 - (1) That the Applicant's proposed commercial solar energy system shall be maintained in a safe manner and in compliance with all conditions of the site plan approval, without exception, unless specifically granted relief by the Planning Board in writing, as well as all applicable and permissible local codes, laws, ordinances and regulations, including any and all applicable county, state and federal laws, rules, and regulations.
 - (2) That the construction of the proposed commercial solar energy system is legally permissible, including but not limited to the fact that the Applicant is authorized to do business in New York State.
- G. At the discretion of the Board, any false or misleading statement in the application may subject the applicant to denial of the application without further consideration or opportunity for correction.

- H. Upon a majority vote of thereof, the Planning Board may hold a public hearing on the Special Use Permit application if one is not otherwise required.

§67-9. Special Use Permit Application Requirements for Commercial Solar Energy Systems

All Special Use Permit applications for proposed commercial solar energy systems shall show and include a site plan with maps, drawings and any/all necessary supplemental reports and documentation that show and include the following:

- A. Names, mailing addresses, email addresses and telephone numbers of:
 - (1) The Applicant and, if the application is made on behalf of a business entity, the entity's authorized agent(s) responsible for the application; and, if different from the Applicant
 - (2) The owner(s) of the proposed project site
 - (3) The developer of the proposed project
 - (4) The operator of the proposed project
- B. Name of project, Tax Map parcel numbers and boundary lines of parcel(s) on which the project will be located, zoning district(s) in which the said parcels are situated, a location map showing proposed site's location, north arrow, and scale of the plan.
- C. Application fee of \$750.00 (non-refundable).
- D. Stamped drawings to scale signed by a New York State Licensed Professional Engineer or Registered Architect showing:
 - (1) The layout of the proposed solar energy system,
 - (2) A survey of the property or properties
 - (3) The location of all lot lines, easements and rights of way
 - (4) The location of all current and proposed utility connections, transmission lines and solar accessory facilities/structures
 - (5) Existing and proposed topography and five-foot contour intervals
 - (6) Location of all proposed landscaping and screening per the landscaping and screening plan required by subsection F of this section.
 - (7) Proposed road and emergency access to the project site, including provisions for paving, if any.
- E. A map or maps showing:

- (1) Location and distance of the solar energy system and associated solar accessory facilities/structures to the nearest non-participating residential property line.
- (2) Location and distance of the solar energy system and associated solar accessory facilities/structures to the nearest non-participating, occupied residential structure.
- (3) Location and distance of the solar energy system and associated solar accessory facilities/structures to the nearest non-participating, non-residential property line.
- (4) Location of nearest habitable structure.
- (5) Location, size and height of all existing structures on the property or properties that are the subject of the application.
- (6) Location, size, and height of all proposed solar collection and accessory structures.
- (7) The names, addresses and Tax Map parcel numbers of all owners of record of abutting parcels and those within fifteen hundred (1,500) feet of the property lines of the parcel(s) where development is proposed. Each such owner shall be designated as “participating” or “non-participating” as those terms are defined in this Chapter 67 of the Town Code of the Town of Chenango.

F. A landscaping and screening plan showing:

- (1) All existing natural land features, trees, forest cover and all proposed changes to these features, including size and type of plant material and erosion control measures.
- (2) Appropriate fencing around the entirety of a ground-mounted solar energy system in accordance with the requirements of section 67-7, above. The fencing shall have self-locking gates, and shall bear warning signs with the owner's name and emergency contact information on any access point to the system and perimeter of the fencing. The fencing and the system shall be further screened by any landscaping needed to avoid adverse aesthetic impacts.

G. A report or series of reports containing the information hereinafter set forth. Where this section calls for certification, such certification shall be by a qualified New York State Licensed Professional Engineer and/or architect acceptable to the Town, unless otherwise noted.

- (1) The proposed solar energy production capacity design level proposed for the facility and the basis for the calculations of the solar energy system’s capacity.
- (2) The make, model and manufacturer of the solar production component parts and schematic drawings of same.
- (3) A description of the proposed commercial solar energy system and all related fixtures, structures, appurtenances and apparatus, including height above preexisting grade, materials, color and lighting.
- (4) Applicant's proposed commercial solar energy system maintenance/inspection procedures and related system of records. This report shall further include a list of

contacts for the property, notification procedures for the transfer of ownership and plans for continuing photovoltaic maintenance and property upkeep, such as mowing and trimming.

- (5) Certification from all relevant County, State and/or Federal authorities that the proposed commercial solar energy system will not cause interference with air traffic.
- (6) Certification that a topographic and geomorphologic study/analysis has been conducted, taking into account subsurface features and a proposed drainage plan pursuant to a Storm Water Pollution Prevention Plan (SWPPP), such that the proposed site is deemed adequate to assure the stability of the proposed commercial ground-mounted solar energy system.
- (7) Plans to prevent the erosion of soil both during and after construction, excessive runoff, and flooding of other properties, as applicable. There should be pre-construction and post-construction drainage calculations for the site completed by a licensed engineer. From this the engineer must show how there will be no increase in runoff from site. A SWPPP will be required if disturbance of the land exceeds one acre.
- (8) A decommissioning plan completed in conformance with section 67-17 of the Town Code of the Town of Chenango.
- (9) The Applicant shall furnish a visual impact assessment, in a manner approved by the Planning Board, to demonstrate and provide in writing and/or by drawing how it shall effectively screen from view the proposed commercial solar energy system and all related structures which shall, at minimum, include:
 - i. A zone of visibility map, which shall be provided in order to determine locations where the commercial ground-mounted solar energy systems may be seen.
 - ii. Pictorial representations of before and after views from key viewpoints both inside and outside of the Town, including, but not limited to, state highways and other major roads; airports; state and local parks; other public lands; historic districts; preserves and historic sites normally open to the public; and from any other location where the site is visible to a large number of visitors, travelers or residents. The Town Engineer and/or Code Enforcement Officer, acting in consultation with the Town's consultants or experts, will provide guidance concerning the appropriate key sites at the pre-application meeting. An assessment of the visual impact of the commercial solar energy system and accessory buildings from abutting and adjacent properties and streets.
- (10) The Applicant shall furnish a visual impacts minimization and mitigation plan that responds to any concerns raised as a result of the visual impact assessment. Said plan shall include proposed minimization and mitigation alternatives based on an assessment of mitigation strategies, including screening (landscaping), architectural design, visual offsets, relocation or rearranging facility components, reduction of facility component profiles, alternative technologies, facility color and design,

lighting options for work areas and safety requirements, and lighting options for FAA aviation hazard lighting.

- H. A Completed State Environmental Quality Review Act (“SEQRA”) Full Environmental Assessment Form (“FEAF”).
- I. The Town shall refer all Special Use Permit applications and materials submitted in support thereof to the Broome County Planning Board as required by New York General Municipal Law § 239-m.
- J. The Planning Board may, in its discretion, modify or waive any of the requirements described in this section to the extent that such conditions are inapplicable to a given application. The Planning Board may also require that the Applicant submit additional information not listed herein that it deems necessary in order to inform and complete its review of the Applicant’s Special Use Permit application.

§67-10. Retention of Expert Assistance; Reimbursement by Applicant.

- A. The Applicant for a Special Use Permit for a commercial solar energy system shall be responsible for the cost of the engineering review by the Town Designated Engineer (TDE), as well as any additional consultants and/or experts the Town may hire to assist in the review and evaluation of the Application and any request for recertification of a previously issued special use permit. The Planning Board may hire any consultant and/or expert necessary to assist the Board in reviewing and evaluating the application and any requests for recertification
- B. An Applicant shall deposit with the Town funds sufficient to reimburse the Town for all reasonable costs of TDE, consultant and expert evaluation and consultation to the Board in connection with the review of any application. The initial deposit shall be no less than \$15,000.00. These funds shall accompany the filing of an application, and the Town will maintain a separate escrow account for all such funds. The Town's consultants/experts shall bill or invoice the Town no more frequently than monthly for their services in reviewing the application and performing their duties. If at any time during the review process this escrow account has a balance less than 50% of the initially deposited amount, the Applicant shall immediately, upon notification by the Town, replenish said escrow account so that the balance of said account equals the amount of the initial deposit. Such additional escrow funds shall be deposited with the Town before any further action or consideration is taken on the application. In the event that the amount held in escrow by the Town is more than the amount of the actual billing or invoicing at the conclusion of the review process, the difference shall be promptly refunded to the Applicant.

§67-11. Related Permits and Fees.

- A. A holder of a Special Use Permit granted under this Chapter 67 shall obtain, at its own expense, all permits and licenses required by applicable law, rule, regulation or code and must maintain the same, in full force and effect, for as long as required by the Town or other governmental entity or agency having jurisdiction over the Applicant.

- B. A holder of a Special Use Permit granted under this Chapter 67 shall construct, operate, maintain, repair, provide for removal of, modify or restore the permitted solar energy production facility in strict compliance with all current applicable technical, safety and safety-related codes adopted by the Town, County, State and/or United States, including, but not limited to, the most recent editions of the New York State Uniform Fire Prevention and Building Code, National Electrical Safety Code and the National Electrical Code, as well as accepted and responsible workmanlike industry practices and recommended practices. The codes referred to are codes that include, but are not limited to, construction, building, electrical, fire, safety, health and land use codes. In the event of a conflict between or among any of the preceding, the more stringent shall apply.

§67-12. Right to Inspect.

- A. In order to verify that the Applicant and any and all lessees, renters and/or licensees of commercial solar energy systems place and construct approved solar energy systems, including solar collectors and solar inverters, in accordance with all applicable technical, safety, fire, building and zoning codes, laws, ordinances and regulations and other applicable requirements, the Town, its authorized officers, agents and/or designees may inspect all facets of said Special Use Permit holders', renters', lessees' or licensees' placement, construction, modification and maintenance of such facilities.
- B. The costs of all inspections conducted pursuant to this Section shall be borne by the Applicant.
- C. Upon request of the Town, its authorized officers, agents and/or designees, the owner of the commercial solar energy system shall provide the Town Code Enforcement Office a report showing the rated capacity of the system, and the amount of electricity that was generated in the most recent twelve-month period. The report shall be submitted no later than 45 days after a written request for the same. Failure to submit a report as required herein shall be considered a violation subject to the penalties and remedies set forth in this Chapter 67.

§67-13. Liability insurance.

- A. Prior to the commencement of construction of a commercial solar energy system, the owner/operator thereof shall secure and at all times maintain public liability insurance for personal injuries, death and property damage, and umbrella insurance coverage for the duration of the useful life of the commercial solar energy system. Insurance policy amounts shall be determined by the Board in consultation with Town's insurer to cover damage or injury that may result from the failure of a commercial solar energy system or any other part(s) of the generation or transmission facility. However, at minimum, the owner/operator shall carry the following insurances in the following amounts:
 - (1) Commercial general liability covering personal injuries, death and property damage: \$1,000,000 per occurrence/\$2,000,000 aggregate.
 - (2) Automobile coverage: \$1,000,000 per occurrence/\$2,000,000 aggregate.

- (3) Workers' compensation and disability: statutory amounts.
- B. The commercial general liability insurance policy shall specifically include the Town of Chenango as additional named insured on a non-contributory basis.
- C. The insurance policies shall be issued by an agent or representative of an insurance company licensed to do business in the state and with a Best's rating of at least "A."
- D. The insurance policies shall contain an endorsement obligating the insurance company to furnish the Town with at least 30 days prior written notice in advance of the cancellation of the insurance.
- E. Renewal or replacement policies or certificates shall be delivered to the Town at least 15 days before the expiration of the insurance policies currently in place.
- F. Before construction of a permitted commercial solar energy system is initiated, but no later than 15 days after the grant of the Planning Board approval, the Special Use Permit holder shall deliver to the Town a copy of each of the policies or certificates representing the insurance in the required amounts.

§67-14. Penalties for Violations.

- A. A violation of this Chapter 67 is hereby declared to be an offense, punishable by a fine not exceeding \$250 or imprisonment for a period not to exceed fifteen (15) days, or both. Each week's continued violation shall constitute a separate additional violation.
- B. Notwithstanding anything in this Chapter 67, the owner/operator of a commercial solar energy system may not use the payment of fines, liquidated damages or other penalties to evade or avoid compliance with this section. An attempt to do so may subject the owner/operator of a commercial solar energy system to the termination and revocation of any or all previously granted certificates, permits or approvals for the commercial solar energy system pursuant to the procedures described in Chapter 67-15 (B), below. The Town may also seek injunctive relief to prevent the continued violation of this section, without limiting other remedies available to the Town.

§67-15. Default and/or Revocation.

- A. If a commercial solar energy system is repaired, rebuilt, placed, moved, relocated, modified or maintained in a way that is inconsistent or not in compliance with the provisions of this Chapter 67, the Code Enforcement Officer shall notify the owner/operator of the commercial solar energy system in writing of such violation. Such notice shall specify the nature of the violation or noncompliance and state that the violations must be corrected within thirty (30) days of the date of the postmark of the notice, or of the date of personal service of the notice, whichever is earlier. Notwithstanding anything to the contrary in this Chapter 67, if the violation causes, creates or presents an imminent danger or threat to the health or safety of lives or property, the Code Enforcement Officer or his/her authorized designee may, at his/her sole discretion, order the violation remedied within 24 hours.

- B. If, within the period set forth in subsection A above, the commercial solar energy system is not brought into compliance with the provisions of this Chapter 67 or substantial steps are not taken in order to bring the same into compliance, the Code Enforcement Officer may revoke any or all certificates, permits or approvals issued by him/her and shall notify the owner/operator of the same within 48 hours of such action. The Code Enforcement Officer shall, in addition to the foregoing, inform the Planning Board of the owner/operator's failure to comply with subsection A above. The Planning Board may thereafter, in its discretion, and after providing the owner/operator with notice and an opportunity to be heard, revoke any previously granted Special Use Permit for the commercial solar energy system in question.

§67-16. Permit Time Frame.

The Special Use Permit authorizing construction of a commercial solar energy system shall be valid for a period of eighteen (18) months from the date of issuance, conditional upon the subsequent issuance of building permit authorizing the commencement of construction. In the event construction is not completed in accordance with the approved site plan within eighteen (18) months after Special Use Permit approval, the Applicant may apply to the Planning Board to extend the time to complete construction for 180 days, which extension shall not be unreasonably withheld or delayed. If the owner and/or operator fails to perform substantial construction after twenty-four (24) months, all previously granted approvals shall expire.

§67-17. Abandonment of Use and Decommissioning.

- A. The decommissioning plan required by this Chapter 67-17 shall include, at minimum, the following:
- (1) The removal of all aboveground solar panels/collectors, solar energy equipment and accessory facilities/structures.
 - (2) The removal of all footings, foundations or similar installations to a depth of four (4.0) feet below grade. Belowground solar accessory facilities or structures, such as collection lines, are not required to be removed, unless otherwise required by applicable law. In addition, access roads may be left in place if written consent is received by the Town from the landowner. However, all solar energy equipment and accessory facilities or structures installed underground must be fully removed and the land reclaimed where such equipment or materials will:
 - i. interfere with or prevent continued compliance by the landowner with any Environmental Laws,
 - ii. give rise to any liability to the Town or the landowner under any Environmental Laws, or
 - iii. form the basis of any claim, action, suit, proceeding, hearing or investigation under any Environmental Laws. "Environmental Laws" shall mean any applicable law (including common law), statute, regulation, ordinance, order, code, guidance standard recognized by regulatory authorities, or other legal requirement relating to protection of the

environment, Hazardous Material(s) and/or worker health and safety adopted by any applicable federal, state, or local governmental authority. "Hazardous Material" means any pollutant, contaminant, hazardous or toxic substance, waste, and any other material (a) subject to regulation or governed by any Environmental Law; and (b) the presence, or discharge of, or exposure to which could result in liability as a result of its impact or potential impact on human health or the environment; and including asbestos and asbestos containing material; petroleum, petroleum products and waste oil; any flammable explosives, radioactive materials, or toxic mold.

- (3) Restoration of the surface grade and soil after removal of all aboveground solar panels, solar energy equipment and accessory facilities or structures.
 - (4) Revegetation of restored soil areas with native seed mixes that exclude any invasive species.
 - (5) A reasonable timeframe for the completion all decommissioning and site restoration activities.
- B. The implementation of the decommissioning plan shall commence and proceed in accordance with subsections C, D and E of this Chapter 67-17., as applicable, upon the occurrence of any of the following:
- (1) The Applicant abandons or otherwise ceases operation of the commercial ground-mounted solar energy system for a cumulative period of 180 days in any 365-day period;
 - (2) The Applicant or subsequent owner begins but does not complete construction of the project within 18 months, or 24 months upon the granting of an extension by the Planning Board as described in subsection A above, after receiving Special Use Permit approval; or
 - (3) The Special Use Permit for the commercial solar energy system is revoked, terminated, or expires and is not renewed.
 - (4) When a permitted commercial solar energy system falls into such a state of disrepair that it creates a health or safety hazard.
 - (5) When commercial solar energy systems are located, constructed or modified without first obtaining, or in a manner not authorized by, the required site plan review approval, Special Use Permit, or any other necessary authorization.

- C. In the event that construction of an approved solar energy system and/or solar accessory facilities or structures has been started but is not completed and functioning within 18 months of the issuance of the final site plan approval and Special Use Permit, the Town may notify the Applicant to complete construction and installation of the facility within 90 days. If the Applicant fails to perform, or to apply for and receive a Special Use Permit extension in accordance with this Chapter 67, the Town may notify the owner and/or operator to implement the decommissioning plan. The decommissioning plan must be completed within 180 days of such notification by the Town.
- D. Upon revocation, termination or non-renewal of an expired Special Use Permit, the Applicant, owner and/or operator must fully complete the decommissioning plan within 180 days of the date of revocation, termination or non-renewal.
- E. Upon the occurrence of any event listed in subsection B above, to which the requirements of subsections C and/or D of this Chapter 67-17 do not apply, the Town shall notify the owner and/or operator of the commercial solar energy system to implement the decommissioning plan. Within 90 days of the service of said notice, the owner and/or operator shall either restore operation equal to 50% of approved capacity, or commence implementation of the decommissioning plan, which plan must be fully completed within 180 days after implementation thereof.
- F. If the owner and/or operator fails to fully complete the decommissioning plan within the 180 day time period and restore the site as required, the Town may, at its own expense, provide for the restoration of the site in accordance with the decommissioning plan and may, in accordance with the law, recover all expenses incurred for such activities from the irrevocable letter or letters of credit posted by the owner and/or operator in accordance with subsection G of this Chapter 67-17, and from the defaulted owner and/or operator directly, if necessary. Any decommissioning costs incurred by the Town which have not been fully paid by the owner and/or operator shall be assessed against the property, shall (in addition to any other available remedies) become a lien and tax upon said property, shall be added to and become a part of the taxes to be levied and assessed thereon, and enforced and collected with interest by the same officer and in the same manner as other taxes. The decommissioning plan shall provide for the ability of the Town, or its assignee or designee, to access the property owners' land in order to complete decommissioning if necessary.
- G. Prior to the issuance of a building permit, the owner or operator of an approved commercial solar energy system shall post an irrevocable letter or letters of credit in a face amount of not less than 120% of the estimated cost of complete decommissioning and removal to ensure proper, safe removal of the solar energy system and accessory facilities/structures in accordance with the decommissioning plan required by this Chapter 67-17 Each said letter of credit shall state on its face that it is held by and for the sole benefit of the Town. The owner and/or operator shall not encumber or create any security interest(s) in the letter(s) of credit in favor of any third party. The amount of the financial guarantee shall be reviewed by the Applicant and the Planning Board every five years and may be changed based upon majority vote of the Board. The form of the

guarantee must be reviewed and approved by the Attorney for the Town, and the guarantee must remain in effect until the system is fully removed and final inspection is completed by the Code Enforcement Officer.

- H. Ownership Changes – If the ownership of a commercial solar energy system that has been granted a Special Use Permit changes, the Special Use Permit shall remain in force and all conditions of the Permit will continue to be obligations of succeeding owners. The Town Clerk shall be notified and the ownership change registered with the Town. At the time of the notification of the ownership change the new owner(s) must provide an irrevocable letter or letters of credit to the Town Clerk in accordance with the provisions of subsection G above. All signs required shall be updated accordingly.

§67-18. Relief From Requirements of this Chapter 67.

Any Applicant desiring relief or exemption from any aspect or requirement of this Chapter 67 of the Town Code may request such from the Planning Board at a pre-application meeting, provided that the relief or exemption is contained in the original application for site plan review or, in the case of an existing or previously granted site plan approval, a request for modification of its facilities. Such relief may be temporary or permanent, partial or complete, at the sole discretion of the Planning Board. The Applicant shall bear the burden of proving the need for the requested relief or exemption to the satisfaction of the Planning Board. The Applicant shall further bear all costs of the Planning Board or the Town in considering the request, and the relief shall not be transferable to a new or different owner/operator for commercial ground-mounted solar energy systems without the specific written permission of the Planning Board. No such relief or exemption shall be approved unless the Applicant demonstrates by clear and convincing evidence that, if granted, the relief or exemption will have no significant effect on the surrounding environment, or on the health, safety and welfare of the Town, its residents and other service providers, including, but not limited to, law enforcement agencies and emergency services providers.

§67-19. Adherence to State and/or Federal Rules and Regulations.

To the extent that applicable State or Federal laws, rules, regulations, standards or provisions of same are modified during the operation of a commercial solar energy system, the owner/operator thereof shall conform the permitted commercial solar energy system to the applicable changed and/or modified law, rule, regulation, standard or provision thereof within a maximum of 24 months of the effective date of the applicable changed and/or modified rule, regulation, standard or provision thereof, or sooner, if required by a State or Federal agency responsible for the administration of the changed law, rule, regulation, standard or provision thereof.

Section 2. Separability

The provisions of this local law are separable and if any provision, clause, sentence, subsection, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstance, such illegality, invalidity or unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, subsections, words, or parts of this local law or their application to other persons or circumstances. It is hereby declared to be the

legislative intent that this local law would have been adopted if such illegal, invalid, or unconstitutional provision, clause, sentence, subsection, word or part had not been included therein, and as if such person or circumstance, to which the local law or part thereof is held inapplicable, had been specifically exempt therefrom.

Section 3. Repealer

All Ordinances, Local Laws and parts thereof inconsistent with this Local Law are hereby repealed.

Section 4. Effective Date

This local law shall take effect immediately upon filing with the New York State Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.



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607.760.6545
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Warning: It is a violation of Article 145, Section 2209, Subdivision 2 for any person, unless he/she is acting under the direction of a licensed professional engineer or land surveyor, to alter an item in any way on any plans, specifications, plans, and/or reports to which the seal of a professional engineer or land surveyor has been applied. If an item bearing the seal of an engineer or land surveyor is altered, the altering engineer or land surveyor shall affix to the item his seal and the notation "altered by" followed by his/her signature and the date of such alteration, and a specific description of the alteration.

Revisions:

NO.	BY	DESCRIPTION	DATE

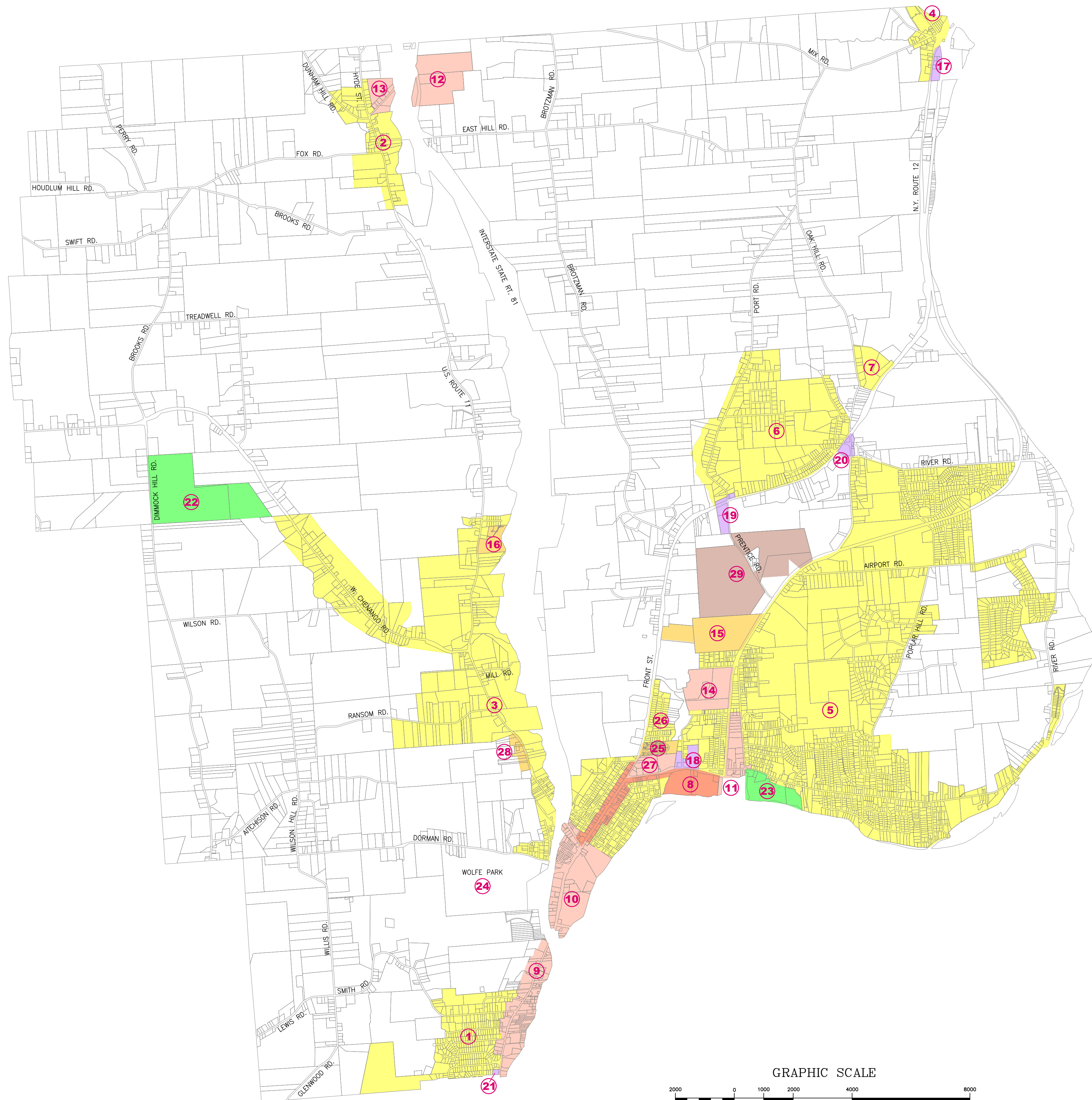
Client:
Town of Chenango
1529 NY Route 12
Binghamton
Broome County, NY

Date Drawn:

August 17, 2023
Drawn by: A. URDA
Project no.: 0016.00122.9
File: Toc-zon-2023 06 08.dwg
2023 Copyright Urda Engineering, PLLC

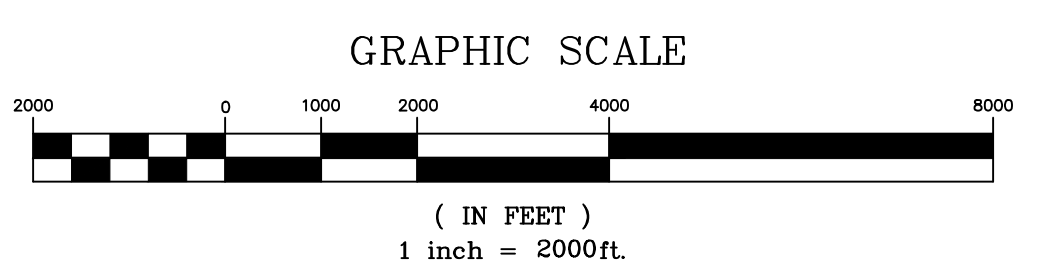
ZONING MAP
of the
Town of Chenango

ZONING MAP OF THE TOWN OF CHENANGO



LEGEND
COLOR ABBREVIATION DISTRICT DESCRIPTION

Yellow	R	RESIDENTIAL DISTRICT
White	A	AGRICULTURAL DISTRICT (NO HATCHING)
Purple	NC	NEIGHBORHOOD DISTRICT COMMERCIAL
Light Green	PDD-R I	PLANNED DEVELOPMENT DISTRICT - RESIDENTIAL I
Light Blue	PDD-R II	PLANNED DEVELOPMENT DISTRICT - RESIDENTIAL II
Light Orange	PDD-CS	PLANNED DEVELOPMENT DISTRICT - COMMUNITY SERVICE
Light Red	PDD-C	PLANNED DEVELOPMENT DISTRICT - COMMERCIAL
Brown	PDD-I	PLANNED DEVELOPMENT DISTRICT - INDUSTRIAL
Dark Green	PDD-R	PLANNED DEVELOPMENT DISTRICT - RECREATIONAL
Grey	MH	MOBILE HOME DISTRICT
Dark Orange	CD	COMMERCIAL DEVELOPMENT DISTRICT



Public Hearing Information

October 4, 2023 – Confirmed

Public Hearings scheduled for 6 PM at the Chenango Forks High School Auditorium

- Zoning Map Changes
- Renewable Energy Systems

Regular Town Board meeting begins at 5 PM

CFHS only offers one microphone for use when using the facility so we will need to rent a system to supplement.

Lizanne and I created a template for the Hearing notice to facilitate the discussion. The letter should go out appropriately 2 weeks before the date (9.23.23).

**TOWN OF CHENANGO
NOTICE OF PUBLIC HEARING**

PLEASE TAKE NOTICE that a public hearing will be held by the Town Board of the Town of Chenango on October 4, 2023 at 6:00 p.m.at the CHENANGO FORKS HIGH SCHOOL AUDITORIUM, at 1 Gordon Drive, Binghamton, N.Y. 13901, or as soon thereafter may be heard, regarding a local law entitled “A LOCAL LAW UPDATING THE TOWN OF CHENANGO ZONING MAP.”

The Town of Chenango has adopted comprehensive zoning regulations to promote the health, safety, and general welfare of its residents. The Town historically prepared a zoning map that delineates the specific boundaries and classifications of each zoning district. After reviewing the current zoning map, the Town Board has determined that it required updating for consistency with the Town Code, including all zoning amendments made to date. A proposed zoning map has been reviewed by the Town Board and is consistent with the goals and objectives of the Town’s Comprehensive Plan and the Town Code. The Town of Chenango proposes to amend the previous map and adopt the proposed zoning map as the Official Zoning Map of the Town of Chenango.

TAKE FURTHER NOTICE that the environmental significance of said proposed Local Law, if any, will be reviewed by the Town Board incident to and as a part of said public hearing.

Any person is entitled to be heard upon said proposed local law at such public hearing. Communications in writing in relation thereto may be filed with the Town of Chenango’s Clerk’s Office at 1529 NY Rt 12, Binghamton, NY 13901, or by e-mail to townclerk@townofchenangony.gov prior to the public hearing. All communications will be presented to the Town Board for review and consideration and made a part of the public record. Persons with disabilities who require assistance should contact the undersigned to request such assistance.

The Town of Chenango website: www.townofchenango.com will have the updated map and proposed Local Law available to view. Copies can also be obtained in the Town of Chenango Clerk’s Office at 1529 NY, RT 12, Binghamton, N.Y. 13901. (607) 648-4809 Ext. 3.

Dated: September , 2023

Lizanne Tiesi-Korinek
Town Clerk, Town of Chenango

To: Town Board
From: Supervisor
Re: Castle Creek Post Office
Date: September 1, 2023

The following multipage document was forwarded by the USPS to the Town in preparation of the final lease. The Board shall review the information, accept the content and authorize the Supervisor to sign. I would then forward the complete packet to the USPS where with this information they would build the final lease agreement and get it back to the Town for a final review and resolution in the near future. This final detail will allow them to officially start the physical project. The hope to have the building up and fully functioning by end of November.

This is an unusual project given the Town is the property owner, many of the stipulations and/or questions did not apply as they might hve for a sole owner. Keegan and I briefly consulted on the necessity of some items or the appropriate action.

Many thanks to Alex Urda and Derin Kraack who sat in on 2 zooms with the USPS staff, Evan Maslin from Senator Schumer's office, Lois Dilworth, Barker Supervisor and me. Derin also helped me to answer some of the questions on the form. Thanks too to Lizanne and Alex again for their investigation of the property deed and following all the leads to the final outcome! John Endress prepared the mapping and property coordinates. Team effort!!

JWK

USPS Lease Information Checklist

Address:

Building Sq Ft total
 Site Sq Ft
 USPS exclusive parking spaces
 Parcel Tax ID number

Owner Info

Name
 Address
 City, State Zip
 Phone
 Fax
 Tax ID Number
 E-mail

Payee Info (if different)

Name
 Address
 City, State Zip
 Phone
 Fax
 Tax ID Number
 E-mail

Required Documents

1. W-9 (See blank form below)
2. **Proof of Ownership / Deed** (Please provide)
3. **Legal / Parcel Description** (Please provide)
4. **Enabling Resolution** (See sample below)
5. **Floor Plan & Building Plan** (Please provide)
6. **Site Plan** (Please provide)
7. **Conflict of Interest Certification** (See below)

-
-
- USPS
-
- NA
- NA
-

Environmental Due Diligence

8. **TSQ Form** (See below)
9. **Certification of Asbestos & Lead Based Paint** (See below)

-
-

Taxes

10. **Copy of Most Recent Bill** (Please provide)
 How percentage is figured (ex. USPS sf/Total sf = XXX*100=percentage)

- NA

CAM Charges

11. **Copy of Most Recent Bill with Cost Breakdown** (Please provide)
 How percentage is figured (ex. USPS sf/Total sf = XXX*100=percentage)

-

Maintenance Responsibility (Landlord or USPS?)

Mowing:
 Snow Removal:
 Landscaping:
 Parking Lot:

Base Building Conditions - Proposed Landlord's Work::

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return) Town of Chenango	
	Business name/disregarded entity name, if different from above	
	Check appropriate box for federal tax classification: <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ <input type="checkbox"/> Exempt payee <input checked="" type="checkbox"/> Other (see instructions) ▶ Government Agency	
	Address (number, street, and apt. or suite no.) 1529 NY RT 12	Requester's name and address (optional)
	City, state, and ZIP code Binghamton, New York 13901	
List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number	
[] [] [] - [] [] - [] [] [] [] [] []	
Employer identification number	
1 5 - 6 0 0 0 8 9 6	

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here	Signature of U.S. person ▶ <i>Jo Anne Klenovic</i>	Date ▶ August 30, 2023
------------------	--	-------------------------------

General Instructions Jo Anne Klenovic
 Supervisor

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

This Indenture

Made the 26th day of November
Nineteen Hundred and Sixty-two

BROOME COUNTY, ss
Recorded on the 9th day of
Jan 1963 at 10:31 o'clock
A.M. in Liber 1061 of Deeds
on page 927 and examined
Howard White's Clerk

Between GEORGE S. NYCE and AGNES G. NYCE, husband and wife,
residing at Castle Creek, Broome County, New York,

partles of the first part, and

TOWN OF CHENANGO, a Municipal Corporation having its principal
place of business located at No. 17 Castle Creek Road in said Town of
Chenango, Broome County, New York,

part y of the second part,
Witnesseth that the parties of the first part, in consideration of

Four Thousand Eight Hundred ----- Dollars (\$4,800.00)
lawful money of the United States,
paid by the part y of the second part, do hereby grant and release unto the
part y of the second part, its successor
and assigns forever, all

ALL THAT TRACT OR PARCEL OF LAND, situate in the Town of
Chenango, County of Broome and State of New York, bounded and des-
cribed as follows:

BEGINNING at an iron set in the westerly boundary of the
New York State Route No. 11, approximately 0.3 miles northerly from
the intersection of New York State Route No. 11 with County Road No.
34; running thence westerly a distance of 1604.39 feet to an iron;
thence northerly at an interior angle of 89° 51' a distance of 396.81
feet to an iron in the southerly line of land now or formerly owned
by Farley; thence easterly at an interior angle of 90° 17' along the
southerly line of said Farley's land, a distance of 482.00 feet to an
iron in the westerly line of land now or formerly owned by Dunham;
thence southerly at an interior angle of 90° 20' along the westerly
line of said Dunham's land, a distance of 99.60 feet to an iron in
the southerly line of said Dunham's land; thence easterly at an
interior angle of 269° 32' along the southerly line of said Dunham's
land and along the southerly line of land now or formerly owned by
Lewis, a distance of 1092.10 feet to an iron in the westerly boundary
of New York State Route No. 11; thence southerly at an interior angle
of 96° 05' along the westerly boundary of New York State Route No. 11,
a distance of 283.00 feet to an iron; thence southerly with an
interior angle of 168° 41', continuing along the westerly boundary of
New York State Route 11, a distance of 17.00 feet to the POINT or
PLACE OF BEGINNING. The last mentioned course forming an interior
angle of 95° 14' with the first mentioned course.

Containing 12.00 acres of land, more or less.

Together with the appurtenances and all the estate and rights of the parties of the first part in and to said premises,

To have and to hold the premises herein granted unto the party of the second part, it's successor and assigns forever.

And said parties of the first part

First, That the party of the second part shall quietly enjoy the said premises; covenant as follows:

Second, That said parties of the first part

will forever Warrant the title to said premises.

Third, That, in Compliance with Sec. 13 of the Lien Law, the grantors will receive the consideration for this conveyance and will hold the right to receive such consideration as a trust fund to be applied first for the purpose of paying the cost of the improvement and will apply the same first to the payment of the cost of the improvement before using any part of the total of the same for any other purpose.

In Witness Whereof, the parties of the first part have hereunto set their hands and seals the day and year first above written.

In Presence of



George S. Nyce
Agnes G. Nyce

State of New York } ss. On this 26th day of November
County of BROOME } Nineteen Hundred and Sixty-two
before me, the subscriber, personally appeared

George S. Nyce and Agnes G. Nyce

to me personally known and known to me to be the same persons described in and who executed the within instrument, and they duly acknowledged to me that they executed the same.

Harold L. Taylor
Notary Public
Commission Expires March 30, 1964

OLD: 001 000 0009 455 007 0000 11/26/62 1061 Page 924 Parcel No. 810904
 NEW: 066.03-1-6,1 066.03-1-6,1 1/9/63 995841 m. 810904

Grantors NYCE, GEORGE S. & AGNES G. WI.
 Castle Creek, NY

1085 AC 066.03-1-6,2) 3/31/05
 1085 AC

1011 Castle Creek Rd.

(Sut. 21.21 RFE 11

TOWN OF CHENANGO
 17-Castle Creek Rd., T. of Chenango, NY
 113 TOWN ST, BINGO, NY 13905

Grantors
 Mortgage Type of Deed W
 Int. Rev. Stamps \$ 5.50
 CONSIDERATION \$4800.00

Town CHENANGO Village
 Map FORT PERRY 1-45-57
 11/26/62 1061 Page 924 Parcel No. 810904
 1/9/63 995841 m. 810904
 (4/12/76)

Lots 1-15
 1-15

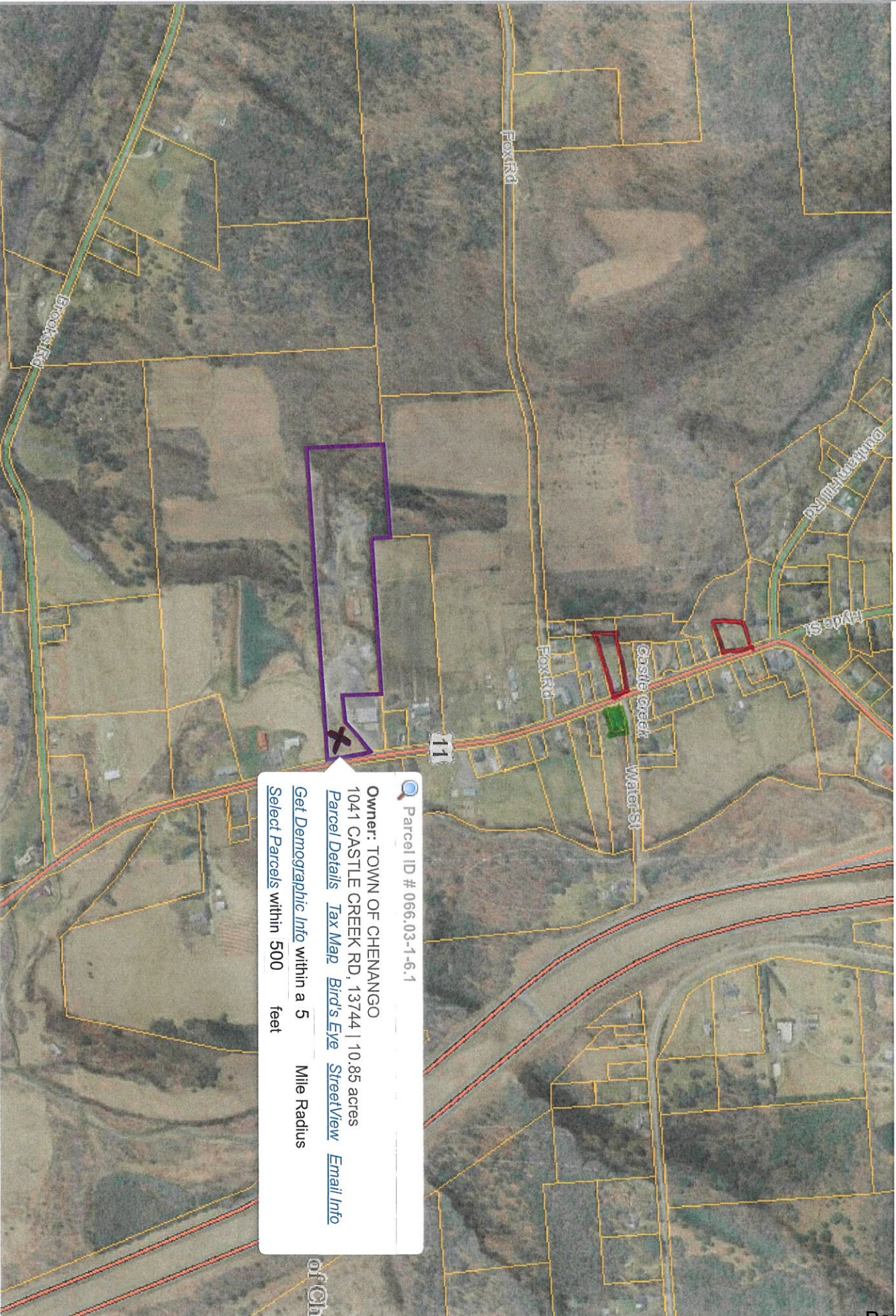
Description B. at an iron set in the WLY boundary of the NY State Rte 11, approx. 0.3 miles NLY from the intersection of NYS Rte 11 with Co Rd. # 34; running thence WLY a dis of 1604.39' to an iron; thence NLY at an interior angle of 89-51' a dis of 396.81' to an iron in the SLY line of land now or formerly owned by Farley; thence ELY at an interior angle of 90-17' along the SLY line of said Farley land, a dis of 482.00' to an iron in the WLY line of land now or formerly owned by Dunham; thence SLY at an interior angle of 90-20' along the WLY line of said Dunham's land, a dis of 99.60' to an iron in the SLY line of said Dunham's land; thence ELY at an interior angle of 269-32' along the SLY line of said Dunham's land & along the SLY

Line of 1d now or formerly owned by Lewis, a dis of 1092.10' to an iron in the ~~W17~~ boundary of NYS Rte 11, thence ~~S17~~ at an interior angle of 96-05' along the W17 boundary of NYS Rte 11, a dis of 283.00' to an iron; thence ~~S17~~ with an interior angle of 168-41', continuing along the W17 boundary of NYS Rte 11, a dis of 171' to the pt or place of B. The last mentioned course forming an interior angle of 95-14', ~~with~~ the first mentioned course.

CONT. 12 acres of land, more or less.



Scale = 1 : 8000



Parcel ID # 066.03-1-6-1

Owner: TOWN OF CHENANGO
 1041 CASTLE CREEK RD, 13744 | 10.85 acres

[Parcel Details](#) [Tax Map](#) [Bird's Eye](#) [StreetView](#) [Email Info](#)

Get Demographic Info within a 5 Mile Radius
 Select Parcels within 500 feet

X Proposed TOC site



Available Accident home



former USR location



SAMPLE ENABLING RESOLUTION

NAME OF COMPANY
Address
City, State, Zip

BE IT RESOLVED that we, the duly elected officers of _____, a
_____ (type of company/partnership in the State of _____) do hereby appoint
_____ as our authorized representative to execute a Lease with the United States
Postal Service for property located at _____. This Lease shall
be deemed binding upon all members of this organization collectively.

SIGNED this _____ day of _____, 2014.

Authorized Signature

Printed Name

Title

Facility Name: Town of Chenango
Address: 1529 NY Route 12
Binghamton NY 13901

Fin/Sub No. _____
City, ST, ZIP: _____

Real Estate Conflict of Interest Certification

To avoid actual or apparent conflicts of interest, the United States Postal Service ("Postal Service") requires the following certification from you as a potential Landlord/Supplier/Contractor to the Postal Service. Please check all that apply in item A below. Further, please understand that the Postal Service will be relying on the accuracy of the statements made by you in this certification in determining whether to proceed with any possible transaction with you.

I, _____ hereby certify to the Postal Service as follows:
[PRINT: name of potential Landlord/Supplier/Contractor]

- A. (Check all that apply) I am:
- (i) _____ A Postal Service employee;
 - (ii) _____ The spouse of a Postal Service employee;
 - (iii) _____ A family member of a Postal Service employee; (*Relationship*) _____
 - (iv) _____ An individual residing in the same household as a Postal Service employee;
 - (v) _____ A controlling shareholder or owner of a business organization leasing space or intending to lease space to the Postal Service and I am one of the individuals listed in (i) through (v) above; or
 - (vi) _____ None of the above.

- B. (Complete as applicable):
- i. I have the following job with the Postal Service (*Title*) _____
(*Location*) _____
 - ii. My Spouse who works for the Postal Service holds the following job:
(*Title*) _____ (*Location*) _____
 - iii. My family member who works for the Postal Service holds the following job:
(*Title*) _____ (*Location*) _____
 - iv. My household member who works for the Postal Service holds the following job: _____
(*Title*) _____ (*Location*) _____

C. If you have checked "none of the above" and during the lease term or any renewal term, you do fall into any of the categories listed in A (i) through (v) above, you shall notify the Postal Service Contracting Officer in writing within 30 days of the date you fall into any of the such categories and shall include an explanation of which of the above categories now applies.

D. The person signing this certification has full power of authority to bind the potential Landlord/Supplier/Contractor named above.

Executed this _____ day of _____, 20__ by

BY: _____
[Insert Signature]

BY: _____
[PRINT: name of entity or person]

Title: _____
[Insert title]

[INTERNAL USE ONLY: TM / RES: 1) If A(vi) 'none of the above' is selected, stop, file form with the lease. 2) If other items are selected, submit form to Ethics.help@usps.gov. File form and Ethics determination with the lease.]

Transaction Screen Questionnaire

Proposed Action or Project: Castle Creek NY Postoffice

Site Size: _____ Proposed Building Size: _____

Address (No., Street, City, State, ZIP + 4)
1041 NY Route 11
Castle Creek NY 13744

Answer the Questions Below to the Best of Your Knowledge.

Owner/Occupant Inquiry and Site Visit Observation	Information Source	Response		
		Yes	No	Unk
1a. Is the property used for industrial purposes? Specify: _____	Owner/Occupants		<input checked="" type="checkbox"/>	
	Observation			
1b. Is any adjoining property used for industrial purposes? Specify: _____	Owner/Occupants		<input checked="" type="checkbox"/>	
	Observation			
2a. Did you observe evidence or do you have any prior knowledge that the property has been used for industrial purposes in the past? Specify: _____	Owner/Occupants		<input checked="" type="checkbox"/>	
	Observation			
2b. Did you observe evidence or do you have any prior knowledge that any adjoining property has been used for industrial purposes in the past? Specify: _____	Owner/Occupants		<input checked="" type="checkbox"/>	
	Observation			
3a. Is the property used as a gasoline station, motor repair facility, commercial printing facility, dry cleaners, photo developing laboratory, junkyard, or landfill or as a waste treatment, storage, disposal, processing, or recycling facility (if applicable, identify which)?	Owner/Occupants		<input checked="" type="checkbox"/>	
	Observation			
3b. Is any adjoining property used as a gasoline station, motor repair facility, commercial printing facility, dry cleaners, photo developing laboratory, junkyard, or landfill or as a waste treatment, storage, disposal, processing, or recycling facility (if applicable, identify which)?	Owner/Occupants		<input checked="" type="checkbox"/>	
	Observation			
4a. Did you observe evidence or do you have any prior knowledge that the property has been used as a gasoline station, motor repair facility, commercial printing facility, dry cleaners, photo developing laboratory, junkyard or landfill or as a waste treatment, storage, disposal, processing, or recycling facility (if applicable, identify which)?	Owner/Occupants		<input checked="" type="checkbox"/>	
	Observation			
4b. Did you observe evidence or do you have any prior knowledge that any adjoining property has been used as a gasoline station, motor repair facility, commercial printing facility, dry cleaners, photo developing laboratory, junkyard or landfill or as a waste treatment, storage, disposal, processing, or recycling facility (if applicable, identify which)?	Owner/Occupants		<input checked="" type="checkbox"/>	
	Observation			
5a. Are any damaged or discarded automotive or industrial batteries, pesticides, paints, or other chemicals in individual containers of greater than 5 gallons in volume or 50 gallons in the aggregate currently stored on or used at the property or at the facility?	Owner/Occupants		<input checked="" type="checkbox"/>	
	Observation			
5b. Did you observe evidence or do you have any prior knowledge that any damaged or discarded automotive or industrial batteries, pesticides, paints, or other chemicals in individual containers of greater than 5 gallons in volume or 50 gallons in the aggregate have previously been stored on or used at the property or at the facility?	Owner/Occupants		<input checked="" type="checkbox"/>	
	Observation			
6a. Are any industrial drums (typically, 55 gallons) or sacks of chemicals currently located on the property or at the facility?	Owner/Occupants		<input checked="" type="checkbox"/>	
	Observation			
6b. Did you observe evidence or do you have any prior knowledge that any industrial drums (typically, 55 gallons) or sacks of chemicals have previously been located on the property or at the facility?	Owner/Occupants		<input checked="" type="checkbox"/>	
	Observation			

Owner/Occupant Inquiry and Site Visit Observation (Continued)	Information Source	Response		
		Yes	No	Unk
7a. Did you observe evidence or do you have any prior knowledge that fill dirt that originated from a contaminated site has been brought onto the property?	Owner/Occupants		✓	
	Observation			
7b. Did you observe evidence or do you have any prior knowledge that fill dirt that is of an unknown origin has been brought onto the property?	Owner/Occupants		✓	
	Observation			
8a. Are any pits, ponds, or lagoons in connection with waste treatment or waste disposal currently located on the property?	Owner/Occupants		✓	
	Observation			
8b. Did you observe evidence or do you have any prior knowledge that any pits, ponds, or lagoons in connection with waste treatment or waste disposal have previously been located on the property?	Owner/Occupants		✓	
	Observation			
9a. Is any stained soil currently on the property?	Owner/Occupants		✓	
	Observation			
9b. Did you observe evidence or do you have any prior knowledge that any stained soil has previously been on the property?	Owner/Occupants		✓	
	Observation			
10a. Are any registered or unregistered storage tanks (aboveground or underground) currently located on the property?	Owner/Occupants		✓	
	Observation			
10b. Did you observe evidence or do you have any prior knowledge that any registered or unregistered storage tanks (aboveground or underground) have previously been located on the property?	Owner/Occupants		✓	
	Observation			
11a. Are any vent pipes, fill pipes, or access ways indicating a fill pipe protruding from the ground currently located on the property or adjacent to any structure located on the property?	Owner/Occupants		✓	
	Observation			
11b. Did you observe evidence or do you have any prior knowledge that any vent pipes, fill pipes, or access ways indicating a fill pipe protruding from the ground have previously been located on the property or adjacent to any structure located on the property?	Owner/Occupants		✓	
	Observation			
12a. Are any flooring, drains, or walls that are stained by substances other than water or are emitting foul odors currently located within the facility?	Owner/Occupants		✓	
	Observation			
12b. Did you observe evidence or do you have any prior knowledge that any flooring, drains, or walls that are stained by substances other than water or are emitting foul odors have previously been located within the facility?	Owner/Occupants		✓	
	Observation			
13a. If the property is served by a private well or nonpublic water system, is there evidence or do you have prior knowledge that contaminants have been identified in the well or system that exceed guidelines applicable to the water system?	Owner/Occupants		✓	
	Observation			
13b. If the property is served by a private well or nonpublic water system, is there evidence or do you have prior knowledge that the well has been designated as contaminated by any government environmental or health agency?	Owner/Occupants		✓	
	Observation			
14. Does the owner or occupant of the property have any knowledge of environmental liens or governmental notification relating to past or recurrent violations of environmental laws with respect to the property or any facility located on the property?	Owner/Occupants		✓	
15a. Has the owner or occupant of the property been informed of the past existence of hazardous substances or petroleum products with respect to the property or any facility located on the property?	Owner/Occupants		✓	
15b. Has the owner or occupant of the property been informed of the current existence of hazardous substances or petroleum products with respect to the property or any facility located on the property?	Owner/Occupants		✓	
15c. Has the owner or occupant of the property been informed of the past existence of environmental violations with respect to the property or any facility located on the property?	Owner/Occupants		✓	

Owner/Occupant Inquiry and Site Visit Observation (Continued)	Information Source	Response		
		Yes	No	Unk
15d. Has the owner or occupant of the property been informed of the current existence of environmental violations with respect to the property or any facility located on the property?	Owner/Occupants		<input checked="" type="checkbox"/>	
16. Does the owner or occupant of the property have any knowledge of any environmental site assessment of the property or facility that indicated the presence of hazardous substances or petroleum products on, or contamination of, the property or recommended further assessment of the property?	Owner/Occupants		<input checked="" type="checkbox"/>	
17. Does the owner or occupant of the property know of any past, threatened, or pending lawsuits or administrative proceedings concerning a release or threatened release of any hazardous substance or petroleum product involving the property?	Owner/Occupants		<input checked="" type="checkbox"/>	
18a. Does the property discharge waste water on or adjacent to the property, other than stormwater into a stormwater system?	Owner/Occupants		<input checked="" type="checkbox"/>	
	Observation			
18b. Does the property discharge waste water on or adjacent to the property, other than stormwater into a sanitary sewer system?	Owner/Occupants		<input checked="" type="checkbox"/>	
	Observation			
19. Did you observe evidence or do you have any prior knowledge that any hazardous substances or petroleum products, unidentified waste materials, tires, automotive or industrial batteries, or any other waste materials have been dumped above grade, buried, and/or burned on the property?	Owner/Occupants		<input checked="" type="checkbox"/>	
	Observation			
20. Do any records exist indicating the presence of polychlorinated biphenyls (PCBs) for a transformer, capacitor, or any hydraulic equipment?	Owner/Occupants		<input checked="" type="checkbox"/>	
21. Does the owner or occupant have any knowledge of any asbestos-containing materials or presumed asbestos-containing materials on any facility located on the property?	Owner/Occupants		<input checked="" type="checkbox"/>	

(See Guide to TSQ, Appendix F, in Handbook RE-6 for information on database resources.)

Government Records and Historical Sources Inquiry	Response			
	Yes	No	N/A	
22. Do any of the following federal government record systems list the property or any property within the circumference of these areas:				
a. National Priorities List — within 1.0 mile (1.6 km)?				
b. CERCLIS List — within 0.5 mile (0.8 km)?				
c. RCRA CORRACTS Facilities — within 1.0 mile (1.6 km)?				
d. RCRA TSD Facilities — within 0.5 mile (0.8 km)?				
23. Do any of the following state record systems list the property or any property within the circumference of these areas:				
a. List that is the state equivalent to NPL maintained by state environmental agency of hazardous waste sites identified for investigation or remediation — within approximately 1.0 mile (1.6 km)?				
b. List that is the state equivalent to CERCLIS maintained by state environmental agency of sites identified for investigation or remediation — within 0.5 mile (0.8 km)?				
c. Leaking Underground Storage Tank (LUST) List — within 0.5 mile (0.8 km)?				
d. Solid Waste/Landfill Facilities — within 0.5 mile (0.8 km)?				
24. Based on a review of fire insurance maps or consultation with the local fire department serving the property, are any buildings, or other improvements on the property or on an adjoining property, identified as having been used for any industrial use or uses likely to lead to contamination of the property?	Yes	No	N/A	
25a. Does the database indicate the average radon level for the subject property county/ZIP Code? If so, record level: _____ pCi/l.	Yes	No	N/A	
25b. Has radon testing been conducted on the subject property?	Yes	No	N/A	Unk
25c. In what EPA radon zone is the subject property located? (Check one)	1	2	3	

General Information (The person preparing the Transaction Screen Questionnaire must complete and sign the following):

Completed By Name	Title
Firm	Telephone Number (Include area code)

Address (No., Street, City, State, ZIP +4)

Date	Preparer's Relationship to the Postal Service (For example, employee, agent, consultant)
------	--

Name of Owner/Occupant Who Provided the Information

Address (No., Street, City, State, ZIP +4)

Telephone Number (Include area code)	Date
--------------------------------------	------

Name of Owner/Occupant Who Provided the Information

Address (No., Street, City, State, ZIP +4)

Telephone Number (Include area code)	Date
--------------------------------------	------

Copies of the Completed *Transaction Screen Questionnaire* Have Been Filed at:

Copies of the Completed *Transaction Screen Questionnaire* Have Been Mailed or Delivered to:

Preparer represents that, to the best of the preparer's knowledge, the above statements and facts are true and correct, and to the best of the preparer's actual knowledge, no material facts have been suppressed or misstated.

Signature	Date
-----------	------

Signature	Date
-----------	------

Signature	Date
-----------	------

Acknowledgment: This questionnaire was modified from ASTM Designation: E 1528-96, *Standard Practice for Environmental Site Assessments: Transaction Screening Process.*

Certification of Asbestos and Lead-Based Paint (Existing Building)

To: Contracting Officer, United States Postal Service

Subject: **Certification for a Building built prior to 1990**

N/A

New Postal facility address: _____

Certification for existing building:

I / We certify under penalty of perjury under the laws of the United States that the following is true and correct. This building was constructed prior to 1990 and is free of asbestos containing material in excess of 1 percent as defined by applicable US Environmental Protection Agency regulations, and lead-based paint except as specifically listed below. This certification includes all areas of the building(s), including but not limited to; the roof and flooring.

Owner name: _____

Signature: _____

Address: _____

Telephone: _____ Date executed: _____

Materials containing asbestos/lead-based paint	Location/room within facility

The penalty for making a false statement is prescribed by 18 USC 1001.

Certification of Asbestos and Lead-Based Paint (Existing Building)

To: Contracting Officer, United States Postal Service

Subject: **Certification for a Building built after 1990**

N/A

New Postal facility address: _____

Certification for existing building:

I / We certify under penalty of perjury under the laws of the United States that the following is true and correct. This building was constructed after 1990 and is free of asbestos containing material in excess of 1 percent as defined by applicable US Environmental Protection Agency regulations, and lead-based paint except as specifically listed below. This certification includes all areas of the building(s), including but not limited to; the roof and flooring.

Owner name: _____

Signature: _____

Address: _____

Telephone: _____ Date executed: _____

Materials containing asbestos/lead-based paint	Location/room within facility

The penalty for making a false statement is prescribed by 18 USC 1001.

Certificate of Asbestos and Lead-Based Paint
(New Work)

To: Contracting Officer, United States Postal Service

Subject: **Certification for new construction**

N/A

New Postal facility address: _____

Certification for new construction:

This Contractor/Owner hereby certifies that no asbestos-containing material in excess of 1 percent as defined by applicable US Environmental Protection Agency regulations, and lead-based paint has been furnished or installed at the referenced project.

Contractor/Owner name: _____

Signature: _____

Address: _____

Telephone: _____

Date executed: _____

The penalty for making a false statement is prescribed by 18 USC 1001.

To: Town Board

From: Supervisor

Re: Staffing

Date: September 1, 2023

Senior Clerk (2)/ Ordinance Department

Position was offered to 2 candidates, on Wednesday 8.30.23

Applicants 3 & 4 – #3 had NOT respond to the voicemail or email from HR until 11:30 Am Friday. This is the applicant that I mentioned at a prior meeting with a strong skill set and my concern for the length of time it took to offer her the position. The position has not yet been accepted and is pending. We asked that they notify us by noon on 9.6.23 as we must move the process along at the Board meeting.

#4 declined on salary, the Applicant had interviewed for the bookkeeper position and was the runner up. Under the impression that the pay would be a similar rate, this individual simply didn't read all of the job spec.

#1 – accepted the position and with two weeks' notice to the current employer, Applicant will start on Monday 9.18.23.

Advertisement

DPW Laborers – has been posted on [Indeed](#) and is on the sign board in front of town hall.

It may be necessary to post the Senior Clerk (1) position on 9.7.23.

Also currently on the Sign Board:

Ethics Board, BAR vacancy (Peter Matwey resignation), WWTP Operators, Assessor

Website:

Ethics Board, BAR, ZBA, DPW Laborer, Assessor, Ordinance Dept Clerk

To: Town Board

From: Supervisor

Re: Audio/Visual Project – Community Room

Date: September 1, 2023

We have an opportunity scheduled (Presentation for 5 minutes plus questions) to interview Andrew Tucci, audio/visual designer, owner of Adjacent Computing and staff at Binghamton University Tech Department. He has provided an estimate and bio for the Board in advance to save time and he will answer any questions the Board may have about his qualifications. He has previously visited the site to consult but he has NOT developed a design concept.

The order of business on Wednesday will be for the Board to consider a motion to hire Mr Tucci to develop an RFP for the project based on the needs of the Board and Town residents, groups and other agencies that use the Community Room. The estimated fee is also inclusive of his professional services as a project manager. I find Mr Tucci to be knowledgeable, very responsive to calls and emails and a good communicator. The Town does not have anyone on staff with the expertise to take responsibility of the oversee on design, review and interface with like professionals, alternatives to supply and demand issues, installation and quality of work and most importantly maintenance on our investment and training for all. On a side note, other Towns I have spoken with have reported that an employee is necessary to manage the controls especially if zoom is being used too.

The following information has been compiled from previous Board discussions related to our needs and wants for this project.

Improved sound quality system

Add quality microphone

Address location of speakers microphones

Research headset

Address HVAC interference

Visual Technology

- Add TV monitors (2) to guest portion of room
- Use for TV, Powerpoint, Slide show, Training video etc
- Coordinate with Zoom, YouTube, Teams etc
- Compatibility with Town software, laptops
 - Diligent Agendas, Minutes, Audio Recording
- Video Streaming
- Security (on recommendation of Pyramid)
- Other? Please state any additions to the list during the discussion.

The following companies have already expressed interest in submitting a quote or have been recommended by another municipality or local company.

ICS, Endicott

PCC- Presentation Concepts, Syracuse

True View Security (Town Camera Vendor) Francis Audio/Visual, Syracuse

Going further, the Board should discuss....

Designating Greg for decisions of a certain level or the RFP Lead?

Level of Board review of RFP, RFP results, frequency of project reports etc.

Adjacent Computing

Technology Consultation, Design, and Project Management

QUOTE

315 Taylor Ave.
 Endicott, NY 13760
 607-759-7743. andrewjtucci@yahoo.com

Quote #: 108
 Date: 8/23/2023

To:
 Jo Anne Klenovic
 Town of Chenango Supervisor, Et al.
 1529 State Route 12
 Binghamton, NY 13901
 (607) 648-4809
 joanne.klenovic@townofchenangony.gov

Expiration Date: 9/22/2023

Designer	Project	Services Quoted	Payment due dates
Andrew Tucci	Chenango Town Hall AV Renovation	Town Hall Request For Proposal / Pricing (RFP)	Half at completion of RFP. Half at completion of Project

Service	Description	Line total
RFP Lead	<ul style="list-style-type: none"> • Consultation with pertinent project owners and stakeholders regarding technological needs of the Chenango Town Hall. • Development of a Request for Proposal / Pricing document representing the underscored needs of the Town Hall statekholders. • Coordinate site visit with interested individuals (if desired) • Review and score final proposals submitted by interested parties • Act as technical advisor representing the Town of Chenango to awarded company / individual • Coordinate delivery, installation, trade work, and final acceptance of labor / project • Ensure proper documentation and ownership of material is handed off. • Work with town on training and documentation of new systems. 	\$3,750.00
		Total
		\$3,750.00

Thank you for the opportunity to work with you!

9/6/2023 Town Board Meeting



106 Main Street
Suite #4
Windsor, NY 13865
607.760.6545
alex@urdaengineering.com

Department Head
Engineering



From: Alex Urda, P.E. – Engineer for the Town

DISCUSSION ITEMS:

1. DPW Generators project design consultant Request for Proposals (RFP) - Attached. We were approved to request proposals for design consultant in February. We checked with several local firms that declined to submit at that time. We have updated the RFP dates and intend to request proposals from a wider audience later this week 9/12/23 with a due date of 9/26/23. The intent is to put it before the Board with a recommendation of proposal on 10/4 with award to follow and a spring 2025 Construction
2. Zoning Map: Request to discuss zone district description format as there has been some question of the method.

The public hearing is scheduled for 10/4/23. We plan to have descriptions final with

3. Other?

End.



106 Main Street
 Suite #4
 Windsor, NY 13865
 607.760.6545
 alex@urdaengineering.com



REQUEST FOR PROPOSAL (RFP)
Town of Chenango – Public Works Generators

On behalf of the Town of Chenango (TOC), Urda Engineering, PLLC (URDA), Engineer for the Town, is requesting proposals from competent, qualified, professional engineers/architects licensed in the State of New York for design and bidding services for the Public Works Generator project.

RFP Issue Date: September 12, 2023
 Service Requested: Professional Design/Bid Services for referenced project
 RFP Closing: September 26, 2023; 5:00 PM
 RFP Contact: Alexander N. Urda, Engineer for the Town (info above)

BACKGROUND

The project scope is to provide permanent generators at the locations noted below to provide needed backup power for the referenced wells/sewer lift stations. There is also one portable generator. Design, at a minimum, shall include generator sizing (sizes below were estimated), and everything associated with installation of the generators; concrete pad design, electrical modifications needed to connect to the existing system, fuel connections, fuel tank (if necessary), stie plan, easements, etc. The designer is responsible to confirm site location compatibility (i.e. Town ownership and/or easements, flood plains, flood hazard zones, environmental concerns (ex. Wetlands), perform survey if necessary per design engineer’s review, etc.). Run Acres will need a propane tank included in the design for installation (no natural gas available). See attached figures.

LOCATION	ADDRESS	KW	FUEL	AMPS
Applewood Well	57 Jason Drive	30kw	Diesel	100
Maplewood Well	3 Matthew Court	20kw	Diesel	100
Chenango Heights Well	34 ClearviewPlace	30kw	NG	100
Poplar Hill Booster (water)	85 Poplar Hill Road	25kw	NG	100
Run Acres Well	16 Pamela Drive	14kw	Propane	100
Portable for Sewer Lift stations	---	45kw	Diesel	

SCOPE OF WORK

TOC reserves the right to modify the Scope of Work
 Change Orders shall not be permitted unless specifically requested and approved by TOC.

The scope of work includes:

1. Assist TOC with project descriptions, an estimate of total project costs (including design and construction costs), and a project schedule.
2. Prepare preliminary Contract Documents and Specifications.
3. Prepare preliminary project plans.
4. Prepare Short EAF.
5. Attend necessary meetings with TOC to complete design.
6. Prepare a complete set of Final Contract Documents (drawings, project manual, specifications, estimate) for use as the basis for advertising the construction project for bid.
7. Assist TOC during the construction bid process by preparing bid sets (including 3 extra for TOC), attending the pre-bid site meeting, responding to bidder questions, distributing documents to prospective bidders by mail or email, maintain a list of prospective bidders, answer bid related questions, issue any necessary addenda, attend bid opening, and canvass

- bids received for completeness/technical responsiveness/qualifications to perform work.
Tabulate the bids to provide to TOC.
8. Recommend award to Town Board in writing of the lowest, responsive bidder and assist TOC in preparation of the Notice of Award.
 9. Review the low bidder's submittals of bonds and insurance certificates and assist the Town of Chenango in the preparation of the Notice to Proceed.
 10. Review submittals for contract document compliance and document.
 11. Answer requests for information within 5 business days.
 12. Conduct preconstruction kickoff meeting on site.
 13. Conduct final inspection of Final Completion and provide punch list.
 14. Prepare record drawings of the built condition and provide in PDF and hard copy to town.

DEADLINES AND COMPLETION DATE

1. 9/26//23 Receive proposals and make recommendation of consultant to Town Board.
2. 10/4/23 Town Board consider recommendation for Award of Contract.
3. 10/5/23 Notice of Award and Notice to Proceed issued to consultant.
4. January Advertise for Bids for Spring construction
5. March – June 2023 complete construction.

PROPOSAL CONTENT

The proposal shall contain at a minimum:

- Cover Letter including firm's legal name and contact information.
- Company Profile
- Fees
- Confirmation of Ability to Conform to the TOC Deadline Schedule
- Key Personnel Resumes
- Qualifications/Relevant Work
- References (Completed project information and contact)
- Contract Document for potential award

Please limit the proposal size to the shortest extent possible.

Contractual documents shall be between applicant and Town of Chenango:

Town of Chenango
1529 State Route 12
Binghamton, NY 13901

Please submit final proposal to:

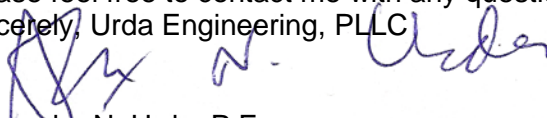
Alexander N. Urda, P.E.- Engineer for the Town
Urda Engineering, PLLC
Via email at alex@urdaengineering.com

EVALUATION CRITERIA

Submittals will be evaluated and the lowest fee, qualified bidder will be awarded.

The Town of Chenango reserves the right to reject any and all proposals either in whole or in part. Respondents will not be reimbursed for costs incurred in the preparation of their proposal submittal.

Please feel free to contact me with any questions or concerns.

Sincerely, Urda Engineering, PLLC


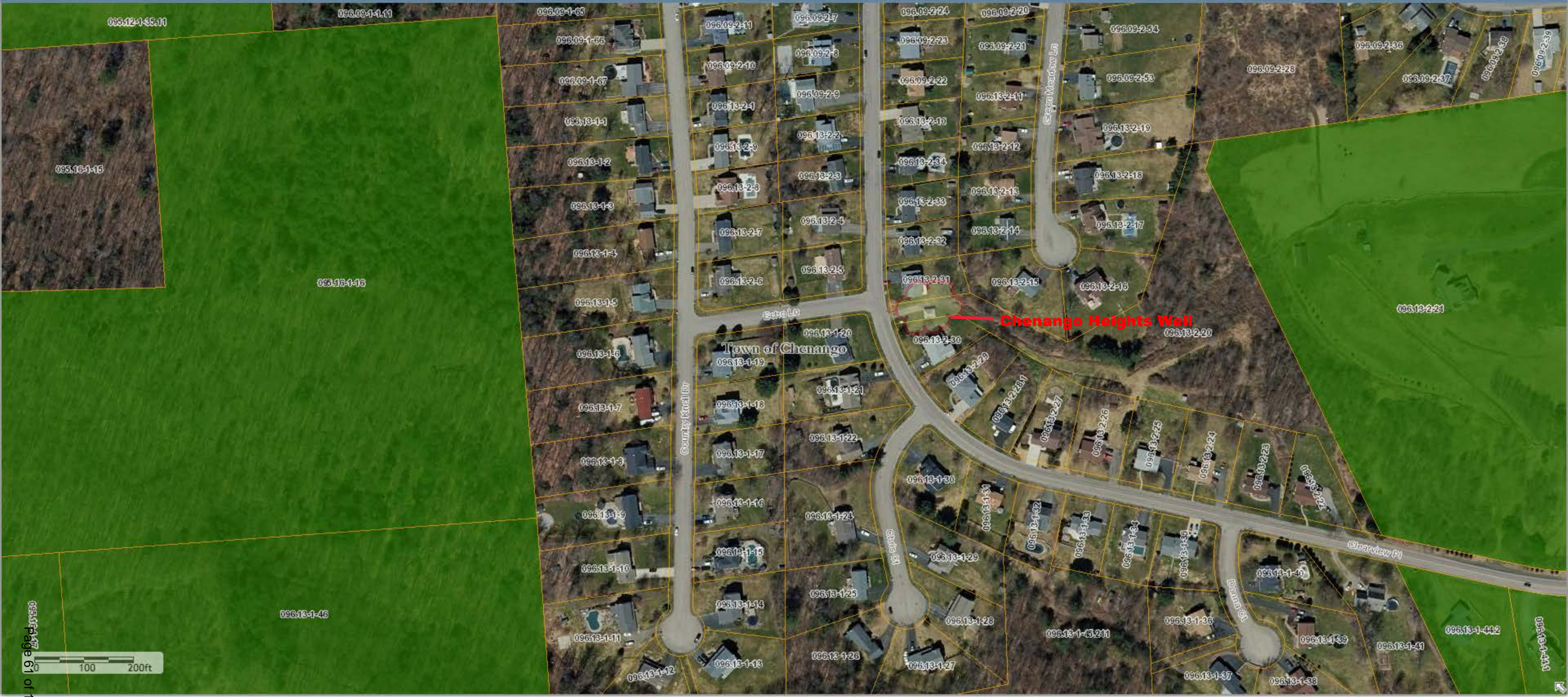
Alexander N. Urda, P.E.
Owner/Professional Engineer

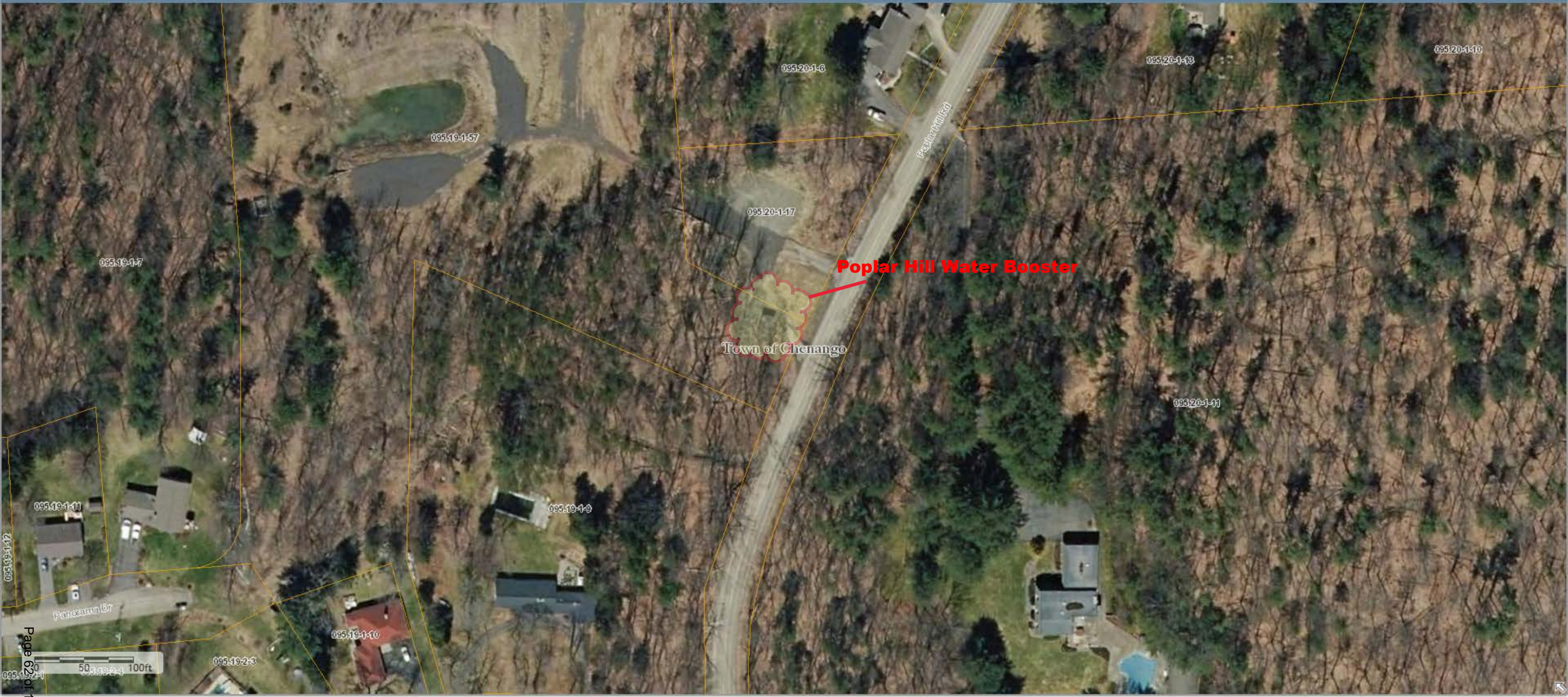
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Parcel Mapper

GIS and Mapping Services
Broome County, New York







TOWN OF CHENANGO
Zoning Descriptions
6/8/2023
(See attached 'Zoning Map of the Town of Chenango')

1 RESIDENTIAL DISTRICT (R) - SOUTH END OF TOWN

Beginning at the southeast corner of parcel number 128.11-4-9 on the southern municipal boundary of the Town of Chenango and Town of Dickinson (the northern right-of-way line of Forest Hills Boulevard); thence westerly along the municipal boundary line 4897 feet to the southwest corner of parcel number 128.01-2-8; thence northerly, along the westerly boundary line of parcel number 128.01-2-8 a distance of 1758 feet to the northwest corner of parcel number 128.01-2-8; thence easterly 774 feet to the northwestern most corner of parcel 128.01-2-8; thence south 1194 feet to the southwest corner of parcel number 128.01-2-6, then easterly along the northern parcel lines of 128.01-2-8, and 128.11-1-36 a distance of 1187 feet to the southwest corner of parcel number 128.11-1-29; thence northerly 1253 feet along the western boundaries of parcels 128.11-1-29, 128.11-1-21, 128.11-1-5 and 128.11-1-1 to the northwest corner of parcel number 128.11-1-1; thence easterly along the northern parcel lines of 128.11-1-1, 128.11-1-2, 128.11-1-3, and 128.11-1-4 to N. Morningside Dr. and the southwest corner of parcel 128.11-2-1; thence northerly along the westerly boundaries of parcels 128.11-2-1, 128.07-3-54, and 128.07-3-2 to the to the northwestern corner of parcel corner of parcel number 128.07-3-2; thence easterly to the southeast corner of parcel number 128.01-2-5, thence northwesterly crossing Smith Hill Road to the southwest corner of parcel 128.07-1-27 on the easterly boundary of Smith Hill Road; thence northwesterly 574 feet along Smith hill Road to the southwest corner of parcel 128.07-1-32; thence easterly for approximately 378 feet to the southeast corner of parcel 128.07-1-32; thence northerly to the northeast corner of parcel 128.07-1-32; thence, thence easterly 463 feet to the northern most point of parcel number 128-07-1-31; thence southerly for approximately 238 feet to the southwesterly corner of parcel 128.07-1-2; thence easterly along the northern boundary of parcels 128.07-1-31, 128.07-1-17, 128.07-1-16, 128.07-1-15, 128.07-1-14, 128.07-1-13, 128.07-1-12, and 128.07-1-10 to the northeastern corner of parcel number 128.07-1-10; thence southerly to the southeastern corner of parcel number 128.07-1-10; thence easterly to the northeastern corner of parcel number 128.08-2-4; thence southwesterly to the southwest corner of parcel 128.08-2-2; thence easterly to the northwest corner of parcel 128.08-2-3; thence south to the southwest corner of parcel 128.08-2-4 and the northern boundary of Hillside Dr.; thence southwesterly to the northeast corner of parcel number 128.07-2-8; thence south to the southeast corner of parcel number 128.07-2-8; thence westerly along the south boundaries of parcel numbers 128.07-2-8, 128.07.2.7, and 128.07-2-6 to the northeastern corner of parcel 128.07-2-13; thence southerly to the southeast corner of parcel number 128.07-2-13; thence southwest crossing Smith Hill Road to the northeastern corner of parcel number 128.07-3-24; thence south to the southeast corner of parcel number 128.07-3-24; thence west 150 feet to the northwest boundary corner of parcel number 128.07-3-30; thence south to the northeast corner of parcel number 128.07-3-34; thence south to the southeast corner of parcel 128.07-3-37; then southwest crossing Wallace Road to the northeastern corner of parcel number 128.07-4-17; thence south to the southeastern corner of parcel number 128.07-4-17; thence east to the northwest corner of parcel 128.11-2-8.1; thence southerly to the southeast corner of parcel 128.11-2-8.1; thence west to the southeast corner of parcel number 128.11-2-9; thence south crossing Johnson Road to the northeast corner of parcel 128.11-3-17; thence southwesterly to the southwestern corner of parcel number 128.11-3-22; thence southeasterly to the northeasterly corner of parcel number 128.11-3-23 at Route 11 thence south along Route 11 to the southeastern corner of parcel number 128.11-4-7; thence westerly to the northeast corner of parcel number 128.11-4-9; thence south to the southeast corner of parcel number 128.11-4-9 at the point of beginning.

2 RESIDENTIAL DISTRICT (R) - NORTH CENTER OF TOWN (area of SR 11, Dunham Hill Road, and Hyde Street)

Commencing at the south eastern corner of parcel number 066.03-1-8; thence westerly to the southwest corner of the same parcel; thence north to the northwest corner of the same parcel, thence east to the northeast corner of the same parcel and SR 11; thence north along SR11 to the northeast corner of 066.03-1-6.1 on the SR 11 boundary; thence west along the boundary of 066.03-1-6.2 to the southwest corner of the same parcel; thence north to the northwest corner of the same parcel; thence west to the southwest corner of 066.03-1-4; thence north to the northwest corner of 066.03-1-4 thence east to the northeast corner of the same parcel at SR 11; thence north along SR 11 to the southeast corner of 066.10-2-15; thence west along Fox Road to the southwest corner of 066.10-2-18; thence north along the western boundaries of 066.10-2-18, 066.10-2-19, 066.10-2-20, and 066.10-2-21, to the southeast corner of 066.10-2-3; thence north westerly to the northwestern corner of parcel number 066.10-2-3; thence westerly to the southwest corner of parcel number 066.10-2-3; thence northwest along the westerly boundaries of 066.10-2-3, 066.01-1-13, 066.01-1-13 to the southwest corner of 066.01-1-13; thence north easterly to the south western corner of parcel number 066.01-1-11; thence north westerly to the north western corner of the same parcel; thence north easterly to the northern corner of parcel number 066.01-1-11; thence northerly to the southern point of parcel number 066.01-1-28; thence north westerly to the north western corner of the same parcel; thence north easterly to north eastern point of parcel number 066.01-1-27; thence northerly to the north western corner of parcel number 066.01-1-26; thence easterly along the northern border of the same parcel to the western boundary of Route 11; thence north easterly to the north western corner of parcel number 066.01-1-39; thence easterly to the north eastern corner of the same parcel; thence south eastern to the south eastern corner of parcel number 066.10-1-20; thence easterly to the north eastern corner of parcel number 066.10-1-19; thence south western to the south eastern corner of the same parcel; thence easterly to the north eastern corner of the parcel number 066.10-1-18; thence south easterly to the south eastern corner of the same parcel; thence south westerly to the intersection of Route 11 and Hyde St. ; thence easterly to the north eastern corner of parcel number 066.10-1-25; thence follow that parcel eastern boundary south to the north boundary of Water St. ; thence southerly to the north eastern corner of parcel number 066.10-1-40; thence southerly to the south eastern of the same parcel; thence south westerly along the eastern boundaries of parcel numbers 066.10-1-41, 066.10-1-42, and 066.03-1-35 until the south eastern corner of 066.03-1-35; thence easterly to the north eastern corner of parcel number 066.03-1-34; thence south eastern to the south eastern corner of parcel number 066.03-1-32; thence southeasterly for approximately 504.54 feet through parcel number 066.03-1-26 to the north eastern corner of parcel number 066.03-1-27; thence westerly along the boundary of parcel number 066.03-1-26 to the eastern boundary of Route 11, thence south westerly to the south eastern corner of parcel 066.03-1-8 connecting to the beginning.

3 RESIDENTIAL DISTRICT (R) - SOUTH CENTER OF TOWN

Beginning at the south western corner of parcel number 111.11-1-19; thence northerly to the north western corner of the same parcel; thence easterly to the north eastern corner of the same parcel; thence northerly to the north western corner of parcel number 111.12-1-17; thence easterly to the north eastern corner of the same parcel; thence northerly to the north western corner of parcel number 111.12-1-14; thence easterly to the north eastern corner of the same parcel; thence north easterly along the north border of Russell Rd. to the south western corner of parcel number 111.12-1-10; thence north westerly for approximately 1424.21 feet to the north eastern corner of parcel number 111.12-1-1.2; thence northerly along the western borders of parcel numbers 111.08-1-15, 111.08-1-14, 111.08-1-13, 111.08-1-12, 111.08-1-11, 111.08-1-9,

111.08-1-8, 111.08-1-7, to the north western corner of parcel number 111.08-1-6; thence north easterly to the northern corner of the same parcel; thence north easterly to the north western corner of parcel number 111.08-1-22; thence north westerly along the eastern boundary of Route 11 to the north western corner of parcel 094.04-1-21; thence south westerly to the south eastern corner of parcel number 094.04-2-20; thence south westerly to the south western corner of the same parcel; thence westerly along the northern boundary of parcel number 111.07-1-1 to the south western corner of parcel number 094.03-2-44; thence northerly to the north western corner of the same parcel; thence south easterly along the south boundary of Ransom Rd. to the north eastern corner 094.03-2-49; thence northerly to the north eastern corner of parcel number 094.03-2-25; thence easterly to the north eastern corner of the same parcel; thence northerly to the north western corner of parcel number 094.15-2-17; thence easterly to the south western corner of parcel number 094.15-2-1; thence northerly to the northerly to the north eastern corner of parcel number 094.03-2-22; thence north westerly for approximately 2280.66 feet to the south western corner of parcel number 094.03-2-13; thence westerly to the south western corner of parcel number 094.03-2-10.1; thence north westerly to the south western corner of parcel number 094.03-2-9; thence north westerly for approximately 1373.29 feet to the south boundary of Kelly Rd. ; thence northerly to the south western corner of parcel number 094.01-1-31; thence north westerly along the same parcel's western boundary to the north western corner of the same parcel, thence north westerly to the western corner of parcel number 094.01-1-29.111; thence northerly along the western boundary of parcel number 094.01-1-19 to the south western corner of 094.01-1-17; thence northerly along the western boundary of parcels 094.01-1-19, and 094.01-1-14 to the southern corner of parcel number 094.01-1-13; thence north westerly to the south western corner of parcel number 094.01-1-12; thence northerly to the south eastern corner of parcel number 094.01-1-38; thence north westerly for 1067.88 feet to the western corner of 094.01-1-7; thence north westerly for approximately 349.35 feet to the south western corner 094.01-1-5, thence north westerly for approximately 569.95 feet to the south western corner of parcel number 094.01-1-3; thence easterly to the north eastern corner of parcel number 094.01-2-4; thence south easterly for approximately 796.24 feet to the northern corner of parcel number 094.01-2-10; thence south easterly for approximately 3263.99 feet to the north western corner of parcel number 094.01-2-38; thence easterly to the north eastern corner of the same parcel; thence easterly for approximately 247.6 feet; thence southerly for approximately 877.71 feet the north eastern corner of parcel number 94.03-3-3; thence south easterly to the north eastern corner of parcel number 094.03-3-4.1; thence north easterly for approximately 207.39 feet to the north western 094.03-3-6; thence easterly to the north eastern corner of parcel 094.03-3-8; thence northerly to the north western corner of parcel number 094.11-1-1; thence easterly to the north eastern corner of the same parcel; thence northerly to the north western corner of parcel number 094.07-1-11; thence easterly to the south western corner of parcel number 094.07-1-8; thence northerly to the north western corner of the same parcel; thence north westerly to the south western corner of parcel number 094.07-1-4; thence south westerly to the south eastern corner of parcel number 094.07-1-3; thence north westerly to the south west corner of the same parcel; thence south easterly to the north western corner of the parcel number 094.07-1-5; thence easterly to the north eastern corner of parcel number 094.07-1-6; thence north easterly to the north western corner of the parcel number 094.07-1-18; thence easterly to the north eastern corner of the same parcel; thence southerly to the north western corner of parcel number 094.07-1-19; thence easterly to north eastern corner of parcel number 094.07-1-24; thence north easterly to the north eastern corner of parcel number 094.07-1-25; thence south westerly to the south eastern corner of the same parcel; thence westerly to north eastern corner of parcel number 094-07.1.40; thence south westerly to the south eastern corner of parcel number 094.07-1-39; thence westerly for approximately 235 feet to the eastern boundary of Route 11; thence southerly along the eastern boundary of Route 11 to the north western corner 094.07-1-36; thence easterly to the north eastern corner of parcel number 094.11-1-16; thence south westerly to the south eastern corner of the same parcel; thence easterly to the north eastern corner of parcel number 094.11-1-18; thence southerly along the same parcel's eastern boundary to the south eastern corner of that

parcel; thence westerly to the north eastern corner of the parcel number 094.11-1-21; thence southerly along the eastern borders of parcel numbers 094.11-1-21, 094.11-1-22, 094.11-1-23, and 094.11-1-24 to the south eastern corner of parcel number 094.11-1.25; thence south easterly along the eastern border of parcel numbers 094.15-1-10.1, 094.15-1-11.1, and 094.04-1-19.11 to the south east corner of parcel number 094.04-1-19.11; thence easterly to the north eastern corner of parcel number 094.04-1-20; thence south easterly to the south eastern corner of the 094.04-1-20; thence south westerly to the north eastern corner of parcel number 094.04-1-21; thence south easterly along the eastern boundary of parcel number 094.04-1-21 to the south eastern corner of the same parcel; thence westerly to the north eastern corner of parcel number 111.08-1-17; thence south easterly along the eastern boundary of parcel numbers 111.08-1-17 and 111.08-1-19 to the south eastern corner of parcel number 111.08-1-19; thence easterly to the north eastern corner of parcel number 111.08-1-20; thence south westerly along the eastern boundary of parcel numbers 111.08-1-20 and 111.08-1-21 to the north eastern corner of parcel number 111.08-1-22; thence south easterly to the south eastern corner of parcel number 111.08-1-23; thence westerly for approximately 58.43 feet to the eastern boundary of parcel number 111.08-1-24; thence south easterly to the eastern corner of parcel number 111.08-1-41; thence south westerly for approximately 343.16 feet to the corner of parcel number 111.08-1-37; thence south westerly for 164.92 feet to the western boundary of Route 11; thence south easterly along the eastern boundary of parcel number 111.12-1-3 to the south eastern corner of the same parcel; thence south westerly for approximately 1732.4 feet to the corner of Dorman Rd. and Grant Rd. ; thence north westerly along the north boundary of Dorman Rd. to the South western corner of parcel number 111.11-1-19.

4 RESIDENTIAL DISTRICT (R) - NORTH EAST OF TOWN

Beginning at the south western corner of parcel number 067.08-1-37; thence northerly along the eastern boundary of parcel number 067.08-1-38 until the north western corner of parcel 067.08-1-39; thence south westerly to the south western corner of 067.08-1-20; thence north westerly to the north western corner of the same parcel; thence north westerly to the south western corner of parcel number 067.08-1-2; thence south westerly along the southern boundary of parcel number 067.08-1-1.1 for approximately 28.85 feet; thence north westerly for approximately 163.44 feet; thence north easterly for approximately 154.87 feet to the north western corner of 067.08-1-4; thence north easterly of the north boundary of the same parcel to the north eastern corner of the same parcel; thence north easterly for approximately 276.78 feet to the northern boundary of Knapp Hill Rd. ; thence south easterly for approximately 168.44 feet to the intersection of Knapp Hill Rd. and Jenks Rd. ; thence north westerly for approximately 965.12 feet to the north western corner of parcel number 056.20-1-5; thence south easterly to the northern point of parcel number 056.20-1-15; thence south easterly along the eastern boundary of parcel numbers 056.20-1-15 and 056.20-1-9 to the north eastern point of parcel number 056.20-1-9; thence south easterly for approximately 394 feet to the south western corner of parcel number 068.05-1-1; thence north easterly to the northern corner of parcel number 068.05-1-1; thence south easterly to the eastern corner of the same parcel; thence south westerly to the south corner of the same parcel; thence north westerly to the western corner of the same parcel; thence south westerly for approximately 410.15 feet to the north eastern corner of the parcel number 067.08-1-10; thence south easterly to the south eastern corner of the same parcel; thence north westerly approximately 110.69 feet to the western boundary of Depot St. ; thence south westerly to the northern point of parcel number 067.08-1-18; thence south westerly for approximately 191.1 feet to the western boundary of Route 12; thence south westerly following the western boundary of Route 12 for approximately 1096.64 feet to the south eastern corner of parcel number 067.08-1-37; thence westerly to the south western corner of the same parcel to the beginning.

5 RESIDENTIAL DISTRICT (R) - SOUTH EAST OF THE TOWN

Beginning at the south western corner of the parcel number 112.11-1-1; thence northerly to the along the western boundary of the same parcel to the southern corner of the parcel number 112.07-7-7; thence north westerly along the southern boundary of the same parcel to the south eastern corner of parcel number 112.07-7-6; thence north westerly to the south western corner of parcel number 112.07-7-3; thence north westerly for approximately 361.89 feet to the south eastern corner of parcel number 112.06-6-22.2; thence north westerly to the south western corner of parcel number 112.06-6-20; thence north easterly to the south eastern corner of parcel number 112.06-6-19; thence north westerly to the south western corner of the same parcel; thence south westerly to the south eastern corner of parcel number 112.06-6-18; thence north westerly to the south western corner of the same parcel; thence northerly to the north westerly of the same parcel; thence north westerly to the south eastern corner of parcel number 112.06-5-11; thence north westerly along the north boundary of River Rd. to the south western corner parcel number 112.06-5-18; thence north easterly to the north western corner of the same parcel; thence north westerly to the south western corner of parcel number 112.06-5-3; thence north easterly to the south western corner of parcel number 112.06-5-2; thence north westerly along the south boundary of the same parcel to the eastern boundary of parcel number 112.06-5-20; thence south westerly to the south eastern corner of the parcel number 112.06-5-20; thence westerly to the south western corner of the same parcel; thence northerly along the western boundary of Kattelville Rd. to the south eastern corner of the parcel number 095.18-2-26; thence westerly to the south eastern corner of the parcel 095.18-1-4; thence south along the western boundary of the railroad to the south eastern corner of parcel number 112.06-6-7; thence north westerly along the northern boundary Chenango Bridge Rd. to the south western corner of parcel number 112.06-1-13; thence northerly to the south eastern corner of parcel number 112.22-3-1; thence westerly to the north eastern corner of parcel number 112.22-3-2; thence southerly for approximately 454.81 feet to the south eastern corner of parcel number 112.22-3-5; thence westerly to the south western corner of the same parcel; thence northerly along the western boundary of Woodland Rd. to the south eastern corner of parcel number 112.22-1-23; thence westerly to the south western corner of the same parcel; thence north easterly to the north eastern corner of parcel number 112.22-1-21; thence easterly for approximately 332.73 feet to the eastern boundary of Woodland Rd. ; thence north easterly following along the southern boundary of Woodland Rd. to the eastern point of parcel number 095.17-2-4; thence westerly to the south western corner 095.18-1-3; thence northerly for approximately 139.91 feet; thence easterly to the north western corner of parcel number 095.18-1-12; thence easterly to the north eastern corner of parcel number 095.18-1-4; thence northerly along the western boundary of the railroad to the south eastern corner of parcel number of 095.14-2-6; thence westerly along the north boundary of Broad St. to the south western corner of the parcel number 095.14-1-9; thence northerly to the north western corner of parcel number 095.14-1-2; thence easterly to the south western corner of parcel number 095.14-3-13; thence north eastern along the south boundary Kattelville Rd. to the south western corner of parcel number 095.08-1-33; thence north easterly to the south western corner of parcel number 095.07-1-12; thence northerly along Kattelville Rd. to the north western corner of 078.19-4-15; thence south easterly along River Rd. to the north western corner of parcel number 078.20-2-22; thence easterly along the southern boundary of River Rd. to the north eastern corner of parcel number 079.17-3-8; thence south westerly along Deborah Dr. to the north eastern corner of parcel number 096.05-1-6; thence southerly to the north western corner of parcel number 096.09-1-4; thence easterly along the south boundary Airport Rd. to the north east corner 096.05-1-40; thence southerly to the south east corner of the same parcel; thence westerly to the north eastern corner of parcel number 096.05-1-42; thence south easterly the south eastern corner of parcel number 096.09-1-37; thence easterly to the north eastern corner of the parcel number 096.10-1-3; thence south westerly along the eastern boundary of the River Rd. to the north western corner of parcel number 096.10-1-13; thence north

easterly to the north eastern corner of the same parcel; thence south westerly to the south eastern corner of the same parcel; thence westerly to the south western corner of the same parcel; thence southerly to the south western corner of the parcel number 096.10-1-12.1; thence westerly to the north eastern corner of the parcel number 096.13-2-20; thence south easterly along the eastern boundary of the same parcel to the south eastern corner of the parcel number 096.13-1-41; thence south westerly to the south western corner of the parcel number 096.13-1-45.211; thence north westerly to the north western corner of parcel number 096.09-1-61; thence easterly along the south boundary of parcel number 096.09-1-21 to the south western corner of parcel number 096.09-1-32; thence northerly to the north western corner of the same parcel; thence easterly along the northern boundary of the same parcel approximately 52.11 feet; thence north easterly for approximately 65.22 feet to the southern boundary of parcel number 096.09-1-19; thence northerly through the same parcel for approximately 102.28 feet to the southern corner of parcel number 096.09-1-17; thence north western along the south western boundary of parcel numbers 096.09-1-17, 096.09-1-16, and 096.09-1-15 to the north western corner of the parcel number 096.09-1-15; thence north western along the eastern boundary of parcel number 096.09-1-21 to the north western corner of parcel number 096.09-1-11; thence north westerly to the north western corner of parcel number 096.09-1-10; thence south westerly to the north western corner of parcel number 096.09-1-9; thence westerly to the south western corner of parcel number 096.09-1-2; thence northerly to the north western corner of the same parcel; thence westerly along the south boundary of Airport Rd. to the north eastern corner of parcel number 095.12-1-11; thence south westerly along the western boundary of Poplar Hill Rd. to the eastern corner of parcel number 095.12-1-15; thence south easterly across Poplar Hill Rd. to the north western corner of parcel number 095.12-1-36; thence easterly to the north eastern boundary of the same parcel; thence southerly to the south eastern corner of the same parcel number; thence westerly to the south western corner of the same parcel number; thence south to the south eastern corner of 095.12-1-39; thence easterly to the north eastern corner of parcel number 095.16-1-14; thence south westerly to the south eastern corner of parcel number 095.16-1-24; thence westerly to the north eastern corner of parcel number 095.16-1-23; thence south easterly to the south eastern corner of the same parcel; thence westerly along the southern boundary of the same parcel across Poplar Hill Rd. to the south eastern corner of parcel number 095.16-1-8; thence south westerly along the western boundary of Poplar Hill Rd. to the south eastern corner of parcel number 095.19-1-9; thence north easterly to the north western corner 095.20-1-12; thence easterly for 575.32 feet; thence southerly for 527.25 feet to the north western corner of parcel number 112.08-1-48; thence easterly to the north eastern corner of parcel number 112.08-1-43; thence southerly to the north western corner of parcel number 112.08-1-24; thence north easterly to the north eastern corner 112.08-1-18; thence southerly to the south eastern corner of the parcel number 112.08-1-17; thence easterly to the south western corner of parcel number 112.08-1-16; thence northerly to the north western corner of parcel number 112.08-1-15; thence easterly to the north eastern corner of the same parcel number, thence southerly to the north western corner of parcel number 112.08-1-14; thence easterly approximately 172 feet the western corner of parcel number 112.08-1-12; thence northerly to the north western corner of the same parcel; thence south easterly along the southern boundary of parcel number 112.08-1-4.2 to the north eastern corner of parcel 112.08-1-5; thence northerly to the north western corner of parcel number 113.05-1-36; thence easterly to the north eastern corner of the same parcel; thence southerly to south eastern of the same parcel; thence north easterly for approximately 769.84 feet along the southern boundary of parcel number 113.05-1-1 to the north eastern corner of parcel number 113.05-1-29; thence south to the south eastern corner of the same parcel number; thence north easterly along the northern boundary of River Rd. to the south western corner of parcel number 113.05-1-28; thence north westerly to the north western corner of the same parcel; thence north easterly to the north eastern corner of parcel number 113.05-1-24; thence southerly to the northern point of parcel number 113.05-1-22; thence south easterly to the north western corner of parcel number 113.05-1-21; thence north easterly to the north eastern corner of parcel number 113.05-1-19;

thence south easterly along the eastern boundary of the same parcel for approximately 14.3 feet; thence north easterly for approximately 1025.11 feet to the western corner of parcel 113.05-1-5; thence northerly to the northern corner of parcel number 096.17-1-3; thence south easterly to the south western corner of parcel number 096.18-1-10; thence

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Thence south easterly to the south eastern corner of parcel number 113.05-1-23; thence south westerly along the southern boundary of parcel number 113.05-1-24 to the south western corner of the same parcel number; thence north westerly to the south easterly corner of parcel number 113.05-2-8; thence south westerly along the northern boundary of parcel number 113.09-1-6 to the south western corner 113.09-1-1; thence northerly to the south eastern corner of parcel number 112.12-5-6; thence south westerly to the south western corner of parcel number 112.12-5-30; thence south easterly to the eastern point of parcel number 112.12-5-29 and around it to the eastern point of parcel number 112.12-5-38; thence south westerly along the southern boundaries of parcel numbers 112.12-5-37, 112.12-5-36, 112.12-5-35, 112.12-5-34, 112.12-5-33, 112.12-5-32, 112.12-5-39, 112.12-4-41, 112.12-4-40, 112.12-4-39, and 112.12-4-38 to the south eastern corner of parcel number 112.12-4-36; thence north westerly along the northern boundary of parcel number 113.09-1-6 to the southern point of parcel number 112.12-3-40.2; thence north westerly to the south western corner of parcel number 112.11-1-29.12; thence north westerly along the southern boundary of parcel number 112.11-1-19 to the south western corner of the same parcel; thence north westerly along the southern boundary of parcel numbers 112.11-1-18 and 112.11-1-17 to the south western corner of the parcel number 112.11-1-17; thence westerly along the southern boundary of parcel number 112.11-1-16 to the south western corner of the same parcel; thence westerly to the south eastern corner of parcel number 112.11-1-1; thence westerly to the south western corner of the same parcel.

6 RESIDENTIAL DISTRICT (R) - EAST CENTRAL OF TOWN

Beginning on the south western corner of parcel number 078.18-2-20; thence northerly to the south eastern corner of parcel number 078.18-2-23; thence south westerly to the north eastern corner of parcel number 078.18-1-16; thence southerly to the south eastern corner of the same parcel; thence south westerly to the south western corner of the same parcel, thence southerly approximately 144.65 feet to the south eastern boundary of the parcel number 078.18-1-19; thence north following the eastern boundary of Gilbert Creek for approximately 3341.6 feet through parcel numbers 078.18-1-19, 078.18-1-9, 078.03-1-23.1, 78.03-1-9.111, 078.18-1-9, 078.14-1-6.1, 078.14-1-6, 078.14-1-1, and 078.10-1-11 to the southern boundary of parcel number 078.10-1-1.11; thence easterly to the north eastern corner of the parcel number 078.10-1-14; thence southerly to the south eastern corner of parcel number 078.10-1-36; thence easterly to the north eastern corner of the parcel number 078.02-1-19; thence north easterly to the north western corner of parcel number 078.02-1-12; thence easterly to the north eastern corner of the same parcel; thence southerly along the eastern boundary of the parcel numbers 078.02-1-12, 078.02-1-11, 078.02-1-10, and 078.02-1-9 to the south eastern corner of the parcel number 078.02-1-9; thence easterly to the north eastern corner of parcel number 078.15-2-1; thence southerly along the western boundary of the parcel number 078.02-1-8 to the south eastern corner of parcel number 078.15-2-8; thence south easterly for approximately 214.6 feet to the southern boundary of the intersection of Oak Hill Rd. and Brookview Dr. and the north eastern corner of parcel number 078.15-2-36; thence southerly along the western boundary of Oak Hill Rd. to the eastern point of 078.15-2-38; thence south westerly along the northern boundary of Route 12 for approximately 4615.5 feet to the south eastern corner of parcel number 078.18-2-20 bringing it back to the beginning.

7 RESIDENTIAL DISTRICT (R) – Area of Oak Hill Road and SR 12

Consisting of the entirety of parcels 078.02-1-28, 078.02-1-29.1, 078.02-1-29.2, 078.02-1-30.1, 078.02-1-31, 078.02-1-32, 078.02-1-33, 078.02-1-34, and 078.02-1-35. More specifically beginning at the southeastern corner of the parcel 078.02-1-29.1 (also the northeasterly corner of parcel 078.15-2-15); thence northwesterly to the southwestern corner of the same parcel; thence northerly 26 feet +/- to the southeast corner of parcel 078.02-1-30.1; thence westerly for approximately 123 feet to the southwest corner of parcel 078.02-1-30.1 at the eastern right-of-way of Oak Hill Road; thence northerly along the eastern boundary of Oak Hill Road along the western parcel lines of 078.02-1-30.1, 078.02-1-31, 078.02-1-32, 078.02-1-33, 078.02-1-34, 078.02-1-35, and 078.02-1-29.1 to southwestern corner of parcel number 078.02-1-27.1; thence southeasterly along the northern border of parcel numbers 078.02-1-29.1 and 078.02-1-29.1 to the intersection of parcel lines 078.02-29.2 and 078.02-1-28; thence northeasterly to the northernmost parcel corner of the parcel 078.02-1-28; thence south easterly to northeastern corner of parcel 078.02-1-28 at the westerly SR 12 right-of-way; thence south along the westerly boundary of SR 12 to the point at the beginning.

8 COMMERCIAL DISTRICT (CD) – North of SR 11 along Front Street and 12A

Beginning at the southwest corner of parcel number 112.05-2-6; thence northerly along the wester parcel boundary of the same parcel approximately 384 feet to the southeast corner of parcel 112.05-2-4; thence west approximately 40 feet west to the southwest corner of parcel 112.05-2-4; thence north approximately 150 feet to the northeast corner of parcel 112.05-2-7; thence westerly along the southern boundaries of parcels 112.05-2-4, 112.05-2-3, 112.05-3-6, 112.05-3-5, 112.05-3-4, 112.05-3-3, 112.05-3-2, and 112.05-3-1 to the northeast corner of parcel number 112.05-3-37; thence westerly along the northern border of parcel 112.05-3-37 to the northwestern corner of the same parcel; thence southeasterly along the easterly border of parcel 112.05-3-36 to the southeast corner of the same parcel at west right-of-way boundary of Carmichael Road; thence along the west right-of-way boundary of Carmichael Road to the southern corner of parcel 112.09-5-7 (the northwest intersection of the Carmichael Road and Merrill Road boundaries); thence northwesterly along the northern boundary of Merrill Rd. to southeastern corner of parcel number 112.09-5-30; thence southwesterly across Merrill Road to the northeastern corner of parcel number 111.12-2-18; thence southwesterly along the eastern parcel boundaries of 111.12-2-18, 111.12-2-36, 111.12-2-31, 111.12-2-30, 111.12-5-6, and 111.12-5-12.1 to the southeast corner of 111.12-5-12.1; thence northwesterly to the northwest corner of 111.12-5-12.1 thence across Upper Front Street to the southwest corner of parcel 111.12-4-36; thence northwesterly along the northern right-of-way boundary of SR 11 to the northwest corner of parcel number 111.12-4-37; thence northeasterly along the eastern boundary of Trafford Road to the northwest corner of parcel number 111.12-4-32; thence southeasterly to the southeast corner 111.12-4-40; thence northerly along the west parcel boundaries of 111.12-4-32, 111.12-4-31, 111.12-4-30, 111.12-4-29, 111.12-2-11, 111.12-2-10, 111.12-2-9, and 111.12-2-8 to the northwest corner of 111.12-2-8; thence northwest to the southwest corner of parcel 111.12-2-7 on the east right-of-way boundary of Trafford Road; thence north to the intersection of the east boundary of Trafford Road and south boundary of Bishop Road; thence east along the south boundary of Bishop road to the west corner of parcel 111.122-5.1; thence southeast to the southwest corner of parcel 111.12-2-6; thence northeast to the northwest corner of the same parcel at the south boundary of Bishop Road; thence across Bishop Road to the east corner of parcel 111.12-2-3; then northwest to the southwest corner of parcel 111.12-2-2.1; thence northeast to the northwest corner of the same parcel; thence southeast to the southwest corner of 112.09-1-3; then northeast to the northeast corner of parcel 111.08-2-28; thence northwest to the southwest corner of 112.05-1-21 at the boundary of Trafford Road; thence northeast to the northeast corner of the same parcel; thence southeast to the southwest corner of 112.05-1-20; thence northeast to the northwest corner of 112.05-1-13; thence southeast to the southeast

corner of 112.05-1-29; thence northeast to the northeast corner of 112.05-1-31; thence northwest to the southwest corner of 112.05-1-10 on Trafford Road; thence northeast to the northwest corner of the same parcel; thence southeast to the southeast corner of 112.21-1-37; thence northeast to the northwest corner of 112.21-1-34 at Peterson Road, thence east along the southern Peterson Road boundary to the northeast corner of the same parcel at SR 12; then southwest along the westerly SR 12 boundary to the southeast corner of 112.05-1-12 on the SR 12 boundary; thence across SR 12 and 12A to the northwest corner of 112.05-3-1 on the southern boundary of SR 12A; thence east along the southern boundary of SR 12A to the northeast corner of 112.06-6-3.2; thence southerly to the south west corner of parcel number 112.06-6-3.11; thence westerly along the southern boundary of parcel numbers 112.06-6-3.121 112.05-2-6, and 112.05-2-5 to the point of beginning.

9 PDD-C SOUTH OF TOWN – Front Street from (T) Dickinson to the I-81 overpass

Beginning at the south western corner of parcel number 128.11-3-22; thence north easterly to the north western corner of parcel number 128.11-3-18; thence north easterly for approximately 178.78 feet to the southern boundary of parcel number 128.07-4-20; thence northerly through the same parcel for approximately 91.71 feet; thence westerly for 24.79 feet; thence northerly for approximately 56.97 feet; thence westerly for approximately 36.7 feet to the north eastern corner of parcel number 128.11-2-8.1; thence northerly to the north western corner of parcel number 128.07-4-18; thence north easterly to the south western corner of parcel number 128.07-3-33; thence northerly to the north western corner of parcel number 128.07-3-30; thence easterly to the south western corner of parcel number 128.07-3-25; thence northerly to the north western corner of the same parcel number; thence north easterly to the south western corner of parcel number 128.08-2-5; thence northerly to the north eastern corner of parcel number 128.07-2-13; thence easterly to the south eastern corner of parcel number 128.07-2-8; thence northerly to the north eastern corner of the same parcel; thence north eastern for approximately 119.68 feet to the southern boundary of parcel number 128.08-2-4; thence north easterly for approximately 90.77 feet to the south western corner of parcel number 128.08-2-2; thence north eastern to the north western corner of the same parcel; thence western to the south western corner of parcel number 128.08-2-1; thence north to the north western corner of the same parcel; thence north easterly to the south western corner of parcel number 128.08-1-2; thence westerly to the south eastern corner of parcel number 128.07-1-7; thence north easterly to the north eastern corner of parcel number 128.07-1-6; thence north eastern for approximately 705.06 feet to the south western corner of parcel number 111.20-1-17; thence north easterly for approximately 200 feet along the north eastern boundary of parcel number 111.20-1-21.1 to the north eastern corner of the same parcel; thence easterly for approximately 107.29 feet; thence north 267.06 feet to the southern boundary of parcel number 111.20-1-13; thence south easterly for approximately 90.14 feet along the southern boundary of the same parcel; thence north easterly for approximately 371.15 feet to the southern boundary of Paper St. ; thence easterly along the southern boundary of Paper St. to the north eastern point of parcel number 111.20-1-11; thence south easterly along the eastern boundary of parcel numbers 111.20-1-11 and 111.20-1-13 to the most eastern point of parcel number 111.20-1-13; thence south easterly to the northern point of parcel number 111.20-2-14; thence south easterly to the eastern point of parcel number 111.20-2-18; thence south westerly to the north eastern corner of parcel number 128.08-1-9; thence south westerly to the south eastern corner of the same parcel number; thence south westerly along the eastern boundary of parcel numbers 128.08-1-10, 128.08-1-11, 128.08-1-12, 128.08-1-13, 128.08-1-14, and 128.08-1-15 to the north eastern corner of parcel number 128.08-1-16; thence south westerly to the south eastern corner of parcel number 128.08-1-18; thence south westerly to the north eastern corner of parcel number 128.08-2-12; thence southerly to the south eastern corner of parcel number 128.08-2-14; thence easterly to the north eastern corner of parcel number 128.08-2-10; thence south westerly to the south eastern corner of parcel number 128.08-2-16; thence south westerly

to the south eastern corner of parcel number 128.08-2-24; thence southerly to the south eastern corner of parcel number 128.12-1-5; thence southerly along the eastern boundary of parcel number 128.12-1-6 to the south eastern corner of the same parcel; thence southerly to the south eastern corner of parcel number 128.11-4-21; thence westerly to the south western corner of the same parcel; thence northerly along the eastern boundary of Front St. to the south western corner of parcel number 128.11-4-16; thence westerly to the south western corner of the parcel number 128.11-3-22 ending at the beginning.

10 PDD-C just north of the last one SOUTH EAST OF TOWN

Beginning at the south western corner of parcel 111.20-2-13; thence northerly to the south easterly of the parcel number 111.20-2-8; thence westerly to the south western corner of the same parcel; thence north westerly to the south eastern corner of parcel number 111.20-2-6; thence westerly to the south western corner of the same parcel number; thence north westerly along to the eastern boundary of I-81 for approximately 2273 feet to the south western corner of parcel number 111.16-1-10; thence north easterly to the south western corner of parcel number 111.12-6-26; thence north easterly to the north western corner of the same parcel; thence north westerly to the south western corner of parcel number 111.12-4-27; thence north easterly to the north western corner of the same parcel number; thence north westerly to the south western corner of parcel number 111.12-4-9; thence north westerly to the south western point of parcel number 111.12-4-7; thence northerly to the north western point of the same parcel number; thence north easterly to the north western corner of parcel number 111.12-4-8; thence south easterly to the south western corner of parcel number 111.12-3-7; thence north eastern to the north western corner of the same parcel; thence south easterly to the eastern point of the same parcel; thence south westerly to the north western corner of parcel number 111.12-3-28; thence south easterly to the south eastern corner of parcel number 111.12-3-29; thence south westerly to the north western corner 111.12-3-25; thence south easterly to south eastern corner 111.12-3-26; thence south westerly to the southern point of the same parcel; thence south easterly along the northern boundary of Route 11 to the intersection of Route 11 and Front St. ; thence north easterly to the south western corner of parcel number 111.12-5-12.1; thence north easterly for approximately 102.96 feet; thence south easterly for approximately 1023.02 feet to the south eastern corner 111.12-5-16; thence south westerly to the south eastern corner of the same parcel; thence south westerly along the eastern boundary of parcel numbers 111.16-1-20.1, 111.16-1-21, 111.16-1-22, and 111.16-1-23 to the south eastern corner of parcel number 111.16-1-23; thence south westerly to the north eastern corner of parcel number 111.20-2-8; thence south westerly to the south eastern corner of parcel number 111.20-2-13; thence westerly to the south western corner of the same parcel to the starting point.

11 PDD-C (area from NY Park/Ride north to E Thomas Street)

Parcel 112.06-6-3.11 in its entirety as well as the following area. Beginning at the south western corner of parcel number 112.06-6-8; thence northerly along the eastern boundary of the railroad to the north western corner of parcel number 095.18-2-27; thence easterly along the boundary of E. Thomas Street to the northeastern corner of parcel number 095.18-2-29; thence southerly along the eastern boundary of Kattleville Road to the northeastern corner of parcel 112.06-2-23; thence southeast to the northwestern corner of parcel number 112.06-5-19; thence easterly to the south eastern corner of parcel number 112.06-5-20; thence northerly to the corner of parcel number 112.06-5-19 and 112.06-5-20 on the southern boundary of 112.06-5-2; thence easterly to the southeastern corner of parcel number 112.06-5-2; thence southerly to the southwestern corner of parcel number 112.06-5-3; thence easterly to the to the northeastern corner of parcel number 112.06-5-19; thence southwesterly to the south eastern corner of parcel number 112.06-

5-19; thence westerly along the southern boundary of River Road to the northeastern corner of parcel number 112.06-6-12; thence southerly to the southeast corner of 112.06-6-12, thence westerly along the southern borders 112.06-6-12, 112.06-6-11, 112.06-6-13, and 112.06-6-8 to the point of beginning.

12 PDD-C NORTH CENTRAL OF TOWN (East Hill Road Area)

Consisting of the entirety of parcels 066.10-1-37, 066.01-1-45, 066.02-1-14, and 066.02-1-13. More specifically beginning at the southwestern southwesterly corner 066.10-1-37; thence northerly along the western boundary of the same parcel to the northern point of the same parcel on the East Hill Road right-of-way; thence north easterly to the northwestern corner of parcel number 066.01-1-45; thence northerly along the western boundary of parcel number 066.02-1-14 to the northwestern corner of the same parcel; thence easterly to the northeastern corner of the same parcel; thence southerly to the south eastern corner of the same parcel; thence westerly to the northeastern corner of parcel number 066.02-1-13; thence southerly along the eastern boundary of parcel number 066.02-1-13 (638+/- south, 410 +/- west, 427+/- south) to the south eastern corner of the same parcel; thence westerly along the southern parcel boundary of 066.02-1-13 to the south western corner of parcel number 066.02-1-13; then westerly across East Hill Road to the southeastern corner of parcel 066.10-1-37; thence westerly to the point of beginning.

13 PDD-C NORTH CENTRAL OF TOWN (Route 11 near Hyde Street)

Consisting of the entirety of parcels 066.10-1-13, 066.10-1-14, 066.10-1-15, 066.10-1-16, 066.10-1-17, 066.10-1-23, 066.10-1-24, 066.10-1-37.1, and 066.10-1-37.2. More specifically beginning at the south western corner of parcel number 066.10-1-24; thence northeasterly along Route 11 to the southeastern corner of parcel number 066.01-1-37.1; thence northwesterly along the western boundary of the same parcel to the north western corner of the same parcel (also the northeastern corner of parcel 066.01-1-39); thence easterly to the northeastern corner of parcel number 066.01-1-37.1 (at the I-81 right-of-way); thence southerly along the I-81 right-of-way to the southeastern corner of parcel number 066.01-1-37.2; thence southerly across SR 11 to the southeast corner of parcel 066.10-1-23, then southwesterly along the eastern boundaries of parcel numbers 066.10-1-23 and 066.10-1-24 (also the I-81 right-of-way) to the southeastern corner of parcel number 066.10-1-24; thence westerly to the point of beginning.

14 PDD-C SOUTH CENTRAL OF TOWN (Fallon Road area)

Consisting of the entirety of parcels 095.18-1-3, 095.18-1-2.1, 095.18-1-1.1, 095.18-1-1.2. More specifically, beginning at the south eastern corner of parcel number 095.18-1-3 (at the railroad right-of-way); thence westerly along the northerly boundaries of parcels 095.18-1-4, 5, 6, 7, 8, 9, 10, 11.1, 11.2 and 12 to the northwestern corner of parcel number 095.18-1-12; thence south to the southwest corner of parcel number 095.18-1-12 at the north right-of-way of Thomas Street; thence westerly along said right-of way of Thomas Street approximately 450 feet to the southwest corner of parcel 095.18-1-3; thence northerly along the eastern boundary of parcel number 095.17-2-4 to its intersection with the Fallon Road right-of-way; thence crossing Fallon Road to the intersection of parcel 095.13-1-9, 095.18-1-1.1, and the Fallon Road right-of-way; thence northerly following the westerly boundary of parcel 095.18-1-1.1 to the northwest corner of said parcel; thence easterly along the northern border of the same parcel to its intersection with the south right-of-way of Broad Street; thence along the south right-of way boundary of Broad Street

to the northeast parcel corner of parcel 095.18-1-2.1 at the railroad westerly right-of-way; thence southerly along the railroad westerly right-of-way boundary to the point of beginning.

15 PDD-RES II SOUTH CENTRAL (area south of John Smith Road between SR 12 and the Railroad)

Consisting of the entirety of parcels 095.14-1-1 and 095.13-1-8.

16 PDD-RES II CENTRAL OF TOWN (SR 11 and Pennview area)

Consisting of the entirety of parcels 094.07-1-33, 094.07-1-34, 094.07-1-35, 094.07-1-41 and 094.07-1-42.

17 NC NORTH EASTERN OF TOWN (area south of Depot Street along SR 12)

Consisting of the entirety of parcels 067.08-1-13, 067.08-1-14, 067.08-1-13, 067.08-1-16, 067.08-1-17, and 067.08-1-18.

18 NC SOUTH CENTRAL OF TOWN (area of Woodland Road north of SR 12A)

Consisting of the entirety of parcels 112.06-1-1, 112.22-3-6, 112.22-3-7, 112.22-1-24, and 112.22-1-25.

19 NC CENTER OF TOWN (area of Prentice Road/Port Road and SR 2)

Consisting of the entirety of parcels 095.06-1-13, 095.06-1-12, 078.18-1-18, 078.18-2-22, 078.18-2-21.

20 NC Kattelville (area of Kattelville Road, River Road, and SR12)

Consisting of the entirety of parcels 078.19-4-1, 078.15-2-33, 078.19-4-5, 078.19-4-6, 078.19-4-2, 078.15-2-32, 078.15-2-29.

21 NC SOUTH OF TOWN (area of Front Street at (T) Dickson border)

Consisting of the entire parcel 128.11-4-8 (0.82 acres) at the northwest corner of the intersection of Forest Hills Boulevard and Route 11 at the southern municipal boundary of the Town of Chenango.

22 PDD-R (Dimmock Hill Area)

Consisting of the entirety of parcel 076.04-2-26 and northern portion of 094.01-1-1 north of the northern boundary of 093.02-17, a line projected between the northeast and northwest corners of 094.01-1-4, and the northern boundary of 094.01-1-4.

23 PDD-R 12A – River Road Area (Chenango Commons, Chenango Bride Park, etc.)

Beginning at the south eastern corner of parcel number 112.07-7-2; thence westerly along the southern boundary of parcel number 112.07-7-2 and 112.06-6-24 to the south western corner of parcel number 112.06-6-24; thence northerly along the eastern boundary of Chenango Bridge Road and Kattleville Road to the north eastern corner of parcel number 112.06-6-14; thence easterly along the southern boundary of River Road to the north eastern corner of parcel number 112.06-6-16; thence southerly to the south western corner of parcel number 112.06-6-18; thence easterly to the south eastern corner of the same parcel; thence northerly to the south western corner of parcel number 112.06-6-19; thence easterly to the south eastern corner of the same parcel number; thence southwesterly to the south western corner of parcel number 112.06-6-20; thence easterly to the southeast corner of parcel 112.06-6-22.2; thence easterly along a line to the southwest corner of 112.07-7-3; thence easterly along the northern boundary of 112.07-7-2 to the north eastern corner of 112.07-7-2; thence southeasterly along the eastern boundary of parcel number 112.07-7-2 to the point of beginning.

24 PDD-R DORMAN ROAD (WOLFE PARK)

Consisting of the entirety of parcels 111.04-1-2 and 111.04-1-1.

25 PDD-RES II SOUTH CENTRAL OF TOWN – Quinn Estates Area

Beginning at the southeastern corner of parcel number 112.22-1-21; thence westerly along the northern boundary of parcel numbers 112.22-1-26.1 and 112.22-1-27 to the south eastern corner of parcel number 112.21-1-21 at SR 12 boundary; thence northerly along the eastern boundary of SR 12 to the northwest corner of parcel number 112.21-1-14; thence easterly to the north eastern corner of parcel number 112.22-1-21; thence southerly along the eastern boundary of parcel number 112.22-1-21 to the point of beginning.

26 RESIDENTIAL DISTRICT (R) – Belair Area

Beginning at the southwestern corner of parcel number 112.21-1-10 and the boundary of SR 12; thence northerly along the easterly boundary of SR 12 to the northwest corner of 095.17-2-1; thence easterly to the northeast corner of the same parcel; thence southerly to the northwest corner of parcel 095.17-2-28; thence easterly along the northern boundaries of parcels 095.17-2-28 and 095.17-2-27 to the northeast corner of 095.17-2-27; thence southerly to the southeast corner of 095.17-2-24; thence east to the northeast corner of 095.17-2-22; thence southerly along the eastern boundaries of 095.17-2-22, 095.17-2-21, 095.17-2-20, 095.17-2-19, 095.17-2-18, 095.17-2-17, 095.17-2-16, 095.17-2-14, 095.17-2-13, and 095.17-2-6 to south easterly corner of parcel number 095.17-2-6; thence westerly to the point of beginning.

27 PDD-C Area on northeast of 12A/12 intersection

Consisting of the entirety of parcels 112.22-1-26.1, 112.05-2-2, 112.22-1-26.2, 112.22-1-27, 112.21-1-28, 112.21-1-30.12, 112.21-1-31.1, 112.05-2-1, 112.05-2-23.

28 PDD-RES II ROUTE 11 (Farrell Drive/SR 11 area)

Consisting of the entirety of parcels 111.08-1-2, 111.08-1-4.1, 111.08-1-3, and 111.08-1-5.

29 PDD-I (INDUSTRIAL) PRENTICE ROAD AREA

Consisting of the entire parcels 095.06-1-16.2 and 095.10-1-2.1 in the area of Prentice Road.



URDA
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Warning: It is a violation of Article 145, Section 2209, Subdivision 2 for any person, unless he/she is acting under the direction of a licensed professional engineer or land surveyor, to alter an item in any way on any plans, specifications, plans, and/or reports to which the seal of a professional engineer or land surveyor has been applied. If an item bearing the seal of an engineer or land surveyor is altered, the altering engineer or land surveyor shall affix to the item his seal and the notation "altered by" followed by his/her signature and the date of such alteration, and a specific description of the alteration.

Revisions:

NO.	BY	DESCRIPTION	DATE

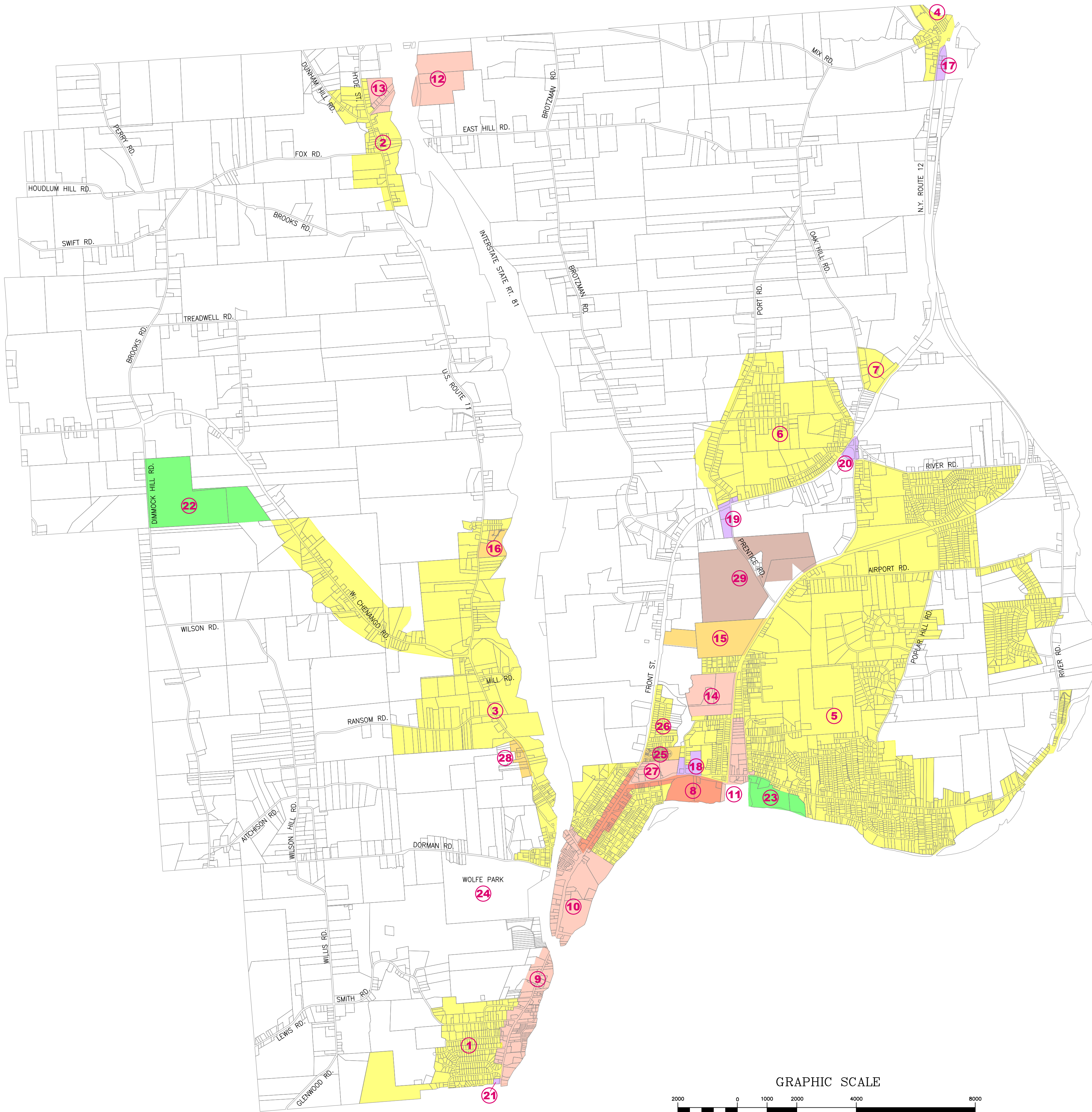
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Town of Chenango
1529 NY Route 12
Binghamton
Broome County, NY

Date Drawn:
August 17, 2023

Drawn by: A. URDA
Project no.: 0016.00122.9
File: Toc-zon-2023 06 08.dwg
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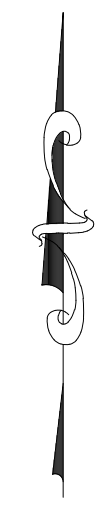
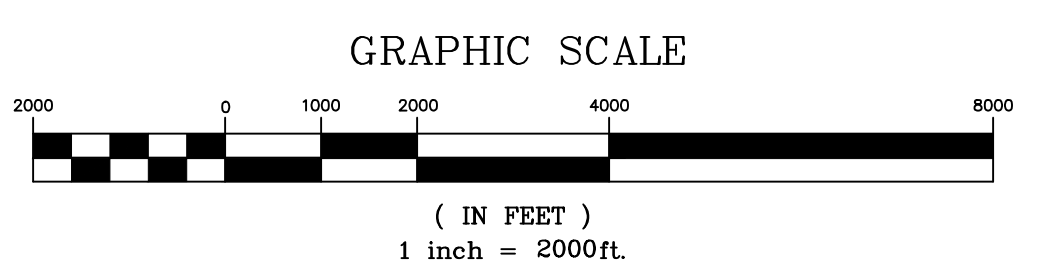
ZONING MAP
of the
Town of Chenango

ZONING MAP OF THE TOWN OF CHENANGO



LEGEND
COLOR ABBREVIATION DISTRICT DESCRIPTION

Yellow	R	RESIDENTIAL DISTRICT
White	A	AGRICULTURAL DISTRICT (NO HATCHING)
Purple	NC	NEIGHBORHOOD DISTRICT COMMERCIAL
Light Green	PDD-R I	PLANNED DEVELOPMENT DISTRICT - RESIDENTIAL I
Light Blue	PDD-R II	PLANNED DEVELOPMENT DISTRICT - RESIDENTIAL II
Light Orange	PDD-CS	PLANNED DEVELOPMENT DISTRICT - COMMUNITY SERVICE
Light Red	PDD-C	PLANNED DEVELOPMENT DISTRICT - COMMERCIAL
Light Brown	PDD-I	PLANNED DEVELOPMENT DISTRICT - INDUSTRIAL
Light Green	PDD-R	PLANNED DEVELOPMENT DISTRICT - RECREATIONAL
Grey	MH	MOBILE HOME DISTRICT
Dark Orange	CD	COMMERCIAL DEVELOPMENT DISTRICT



August 2023 Recap

Catch basins on Hi-Over Rd and Oak Hill Rd were cleaned out. Catch basins were rebuilt on Norman Rd, Pamela Dr and at 1 Patch Rd.

The creek by Water St. had a tree stump removed.

The sluice pipe at 625 Dimmock Hill Rd was replaced.

Ditches were cleaned on Palmer Rd, Port Rd, and Treadwell Rd. Ditched was done on Brotzman Rd and Treadwell Rd.

Water breaks were patched on Calgary Ln and Wallace Rd. Regular pothole patching continued. Strip patching was done on Banford, Broad St, Capwell, Hill St, Norton Rd, Poplar Hill Rd, portions of S. Wisconsin and Water St. The Castle Creek Civic Association was patched.

Portions of East Hill Rd and Mix Rd were grader paved with the Town of Barker providing their grader and hauling the blacktop for us. This was done under sharing of services.

The stop sign at the intersection of Asbury Ave and Patch Rd was replaced. It had gone missing.

Two trees fell after hours, one was one Leonard Ln and the other was at 30 Treadwell Rd.

Washouts were repaired on Hand Rd, Hospital Hill Rd, and Mix Rd.

Yardwaste was modified during the latter half of the month due to the department being down to 1 packer. It has taken 2 days to service the town instead of just on a Monday.

Roadside mowing continued throughout the month.

Discussion Points

Drop Off Days, we are all set for Drop Off Days. The dumpsters have been scheduled and the new landfill attendant has been notified about the schedule. As a reminder they are scheduled from Wednesday, September 13th through Saturday the 16th.

The Highway Department's new hire is working well with the department.

I have submitted the possible fund balance projects for your consideration.

Ordinance Report AUGUST 2023

Building Permits

	Residential	Commercial
Received	14 -Hahl, Smith, Canniff, Haskell, Wildey, Gazdik, White, Lucas, Laven, Robertson, Tom, Donohue, Stebbins, Grow	0
Issued	17	
Inspections	31	4
C of O	1	1 Bryne Dairy
C of C	19	

Building Permit Fees Collected: \$ 550.20

Special Permits

Type of Permit	# Permits Received	Permit Fees Paid	Applicant(s)
Sign	0	\$	
Site Plan	1	\$660.00	MG Gas & Food Mart
Variances	1	\$ 90.00	M Mastro
Other	1	\$ 90.00	MG Gas & Food Mart Special Permit

Fees Collected Total: \$ 840.00

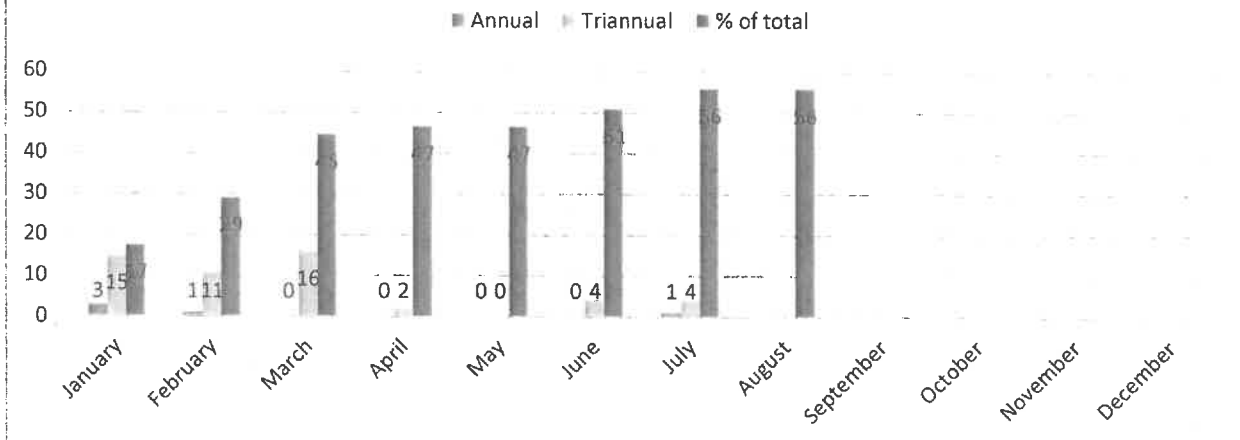
Total Amount brought in by the Ordinance Department for August: \$ 1,390.20

Fire Inspections

Ordinance Report AUGUST 2023

	Total	Previously Done	New This Month	% Completed
Annual	50	4	2	8%
Tri-Annual	54	53	1 F	100%

Fire Inspections 2023



Complaints

Complaint Type	# of Complaints Open 2022-Jul23	New in Aug 23	Closed in Aug 23	Total Closed 2023	Open
Property Maintenance	25	3	4	29	12
Open Storage garbage/debris	2	0	0	0	0
Open Burning/smoke	1	0	0	1	0
Junk Vehicles	1	0	0	3	1
Grass/undergrowth	3	3	2	5	1
Noise	0	2	3	3	0
Operating a business	0	0	0	0	0
BWOP	5	1	1	6	0
Rec vehicles/trailers	1	0	0	1	0
Totals	38	9	10	48	15

TOWN OF CHENANGO

BLDG - BLDG Transaction Report

For the period 08/01/2023 through 08/31/2023

Type	Date	Comment	Name	Quantity	Fee
1.BLDG	08/02/2023	23-113 937 RIVER POOL	HAHL, ALAN L	1	50.00
2.BLDG	08/02/2023	4 ARBUTUS LANE HANDICAP RAMP	STARK, SMITH W	1	20.00
3.BLDG	08/07/2023	23-115 151 PORT ROOF	CANNIFF, TINA M.	1	20.00
4.BLDG	08/08/2023	23-116 366 BROTZMAN DEMO GARG	HASKELL, STEVEN	1	50.00
5.BLDG	08/09/2023	23-0117 40X60 POLE BARN	WILDEY CHAD R	1	50.00
6.BLDG	08/10/2023	23-0118 18X26 ATTACHED GARAGE	GAZDIK, GARY S	1	70.20
7.BLDG	08/14/2023	23-119 1436 RIVER HVAC	WHITE, EUGENE	1	50.00
8.BLDG	08/18/2023	23-121 117 KATTELVILLE DECK	LAVEN, RORY	1	20.00
9.BLDG	08/18/2023	23-122 34 WALLACE ROAD POOL	ROBERTSON, HECTOR	1	50.00
10.BLDG	08/28/2023	1000 SQ. FT. ADD 38 COLUMBINE	DONOHUE, BRIELLE	1	150.00
11.BLDG	08/28/2023	23-125 1072 CC RD KITCHEN REMD	WURTENBERG,DEREK	1	20.00
				11	550.20
Total Sales				11	550.20

9/01/2023
9:16:38

TOWN OF CHENANGO

SITE - SITE Transaction Report

For the period 08/01/2023 through 08/31/2023

Type	Date	Comment	Name	Quantity	Fee
1. SITE	08/02/2023	23-PB7 1429 UPPER FRONT	MG GAS & FOOD MART	1	660.00
				1	660.00
Total Sales				1	660.00

09/01/2023
09:17:22

TOWN OF CHENANGO
VARP - VARP Transaction Report
For the period 08/01/2023 through 08/31/2023

Type	Date	Comment	Name	Quantity	Fee
1. VARP	08/16/2023	23-V07SIZE OF POLE BARN	MASTRO, MICHAEL	1	90.00
				1	90.00
Total Sales				1	90.00

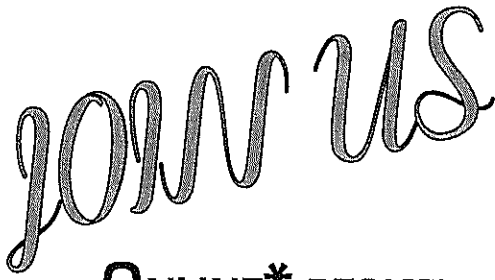
09/01/2023
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TOWN OF CHENANGO

SPPR - SPPR Transaction Report

For the period 08/01/2023 through 08/31/2023

Type	Date	Comment	Name	Quantity	Fee
1.SPPR	08/02/2023	23-PB8 1429 UPPER FRONT ST	MG GAS & FOOD MART	1	90.00
				1	90.00
Total Sales				1	90.00



2024 Annual Meeting & Training School*
Feb. 18 - 21, 2024
New York Marriott Marquis, NYC

ONLINE* REGISTRATION OPENS AUG. 1 AT WWW.NYTOWNS.ORG

***NYC Transit/MTA – must register via mail, online is not available.**

- 1. EXPENSES:** Actual and necessary expenses incurred in attending this school, including the registration fee, are proper municipal charges under Town Law, §116(12) and General Municipal Law, §77(b).

Early-bird rates

Available beginning Aug. 1, 2023 through Oct. 31, 2023

Member municipality, conference | \$120
 Non-member municipality, conference | \$145
 Non-municipality, company, conference | \$320

Rates increase Nov. 1

through Jan. 27, 2024

(registrations submitted after Jan. 27 will be processed at on-site rates)

Member municipality, conference | \$150
 Non-member municipality, conference | \$175
 Non-municipality, company, conference | \$350

Attorney Continuing Legal Education (CLE)

(Credit hours and rates - 10 Professional Practice/Skills credits and 2 Ethics credits. All courses provide transitional and non-transitional credit.)

FEE INCLUDES MEETING REGISTRATION.

Member (early bird / regular / on-site) | \$435 / \$465 / \$500
 Non-member (early bird / regular / on-site) | \$460 / \$490 / \$525
 Non-municipality, company, conference (early bird / regular / on-site) | \$635 / \$665 / \$700

**Code Enforcement Officer In-Service Training
 PLUS Town Justice and Court Clerk Training Returns**

Lock in 2023 room rates by registering before 10/31!

To reserve your room, visit <https://book.passkey.com/go/AOT2024> or call the NY Marriott Marquis at 1(877)303-0104. Rooms with an asterisk (*) next to them have limited availability. 2023 room rates are as follows:

Marquis Standard King/Double | \$287
Times Square View | \$409*
Deluxe Suite | \$609*
Premier One-Bedroom Suite | \$709*

FOR INTERNAL USE ONLY

CHK # _____

ORDER # _____

Association of Towns Educational Series
Registration Form



TRAINING & CERTIFICATION
FOR TOWN OFFICIALS

NAME _____

TITLE _____ PHONE _____

TOWN/COMPANY _____

ADDRESS _____

EMAIL ADDRESS _____

ONE REGISTRANT PER FORM

EVENT: 2024 ANNUAL MEETING & TRAINING SCHOOL
FEB. 18 - 21, 2024
NEW YORK MARRIOTT MARQUIS, NYC, NY

	Registration Type	Select (x)	Rate
Aug. 1 - Oct. 31	Early-bird Member		\$120
	Early-bird Non-member		\$145
	Early-bird Non-municipality / company		\$320
	Early-bird CLE member		\$435
	Early-bird CLE non-member		\$460
	Early-bird CLE non-municipality/company		\$635
Nov. 1 - Jan. 27	Member		\$150
	Non-member		\$175
	Non-municipality / company		\$350
	CLE member		\$465
	CLE non-member		\$490
	CLE non-municipality / company		\$665

BOOK your room by Oct. 31, 2023 to lock in 2023 room rates. On Nov. 1, room rates will increase to 2024 rates. Vouchers are not an accepted form of payment.

- To reserve your room, visit <https://book.passkey.com/go/AOT2024> or call the NY Marriott Marquis at 1(877)303-0104

MAIL or FAX completed registration form with a check for the corresponding registration fee to:

Association of Towns, 150 State St., Albany, NY 12207 | Fax: (518)465-0724

Jo Anne Klenovic

From: Lesen E. Gleason <lgleason@bartonandloguidice.com>
Sent: Tuesday, August 29, 2023 11:34 AM
To: Jo Anne Klenovic; Gregory Burden
Cc: Eric A. Pond; alex@urdaengineering.com; Jesse D. Semanchik
Subject: RE: Approval: Northgate and Collection System P&S --- Addenda

Importance: High

Hi Jo Anne and Greg,

As we are preparing the final documents for bid, we need a couple items from the Town for the Advertisement:

1. Bid Advertisement: In order to be published on 9/6/2023, who does the advertisement need to go to, and by when?
2. Pre-Bid Meetings: Greg – we have this scheduled for 9/19/2023, please advise if you have any changes to the following:
 - C1: 10 AM – 12PM at the Northgate WWTP
 - C2: 1PM – 3 PM at Pennview WWTP, 524 Castle Creek Rd, Binghamton, NY 13901. Access to Chenango Heights WWTP and Quinn Stated Pump Station Building will be provided as requested by Contractors during the optional site visit.
3. Bid Opening: We have this scheduled for 10/24/2023 at the Town Office Building. Is there a time the Town would like this to be held?

We will get the advertisement out as soon as I have this information. Thank you!

Lesen E. Gleason, P.E.
Senior Project Engineer
Water Resources

Barton&Loguidice

Office: 585.325.7190
Mobile: 781.635.2810
Email: lgleason@bartonandloguidice.com
[Website](#) | [LinkedIn](#) | [Twitter](#) | [Facebook](#) | [Vimeo](#)

The information in this message is confidential and is intended for the identified recipient(s). If you are not an intended recipient, please delete the message and notify the sender immediately. Any unauthorized use, disclosure or copying of this message is strictly forbidden and may be subject to legal action.

From: Jesse D. Semanchik <jsemanchik@bartonandloguidice.com>
Sent: Friday, August 18, 2023 10:57 AM
To: Jo Anne Klenovic <joanne.klenovic@townofchenangony.gov>; Gregory Burden <greg.burden@townofchenangony.gov>; alex@urdaengineering.com

ADVERTISEMENT FOR BIDS

**TOWN OF CHENANGO
BROOME COUNTY, NEW YORK
NORTHGATE WASTEWATER TREATMENT PLANT IMPROVEMENTS
(CWSRF No. C7-6203-04-00)**

Sealed, separate Bids for the construction of the Northgate Wastewater Treatment Plant Improvements will be received by the Town of Chenango, Office of the Town Clerk by the Town Clerk, 1529 State Route 12, Binghamton, NY 13901, until 2 p.m. local time on October 24, 2023, at which time the Bids received will be publically opened and read. The Project consists of the modification of the Northgate Wastewater Treatment Plant's sequential batch reactor (SBR) treatment system to a membrane biological reactor (MBR) treatment system, new headworks building, aerobic digester, UV disinfection system, and control building modifications. Separate Bids will be received for the following schedules of Work:

- A. 1A – General Construction.
- B. 1B – Electrical Construction.
- C. 1C – Mechanical Construction.
- D. 1D – Plumbing Construction.

Bidders, at their option, may submit a separate and independent Bid for any or all of the separate schedules of work contemplated under this Advertisement for which they are properly licensed to perform. All segments will be awarded separately, per the divisions of Work as described herein. Bid alternates may be included, as deemed in the Owner's best interest.

The Issuing Office for the Bidding Documents is: Barton & Loguidice, D.P.C., 443 Electronics Parkway, Liverpool, NY 13088. Prospective Bidders may examine the Bidding Documents at the Issuing Office on Mondays through Fridays between the hours of 8:00 a.m. and 4:00 p.m., and may obtain copies of the Bidding Documents from the Issuing Office as described below.

Bidding Documents may be examined and ordered online by registering the Issuing Office at bl.biddyhq.com. Following the registration, complete sets of Bidding Documents may be downloaded from the Issuing Office's website as "zipped" portable document format (PDF) files for a fee of \$100 (one hundred). The date that the Bidding Document are downloaded will be considered the Bidder's date of receipt of the Bidding Documents. Partial sets of Bidding Documents will not be available at the Issuing Office.

The following plan room services have received sets of Bidding Documents for the Work contemplated herein:

Builders Exchange of Rochester, 180 Linden Oaks, Ste. 100, Rochester, NY 14625
Eastern Contractors Association, 6 Airline Drive, Albany, NY 12205

Southern Tier Builders Association, 65 East Main Street, Falconer, NY 14733
Syracuse Builders Exchange, 6563 Ridings Road, Syracuse, NY 13206

Each Bid must be submitted on the prescribed Bid Form and accompanied by Bid security, as prescribed in the Instructions to Bidders.

The Successful Bidder will be required to furnish the additional bond(s) prescribed in the Bidding Documents.

The Successful Bidder will be required to comply the Minority and Women-Owned Business Enterprise Policy as specified in Section 00 73 90, NYSEFC Terms and Conditions.

In order to perform public work, the Successful Bidder and Subcontractors prior to contract award shall hold or obtain such license as required by State statutes, and Federal and local Laws and Regulations. Bids will not be accepted from Bidders that have been barred from competing on public works under General Municipal Law 5A-103-b.

Purchase made by the Town of Chenango are not subject to any Federal, State or local sales tax. Bidders shall not include in their bid sales and compensating use taxes on the cost of materials. Exemption certificates will be executed upon request.

For information concerning the proposed Work, contact Lesen Gleason P.E., Barton & Loguidice, D.P.C., 443 Electronics Parkway, Liverpool, NY 13088, LGleason@bartonandloguidice.com.

An optional pre-bid conference will be held from 9 a.m. to 12 p.m. local time on September 19, 2023 from 9 a.m. to 12 p.m. local time at the Northgate WWTP, 1298 Front Street, Binghamton, NY 13901.

The Owner's right is reserved to reject all Bids or any Bid not conforming to the intent and purpose of the Bidding Documents.

Dated: August 31, 2023.

Lizanne Tiesi-Korinek, Town Clerk

ADVERTISEMENT FOR BIDS

**TOWN OF CHENANGO
BROOME COUNTY, NEW YORK
SANITARY SEWER PUMP STATION AND FORCE MAIN IMPROVEMENTS
(CWSRF No. C7-6203-04-00)**

Sealed, separate Bids for the construction of the Sanitary Sewer Pump Station and Force Main Improvements will be received by the Town of Chenango, at the Office of the Town Clerk by the Town Clerk, 1529 State Route 12, Binghamton, NY 13901, until 2 p.m. local time on October 24, 2023, at which time the Bids received will be publically opened and read. The Project consists of decommissioning and converting the existing Pennview and Chenango Heights Wastewater Treatment Plants (WWTP) to pumping stations and the installation of approximately 16,600 LF of 8-inch and 1,800 LF of 12-inch force main for conveyance to the Town's existing sanitary sewer collection system. Additionally, 19 existing collection system pumping stations will be improved with new suction lift or submersible pumping systems.

Separate Bids will be received for the following schedules of Work:

- A. 2A – General Construction.
- B. 2B – Electrical Construction.

Bidders, at their option, may submit a separate and independent Bid for any or all of the separate schedules of work contemplated under this Advertisement for which they are properly licensed to perform. All segments will be awarded separately, per the divisions of Work as described herein. Bid alternates may be included, as deemed in the Owner's best interest.

The Issuing Office for the Bidding Documents is: Barton & Loguidice, D.P.C., 443 Electronics Parkway, Liverpool, NY 13088. Prospective Bidders may examine the Bidding Documents at the Issuing Office on Mondays through Fridays between the hours of 8:00 a.m. and 4:00 p.m., and may obtain copies of the Bidding Documents from the Issuing Office as described below.

Bidding Documents may be examined and ordered online by registering the Issuing Office at bl.biddyhq.com. Following the registration, complete sets of Bidding Documents may be downloaded from the Issuing Office's website as "zipped" portable document format (PDF) files for a fee of \$100 (one hundred). The date that the Bidding Document are downloaded will be considered the Bidder's date of receipt of the Bidding Documents. Partial sets of Bidding Documents will not be available at the Issuing Office.

The following plan room services have received sets of Bidding Documents for the Work contemplated herein:

Builders Exchange of Rochester, 180 Linden Oaks, Ste. 100, Rochester, NY 14625
Eastern Contractors Association, 6 Airline Drive, Albany, NY 12205
Southern Tier Builders Association, 65 East Main Street, Falconer, NY 14733

Syracuse Builders Exchange, 6563 Ridings Road, Syracuse, NY 13206

Each Bid must be submitted on the prescribed Bid Form and accompanied by Bid security, as prescribed in the Instructions to Bidders.

The Successful Bidder will be required to furnish the additional bond(s) prescribed in the Bidding Documents.

The Successful Bidder will be required to comply the Minority and Women-Owned Business Enterprise Policy as specified in Section 00 73 90, NYSEFC Terms and Conditions. The combined M/WBE participation goal for this project is 23% of the total contract value.

In order to perform public work, the Successful Bidder and Subcontractors prior to contract award shall hold or obtain such license as required by State statutes, and Federal and local Laws and Regulations. Bids will not be accepted from Bidders that have been barred from competing on public works under General Municipal Law 5A-103-b.

Purchase made by the Town of Chenango are not subject to any Federal, State or local sales tax. Bidders shall not include in their bid sales and compensating use taxes on the cost of materials. Exemption certificates will be executed upon request.

For information concerning the proposed Work, contact Lesen Gleason P.E., Barton & Loguidice, D.P.C., 443 Electronics Parkway, Liverpool, NY 13088, LGleason@bartonandloguidice.com.

An optional pre-bid conference will be held at 1 p.m. local time on September 19, 2023 at the Pennview WWTP, 524 Castle Creek Rd, Binghamton, NY 13901. Access to Chenango Heights WWTP and Quinn Stated Pump Station Building will be provided as requested by Contractors during the optional site visit.

The Owner's right is reserved to reject all Bids or any Bid not conforming to the intent and purpose of the Bidding Documents.

Dated: August 31, 2023

Lizanne Tiesi-Korinek, Town Clerk



**Town of Chenango – Wastewater Improvements Projects
Monthly Update – September 2023**

Memo To: Jo Anne Klenovic, Town of Chenango Supervisor
Town of Chenango Town Board Members

Date: September 1, 2023

From: Jesse Semanchik, P.E. | Lesen Gleason, P.E.
CC: Eric Pond, P.E.

Project No.: 1855.001.003

The following provides Barton & Loguidice’s (B&L) Monthly Wastewater Improvements Project update for the September Town Board Meeting. Requested Town action items are shown in *blue italics*.

- **Contract No. 1 – Northgate Wastewater Treatment Plant Improvements**
 - **Progress Since Last Update:**
 - DEC approved drawings and specifications for Contracts No. 1 and No. 2
 - At the August 23, 2023 Town Board meeting, the Town Board passed a resolution authorizing the advertisement for bid
 - B&L completed final updates and prepared final bidding documents, including updated advertisement for bid
 - Town sent advertisement for publishing in the 9/6/2023 Binghamton Press & Sun Bulletin
 - **Planned Progress for Upcoming Month:**
 - B&L will post final bid documents to our online plan room, and send to local plan room services, including:
 - Builders Exchange of Rochester
 - Eastern Contractors Association
 - Southern Tier Builders Association
 - Syracuse Builders Exchange
 - B&L will attend pre-bid meeting scheduled for 9 a.m. on September 19, 2023 at the WWTP
 - **Outstanding Action Items:**
 - None

- **Contract No. 2 – Sanitary Sewer Collection System Improvements**
 - **Progress Since Last Update:**
 - DEC approved drawings and specifications for Contracts No. 1 and No. 2
 - At the August 23, 2023 Town Board meeting, the Town Board passed a resolution authorizing the advertisement for bid
 - B&L completed final updates and prepared final bidding documents, including updated advertisement for bid
 - Town sent advertisement for publishing in the 9/6/2023 Binghamton Press & Sun Bulletin
 - **Planned Progress for Upcoming Month:**
 - B&L will post final bid documents to our online plan room, and send to local plan room services, including:
 - Builders Exchange of Rochester
 - Eastern Contractors Association
 - Southern Tier Builders Association
 - Syracuse Builders Exchange
 - B&L will attend pre-bid meeting scheduled for 1 p.m. on September 19, 2023 beginning at the Pennview WWTP
 - **Outstanding Action Items:**
 - None

Please feel free to contact B&L should you have any questions or comments. We can best be reached as follows:
Email: jsemanchik@bartonandloguidice.com; lgleason@bartonandloguidice.com

RESOLUTION NO. _____

RESOLUTION APPROVING ABSTRACT NO. 17

The Town Board of the Town of Chenango, duly convened on Wednesday, September 6, 2023, does hereby RESOLVE to approve and pay the audited claims listed on Abstract 17 dated August 30, 2023, as follows:

General Fund - Voucher Nos. 582-602; Check Nos. 6254-6272, totaling the sum of \$32,956.12.

Highway Fund - Voucher Nos. 214-225; Check Nos. 2109-2117, totaling the sum of \$23,142.50.

Water Fund - Voucher Nos. 145-151; Check Nos. 2034-2040, totaling the sum of \$10,532.87.

Sewer Fund - Voucher Nos. 226-237; Check Nos. 2506-2515, totaling the sum of \$14,022.71.

Special Districts/Street Lights – Voucher Nos. 18; Check Nos. 1215, totaling the sum of \$4,120.34.

Capital Projects – Voucher Nos. 14; Check Nos. 1118, totaling the sum of \$41,320.00.

WHEREAS this resolution shall take effect immediately.

Offered by:

Seconded by:

CERTIFICATION

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct, and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held at Town Hall, 1529 NY RT 12, Binghamton, NY on this 6th day of September 2023. Said resolution was adopted by the following roll call vote:

Supervisor Jo Anne Klenovic	_____
Councilperson Gene Hulbert Jr.	_____
Councilperson Kevin Worden	_____
Councilperson Jim DiMascio	_____
Councilperson Dave Johnson	_____

Town of Chenango Seal

Dated: September 6, 2023

Lizanne Tiesi-Korinek, Town Clerk
Town of Chenango

ABSTRACT OF AUDITED VOUCHERS

GENERAL FUND - TOWNWIDE

TOWN OF CHENANGO

Page 1 of 2

COUNTY, NEW YORK

DATE OF AUDIT: 08/30/2023

NUMBER 017

TOTAL CLAIMS: \$32,956.12

To the Supervisor:

I certify that the vouchers listed on this Abstract were audited by the Town Board on the above date and allowed in the amounts shown. You are hereby authorized to pay to each of the claimants the amount opposite their name.

Date

Town Clerk/Comptroller

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
582	Turning Stone Resorts, LLC. 8/16/2023/Hotel 3 nights- NYS AOT HWY. Conference	A5010.400	537.00	6252 08/17/2023
583	Cardmember Service 82475103/Indeed Job Listings for 8/23	A1220.400	501.22	6253 08/31/2023
584	ALLSEASONS TEXTILE SERVICES INC 1019326/Runner Rugs & Rags for Town Hall	A1620.400	119.75	6255 08/31/2023
585	BERT ADAMS DISPOSAL 38F00451/Trash/Recycling at Town Hall	A1620.400	359.51	6258 08/31/2023
585	BERT ADAMS DISPOSAL 38F00450/Trash at Hider Park	A7110.400	86.83	6258 08/31/2023
585	BERT ADAMS DISPOSAL 38F00449/Trash at River Rd Park	A7110.400	90.37	6258 08/31/2023
585	BERT ADAMS DISPOSAL 38F00448/Trash at Castle Creek Park	A7110.400	78.68	6258 08/31/2023
586	EASTERN MANAGED PRINT NETWORK IN3965064 Copier Contract 8/20/23-9/19/2023	A1670.400	119.01	6262 08/31/2023
587	FIRSTLIGHT 14976670 Phone Service for Town Hall 8/2023	A1620.400	823.60	6263 08/31/2023
588	GANNETT CENTRAL NY NEWSPAPERS 8/24/2023/Notice: Special Mtg 8/30/23 Senior Clerk Position	A1670.400	51.60	6264 08/31/2023
589	Here's The Twist, LLC 8/17/2023/Ice Cream at Kids Event-Hider Park 8/17/23	A7020.400	110.00	6265 08/31/2023
590	NYSEG 8/15/2023/Town Hall, Parks, Hwy Pump, Credits, Misc Fee	A1620.400	1,585.97	6267 08/31/2023
590	NYSEG Traffic Light-Kattelville	A3310.400	29.25	6267 08/31/2023
590	NYSEG General Street Lights-SC2/SC3	A5182.400	1,679.56	6267 08/31/2023
591	UNITED OCC. MEDICINE 211023/Drug Screening-J.Cox/D.Kraack/E.Stinson	A3989.400	143.00	6272 08/31/2023
592	SENTRY ALARMS, LLC 506187/CS Commercial Monitoring-Court 9/1-11/30	A1620.400	152.25	6269 08/31/2023
593	CHARTER COMMUNICATIONS 0075160082023/Internet Service for Town Hall	A1620.400	129.97	6259 08/31/2023

ABSTRACT OF AUDITED VOUCHERS

GENERAL FUND - TOWNWIDE

TOWN OF CHENANGO

Page 2 of 2

COUNTY, NEW YORK

DATE OF AUDIT: 08/30/2023

NUMBER 017

TOTAL CLAIMS: \$32,956.12

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
594	STAPLES BUSINESS ADVANTAGE 3545105779/Monitor Stand-Court	A1110.400	41.59	6270 08/31/2023
594	STAPLES BUSINESS ADVANTAGE 3544696484/Calculator	A1660.400	44.21	6270 08/31/2023
594	STAPLES BUSINESS ADVANTAGE 3545105780/Dual Monitor Arm	A1660.400	70.40	6270 08/31/2023
594	STAPLES BUSINESS ADVANTAGE 3544696485/AA Batteries, Wireless Mouse	A1660.400	81.36	6270 08/31/2023
594	STAPLES BUSINESS ADVANTAGE 3544696486/Folgers Coffee	A1660.400	24.28	6270 08/31/2023
594	STAPLES BUSINESS ADVANTAGE 3544762262/Highlighters, Wireless Mice	A1660.400	47.80	6270 08/31/2023
594	STAPLES BUSINESS ADVANTAGE 3545170660/Headphones	A1660.400	17.85	6270 08/31/2023
594	STAPLES BUSINESS ADVANTAGE 3544562539/Office Chair-HWY	A5010.400	130.88	6270 08/31/2023
594	STAPLES BUSINESS ADVANTAGE 3544628977/Office Chair-HWY	A5010.400	230.90	6270 08/31/2023
595	STATE COMPTRROLLER 0331540-2023-07-01/Monthly Distr. of Court Receipts from Jst Fnd 7/23	A690	20,640.00	6271 08/31/2023
596	CHENANGO SUPPLY CO, INC. 2308-519270/Pro-Trimmer, Universal Head w/Line	A5410.400	415.73	6260 08/31/2023
597	Marshall Machinery, Inc. 4549B/Cover, Kit Blade for Trimmer	A5410.400	65.74	6266 08/31/2023
598	Auto Zone 4702822172/STP All Purpose Grease Tube	A7110.400	20.97	6256 08/31/2023
599	COOK BROS. TRIPLE CITIES TRUCK 1933172/Hose to clear catch basins,pipes,drywells	A8540.400	121.60	6261 08/31/2023
600	BARRETT NEW YORK CENTRAL 3299669/Patching for Civic Parking Lot	A1620.400	869.60	6257 08/31/2023
601	ALEXANDER N. URDA 867/Sept 2023 engineering charges + expenses	A1440.400	3,123.40	6254 08/31/2023
602	SANICO 302793/Paper Towels & Disinfectant Wipes	A1620.400	412.24	6268 08/31/2023

ABSTRACT OF AUDITED VOUCHERS

HIGHWAY - TOWNWIDE FUND

TOWN OF CHENANGO

Page 1 of 1

COUNTY, NEW YORK

DATE OF AUDIT: 08/30/2023

NUMBER 017

TOTAL CLAIMS: \$23,142.50

To the Supervisor:

I certify that the vouchers listed on this Abstract were audited by the Town Board on the above date and allowed in the amounts shown. You are hereby authorized to pay to each of the claimants the amount opposite their name.

Date

Town Clerk/Comptroller

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
214	ADMAR SUPPLY CO., INC. BN2013122/Ignition Module for Cut Off Saw	DA5130.400	106.50	2109 08/31/2023
215	Auto Zone 4702814127/Duralast Ignition Coil for #14	DA5130.400	27.99	2110 08/31/2023
216	Auto Zone 4702816171/Quick Electrical Connectors	DA5130.400	9.99	2110 08/31/2023
217	BARRETT NEW YORK CENTRAL 3299669/Patching Broad St, Capwell, Water, & Ransom	DA5110.400	1,792.67	2111 08/31/2023
218	BARRETT NEW YORK CENTRAL 3310062/Grader Pave Mix Rd, East Hill Rd. Patch Oak Hill	DA5110.400	17,577.83	2111 08/31/2023
219	COOK BROS. TRIPLE CITIES TRUCK 1921611/Mud Flap to Truck #9 and Stock	DA5130.400	72.00	2112 08/31/2023
220	M-B COMPANIES, INC. 275576/Remote Control System for Tow Behind	DA5130.400	2,476.14	2113 08/31/2023
221	TALLMADGE TIRE OF BINGHAMTON 1-104441/Tires to Truck #1	DA5130.400	799.56	2114 08/31/2023
222	TAYLOR RENTAL CENTER 1-554216-01/Propane for Leeboy	DA5110.400	26.84	2115 08/31/2023
223	TIM COLE 181501/Boot Reimbursement	DA5110.400	156.59	2116 08/31/2023
224	VOLOS AUTO SUPPLY, INC. (NAPA) 684328/Oil Filter to #2	DA5130.400	8.88	2117 08/31/2023
225	VOLOS AUTO SUPPLY, INC. (NAPA) 685597/Tie Road to Truck #3	DA5130.400	87.51	2117 08/31/2023

ABSTRACT OF AUDITED VOUCHERS

WATER OPERATING

TOWN OF CHENANGO

Page 1 of 1

COUNTY, NEW YORK

DATE OF AUDIT: 08/30/2023

NUMBER 017

TOTAL CLAIMS: \$10,532.87

To the Supervisor:

I certify that the vouchers listed on this Abstract were audited by the Town Board on the above date and allowed in the amounts shown. You are hereby authorized to pay to each of the claimants the amount opposite their name.

Date

Town Clerk/Comptroller

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
145	NYSEG 8/15/2023/Misc. Water Accounts	F8320.400	4,444.72	2039 08/31/2023
146	AMREX CHEMICAL CO., INC. 245343/Hypochlorite Solution Bulk 45 gallos	F8330.400	266.41	2034 08/31/2023
146	AMREX CHEMICAL CO., INC. 245342/Hypochlorite Solution Bulk 50 gallons	F8330.400	291.17	2034 08/31/2023
146	AMREX CHEMICAL CO., INC. 111439/Credit Cube Deposit	F8330.400	-120.00	2034 08/31/2023
147	Auto Zone 4702822456/Oil Filter, oil, less mess flo drain pan	F8340.400	59.41	2035 08/31/2023
148	Cortez Evans 992767/Tractor Supply-Clothing Allowance	F8310.400	270.35	2037 08/31/2023
149	MICROBAC LABS, INC. S23001747/Water Quality Parameters	F8320.400	101.99	2038 08/31/2023
150	TI SALES 0161086/Neptune t-10 Register Integrated E-Coder	F8340.200	5,013.20	2040 08/31/2023
151	BARRETT NEW YORK CENTRAL 8340.400/Patch for Water Break on Hoffman Dr	F8340.400	205.62	2036 08/31/2023

ABSTRACT OF AUDITED VOUCHERS

SEWER OPERATING

TOWN OF CHENANGO

Page 1 of 1

COUNTY, NEW YORK

DATE OF AUDIT: 08/30/2023

NUMBER 017

TOTAL CLAIMS: \$14,022.71

To the Supervisor:

I certify that the vouchers listed on this Abstract were audited by the Town Board on the above date and allowed in the amounts shown. You are hereby authorized to pay to each of the claimants the amount opposite their name.

Date

Town Clerk/Comptroller

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
226	BERT ADAMS DISPOSAL 38F00452/1250 River Rd	G8130.400	78.68	2507 08/31/2023
226	BERT ADAMS DISPOSAL 38F00453/1256 Front Street	G8130.400	78.17	2507 08/31/2023
227	CES-Certified Env. Ser 69423/Testing-NYS P Art 360 Subpart 4	G8130.400	402.28	2509 08/31/2023
228	CES-Certified Env. Ser 69353/Testing-Northgate LLHG Testing	G8130.400	792.18	2509 08/31/2023
229	FRONTIER(60764864321107004) 8/16/2023/Pennview Sewer Plant Phone 8/16/23-9/15/23	G8110.400	55.89	2512 08/31/2023
230	NYSEG 8/15/2023/Misc. Sewer Accts	G8120.400	3,077.24	2514 08/31/2023
230	NYSEG 8/15/2023/Misc. Sewer Accts	G8130.400	2,774.17	2514 08/31/2023
231	AMREX CHEMICAL CO., INC. 245341/Hypochlorite Soution Bulk 320 Gallons	G8130.400	1,627.67	2506 08/31/2023
232	BODEK SEPTIC & EXCAVATING 4962/Septic Pump-Chenango Heights	G8130.400	1,100.00	2508 08/31/2023
232	BODEK SEPTIC & EXCAVATING 4950/Septic Pump-Chenango Heights	G8130.400	1,100.00	2508 08/31/2023
232	BODEK SEPTIC & EXCAVATING 4951/Septic Pump-PennView	G8130.400	1,100.00	2508 08/31/2023
233	F. W. WEBB CO. 82005083/Items for NG WWTP	G8130.400	20.47	2511 08/31/2023
234	F. W. WEBB CO. 82005083-2/Conn 6x6" NEO 150 SI SGL SPH for NG WWTP	G8130.200	476.19	2511 08/31/2023
235	MICROBAC LABS,INC. S23001823/Northgate Wastewater	G8130.400	343.89	2513 08/31/2023
235	MICROBAC LABS,INC. S23001824/Fecal Coliform	G8130.400	27.93	2513 08/31/2023
236	ULINE 36-3684738/XL 12 Mil Latex Gloves (40) + Freight	G8130.400	737.98	2515 08/31/2023
237	CHARTER COMMUNICATIONS 143749601081423/Sewer Plant Internet & Phone 8/16-9/15/23	G8110.400	229.97	2510 08/31/2023

ABSTRACT OF AUDITED VOUCHERS

LIGHT DISTRICT

TOWN OF CHENANGO

Page 1 of 1

COUNTY, NEW YORK

DATE OF AUDIT: 08/30/2023

NUMBER 017

TOTAL CLAIMS: \$4,120.34

To the Supervisor:

I certify that the vouchers listed on this Abstract were audited by the Town Board on the above date and allowed in the amounts shown. You are hereby authorized to pay to each of the claimants the amount opposite their name.

Date

Town Clerk/Comptroller

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
18	NYSEG 8/15/2023STLGT-SC1 Rt 81/SC3 Nimmonsburg 4	SL5182.400	4,120.34	1215 08/31/2023

ABSTRACT OF AUDITED VOUCHERS

SEWER CONSOLIDATED

TOWN OF CHENANGO

Page 1 of 1

COUNTY, NEW YORK

DATE OF AUDIT: 08/30/2023

NUMBER 017

TOTAL CLAIMS: \$41,320.00

To the Supervisor:

I certify that the vouchers listed on this Abstract were audited by the Town Board on the above date and allowed in the amounts shown. You are hereby authorized to pay to each of the claimants the amount opposite their name.

Date

Town Clerk/Comptroller

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
14	BARTON & LOGUIDICE, D.P. 135031/WWTP Project-Final Design Phase.ending 8/1/23	H2-8110.200	41,320.00	1118 08/31/2023

RESOLUTION NO. _____

RESOLUTION ADOPTING 2023 UPDATED WORKPLACE VIOLENCE POLICY

The Town Board of the Town of Chenango, duly convened in Regular Session, September 6, 2023, does hereby RESOLVE as follows:

SECTION 1. WHEREAS, this Board has carefully considered the updated Workplace Violence Policy and,

WHEREAS, the same has been drafted, a copy of which is attached and made a part of this resolution, and

WHEREAS, this Board has carefully reviewed the same, now, therefore, it is hereby

SECTION 2. RESOLVED, that this Board hereby adopts the updated Workplace Violence Policy effective immediately.

Offered by:

Seconded by:

CERTIFICATION

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct, and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held at Town Hall, 1529 NY RT 12, Binghamton, NY on this 6th day of September 2023. Said resolution was adopted by the following roll call vote:

Supervisor Jo Anne Klenovic _____
Councilperson Gene Hulbert Jr _____
Councilperson Jim DiMascio _____
Councilperson Dave Johnson _____
Councilperson Kevin Worden _____

Town of Chenango

Workplace Violence Prevention Program

June 2023

PURPOSE

It is the intent of the Town of Chenango to provide a workplace for Town employees that is free from violence by establishing preventative measures, holding perpetrators of violence accountable and by providing assistance and/or support to victims.

Committing violent acts, whether on or off duty, has the potential to impact an employee's ability to perform his or her job. The Town adopted by resolution this policy in September of 2010 to provide their employees with a safe and healthy work environment.

It is intended that all useful management tools be employed to accomplish the dual purpose of reducing the effects of violence on victims and providing consequences to those who perpetrate violence.

It is also intended that management utilize available resources such as the Employee Assistance Program (EAP), law enforcement and applicable personnel policies and procedures.

DEFINITIONS

Workplace Violence is defined as any physical assault or act of aggressive behavior occurring where a public employee performs any work-related duty in the course of his or her employment. Actions include but are not limited to:

- . Any attempt or threat, whether verbal or physical, to inflict physical injury upon an employee.
- . Any intentional display of force which would give an employee reason to fear or expect bodily harm.
- . Intentional and wrongful physical contact with a person without his or her consent that entails some type of injury.
- . Stalking an employee with the intent of causing fear or harm to the physical safety and health of such employee when such stalking has arisen through and in the course of employment.

Specific examples and extended definitions of various behaviors that perpetuate workplace violence, as well as key components in the addressing these issues, are listed as follows:

1. **Intimidation** is engaging in actions that include but are not limited to stalking or behavior intended to frighten, coerce, or induce duress.
2. **Threat** is the expression of an intention to cause physical or mental harm. Behavior that constitutes a threat can be defined as such regardless of whether the party communicating the threat has the present ability to carry it out and regardless of whether the expression is contingent, conditional, or future.
3. **Physical Attack** is unwanted or hostile physical contact (hitting, pushing, throwing objects at another, etc.) that is intended to harm or intimidate another.
4. **Domestic Violence** is abusive or violent behavior (including threats and intimidation) between people who have an ongoing or prior personal/intimate relationship. This could include people who are married, live together or date each other, as well as those who have been married, had lived together, or had dated in the past.
5. **Property Damage** is intentional damage to property and includes private property as well as property owned by Town employees, visitors or vendors.
6. **Imminent Danger** is any condition or practice in any place of employment that could reasonably be expected to cause death or serious physical harm immediately or before the imminence of such danger can be eliminated through enforcement procedures.
7. **Retaliatory Action** is the discharge, suspension, demotion, penalization or discrimination against any employee, or other adverse employment action taken against an employee in the terms and conditions of employment.
8. **Serious Physical Harm** is any physical injury which creates a substantial risk of death, or which causes death or serious and protracted disfigurement, protracted impairment of health or protracted loss or impairment of the function of any bodily organ or a sexual offense as defined in Article 130 of the Penal Law.
9. **Serious Violation** of the public employer Workplace Violence Prevention Program is the failure of the employee to report to a supervisor any situation or condition which could result in serious physical harm.
10. A **Supervisor** is any person within the Town who has the authority to direct and control the work performance of an employee, or who has the authority to take corrective action regarding the violation of a law, rule or regulation to which an employee submits written notice.
11. An **Authorized Employee Representative** is a designated representative of an employee

organization who is recognized or certified to represent the employees pursuant to Article 14 of the Civil Service Law.

Typology of Workplace Violence

Violence in the workplace is categorized into four types which are based on the relationship between the perpetrator and the victim or intended target of attack.

- Type 1. Criminal Intent:** Any violent act committed by a criminal who has no other apparent connection with the workplace establishment and who enters for the purpose of committing a robbery or other crime.
- Type 2. Customer/Client/Patient:** Violence directed at employees by any person to whom that public employer provides a service. An incident involving the assault of a doctor by his or her patient would fall under this category.
- Type 3. Co-worker:** Any violent act directed toward any employee, supervisor or manager which is perpetrated by a current or former employee of that establishment.
- Type 4. Personal:** Violence committed in the workplace by someone who does not work there but has some kind of personal involvement with an employee. Domestic violence situations fall under this category.

CAUSES OF VIOLENCE IN THE WORKPLACE

Violence in the workplace typically has some kind of origin or reasoning behind its occurrence. Aggressive behavior usually stems from somewhere. These incidents rarely arise “out of the blue” and can usually be attributed to some type of conflict that had been present prior to the violent incident. Examples of these causes include but are not necessarily limited to:

1. Personality Conflicts – Employees should expect to encounter a myriad of personalities, lifestyles, opinions and backgrounds when meeting and interacting with others in the workplace. Conflicts may arise when differing opinions or working styles interfere with the effective completion of a task or project.

The likelihood of conflict between co-workers increases when employees are required to work together in groups and may lead to increased tension, heated arguments and may sometimes even escalate to the exchanging of threats and physical violence. Personal conflicts should be properly addressed and dealt with before violence has a chance to arise.

2. Issues Involving Termination – Release of an employee in a disrespectful or otherwise inappropriate manner may lead to violence in the workplace. While this issue is sensitive

on its own, mishandling of employee terminations increases the likelihood of violent incidents in the workplace. Employees should be treated in a respectful manner in order to prevent any retaliatory violence that may occur following termination.

3. Substance Abuse – Toxic substances have the potential to distort peoples’ thoughts, behavior, and mood. Employees with substance abuse issues often bring these issues to the workplace. Intoxication may fuel discord between co-workers and cause conflict between clients, customers, patients, and those assisting them. The irrational behavior that often accompanies substance abuse has a high potential to cause violence in the workplace.
4. Grudges – Bearing a grudge in the workplace is fuel for disagreement and interpersonal conflict. Grudges, grievances, and resentment between employees, when left unresolved, can eventually develop into intense anger and hatred. The animosity that may arise because of a grudge may influence individuals to act in a violent manner. Any issues should be resolved as they arise to curb the possibility of future violent behavior.
5. Personal Problems – Individuals handle personal issues differently, and some do more effectively than others. An employee who does not properly handle his or her own personal problems may find those problems leaking into the workplace. To help lower the likelihood of violent behavior in the workplace, employees should take advantage of their Employee Assistance Program (EAP) as entered with Employee Network, Inc. (ENI).

WARNING SIGNS

Employees should be aware of signs that may indicate the possible occurrence of future workplace violence. Individuals may exhibit behavioral pre-violence indicators or “red flags” that other employees should know how to recognize. Certain behaviors or attitudes that may indicate risk include but are not limited to:

- Deliberate or unintentional isolation of an employee
- Morally superior or self-righteous behavior
- Displayed sense of entitlement or refusal to abide by certain rules.
- Displayed feelings of humiliation, degradation or desire for revenge
- Failure to properly address issues in a nonviolent manner.
- Paranoia and feelings of injustice
- Direct or indirect threats toward others
- History of violent behavior

- Drug or alcohol abuse
- Difficulties accepting criticism.
- Projection of responsibility for problems onto others
- Obsessive behavior toward co-workers (grudge, romantic infatuation, etc.)
- Recent disciplinary action for work performance problems
- Recent termination or threat of termination
- Fascination with violence (weapons, violent films, etc.)
- Significant, abrupt changes in behavior or work performance
- Decreased concentration at work or increased preoccupation with an issue.
- Increasing or unexplained absences
- Harassing phone calls to the workplace

IDENTIFYING AND EVALUATING RISKS

Employees in each separate office/department (26 in all) were asked to complete a questionnaire that assisted the Town in identifying updated risks for each area. Staff members were given the option of omitting their names from the questionnaires to protect anonymity and to encourage honest responses. The questionnaires consisted of a total of twelve (12) questions that had between three and four subcategories for a total of thirty-six (36) questions that related to how safe the individuals felt in their workspace, how trained they were and what risks that they felt they faced. The questionnaires also asked if the employee had ever experienced an event that they felt might be workplace violence.

Identified Risks that are common to each workplace/department

- Irate citizens
- Co-worker disagreements
- Domestic violence situations
- Exchanging money
- Mobile workplace assignments
- Working alone
- Working late/after hours
- Uncontrolled access to departments

The Safety Committee did an internal review of the complex as offices have been relocated and reviewed our existing policy and the protocols that were established for the previous version. The following additional safety measures were installed to compliment the existing panic buttons and video surveillance.

- Employee Only Signs were mounted outside of offices, restricting public access to office entranceway only.
- A notification system was installed on the main entrance doors which signals to the offices that someone has entered the building.
- Additional panic buttons were installed in the Supervisor's office.
- A doorbell was installed on one-way in offices.
- A monitor was installed in the Highway office.

The Safety Committee also invited Broome County Emergency Management Services, Broome County Security, and the Broome County Sheriff's Office on two separate occasions to perform a walk-through of the complex to seek their recommendations to reduce the risks.

The following is a summary for improvement and areas of concern as identified in a Site Assessment provided by the *Broome County Director of Security and Director of Emergency Services*. This assessment is included at the end of this plan.

The Town Hall has several departments and offices located throughout the building. The facility has been equipped with various forms of access control, panic buttons and there is a video surveillance system.

Areas of Concern – Town Hall

- Unsecure entrance
- Limited situational awareness of entranceway/main lobby
- General public use of the stairwell
- Countertop heights
- General employee safety preparedness

The following suggestions and recommendations were offered to help mediate the concerns.

- Offices that use the monitoring system should the primary focus be on entranceways and exits.
- Public Use of Stairwell, which already has access control, should be secured. Patrons visiting the building can use the elevator or an employee can escort the visitor.
- Countertops should have permanent glass partitions installed with document passthrough capabilities. The planning/zoning area should extend down from the ceiling and have a gap of about 12 inches to allow for large documents to be viewed.

Areas of Concern – Maintenance Facility (Garage)

- During the site visit it was found that the Maintenance Facility housed both employees and copious amounts of machinery and equipment.
- The facility was equipped with access control and a single panic button. The access control for the facility was set for “open” or “unlocked” during operational hours. The reasoning provided was that employees did not always have their access control card / key fobs on their person.
- Several of the entry doors were found unsecure and overhead doors were left ajar during portions of the day.
- The facility is currently void of any burglar alarm system or video surveillance system.

The following suggestions and recommendations were offered to help mediate the concerns.

- Set access control to “secured” 24/7
- Implement policy of employees always carrying access control card / key fobs on their person while working
- Secure all entryways.
- Minimize leaving overhead doors open.
- Install burglar alarm system which includes door entry sensors.
- Window entry sensors
- Window break sensors
- Install interior and exterior video surveillance system.

The following recommendations were made by the Safety Committee.

- The Assessor’s and Supervisor’s offices should be accessed by appointment and/or invitation only.
- The stairwell to the 2nd floor should be locked and accessed by key fob only, if a visitor wishes to use the stairwell, he/she can be fobbed in.
- The Community Room entrance should be always locked, only individuals with fobs should be able to open it.
- Establish one-way in protocol.
- Practice better internal communication so that employees are aware of who is in the building or if they are alone.
- Lock the 2nd set of doors entering the main lobby and have visitors announce to either the Clerk’s office or the Water Department who they are and where they are going. Install a system that allows the office to unlock the doors remotely.

Field Work – On the Job Site

- Establish regular check-in procedures if an employee is working in the field alone, for example, straightening signs.
- Who to contact if the employee is working in the field and an incident occurs and their supervisor is not available.
- Offer conflict resolution training.

The Safety Committee invited the Broome County Sheriff's Office to host and instruct on how to respond to an active shooter incident. The Sheriff's Department had in-house training with all day-time full-time employees to offer ways to stay safe. Some of the recommendations from that presentation were as follows:

- In an active shooter situation do not gather in large groups.
- Use simple methods to block doors, such as door jams or belts to tie a door shut.
- Do not engage in a combative manner with an aggressive individual.
- Do not try to investigate unknown popping sounds.

REPORTING RESPONSIBILITIES

All employees are encouraged to remain alert to the possibility of violence on the part of employees, former employees, customers, visitors, and other citizens. Employees shall place safety as their highest concern and shall report all acts and/or threats of violence. Reports will be handled in a confidential manner with information released only on a need-to-know basis.

An employee or authorized representative with knowledge of any violation of this policy shall bring such matters to the attention of his or her supervisor in the form of a written notice. The employee must file a copy of the Incident Reporting Form which is available in the Town Clerk office.

If the employee anticipates imminent danger, a written notice is **not** required; however, he or she must contact a supervisor or other person in authority to file a report immediately. **Intentional failure to report concerns or violations of this policy may be grounds for disciplinary action up to and including dismissal.**

Completing the Incident Report Form

Employees should completely and thoroughly answer each question on the form with as much detail as possible. He or she should read each question carefully so that the answers correspond with the questions being asked. For example, question #1 refers to **employees involved** and question #2 refers to **other individuals involved**.

The Incident Reporting Form is a very important document because it enables the Safety Committee to investigate, respond and mitigate violence in the workplace.

All descriptions should be based on fact and should not be based on assumptions, estimations, or exaggerations. If the answer to any question is unknown, employees should state as such and the Safety Committee will acquire such information.

When completing the form employees should provide their signature, name of supervisor and date of submission. The supervisor will indicate the date he or she received the form and submit it to the Safety Committee by the next business day. The Safety Committee will then further investigate the alleged incident.

After a full investigation is completed the Safety Committee will document its findings and indicate any corrective actions that should be taken as well as a deadline for completion. All findings and corrective actions will be returned to the employee.

If the employee still believes that a violation exists after discussion with a supervisor and a chairperson of the Safety Committee, he or she may notify the NYS Department of Labor of the alleged violation.

Privacy Concern Cases

A Privacy Concern Case is an incident involving personal injury or illness that the employee would prefer to remain confidential and unknown to others in the workplace. Examples of such incidents include, but are not limited to:

- Injury to an intimate body part
- Injury or illness resulting from a sexual assault
- Mental illness
- Terminal illness
- Any other injury or illness for which the employee independently and voluntarily requests that his or her name not be included in the report.

In a Privacy Concern Case the victim will still be required to identify him/herself and provide a valid signature. The Department Supervisor will then be responsible for removing the victim's name from the form and replacing it with "Privacy Concern Case" before sharing a copy of the report with **anyone** other than the Safety Committee Chairperson.

Incidents Involving Criminal Conduct or Serious Injury

If a violent incident in the workplace involves criminal conduct or serious injury, the protocol will be to notify the District Attorney or Police Department to ensure prompt investigation and proper prosecution. If an employee is the victim of such a crime, the Town will provide information and assist in the filing of a criminal complaint.

Annual Program Review

The Safety Committee will review this program annually to ensure effectiveness. The review will focus on incident trends and effectiveness of control measures. The reporting and record-keeping system will also be assessed for effectiveness in collecting all relevant information.

In the event of a serious incident (injury requiring more than basic first aid, repeat incidents within a six-month time, etc.) the Safety Committee will review this program immediately.

Post-Incident Response and Evaluation

Our Post-Incident Response and Evaluation is very important. Included in this section are procedures employees must follow in the aftermath of a violent incident:

1. Assure that the injured party receives prompt and appropriate medical care. This includes but is not limited to providing transportation to a medical care facility. Prompt first aid and emergency medical treatment can minimize the harmful effects of a violent incident.
2. Report the incident to the appropriate authorities as required by law. Dial 911.
3. Inform management about any incidents as soon as possible.
4. Secure the premises to safeguard evidence when necessary.
5. Prepare an Incident Report immediately after the incident, noting any details that may contribute to the gathering of evidence. No detail should be disregarded.
6. Call EAP to address the need for appropriate treatment for victimized employees. Post-incident debriefings and counseling can reduce psychological trauma and stress among victims and witnesses.

INVESTIGATIONS

Investigations of reported incidents of workplace violence will be conducted by at least two members of the Town Safety Committee and the Town Attorney. Investigations will be handled with the utmost confidentiality to protect those filing complaints and the individual(s) being accused.

Investigations will be conducted in the following manner:

- An initial interview with the employee issuing the complaint will be conducted to determine the scope and extent of alleged behavior and any potential witnesses.
- The Committee members conducting the investigation will meet with the Town Board to discuss notification of the accused party.

- The individual accused of any type of behavior which meets criteria as a violation of this policy will be notified of the following:
 1. The individual will be made aware of the complaint in writing and will be given the opportunity to cooperate with the investigation by providing any additional information.
 2. Depending on the severity of the complaint, the accused individual may be suspended pending the outcome of the investigation. Compensation during such a suspension will be at the discretion of the Town Board.
 3. Interviews will be conducted with potential witnesses.
 4. A follow-up interview will be conducted with the employee who has issued the complaint to clarify any information provided by the accused or potential witness.
 5. The investigating members will meet with the Town Board to assess information obtained.
 6. An interview will be conducted with the accused individual to respond to any findings.
 7. Finally, the findings will be discussed with the Town Board to determine any necessary disciplinary steps in accordance with the Disciplinary Guidelines as discussed in Section 15 of the Town's Safety Manual.
- The accused party will meet with the Town Board for disposition of allegations and imposed disciplinary actions. The Town Board will meet with the employee issuing a complaint to be informed of the investigation findings and subsequent actions.
- Individuals conducting an investigation are responsible for providing accurate documentation regarding the investigation.
- Documentation of the findings of the investigation will be kept in the personnel files of the accused individual, as well as the individual issuing the complaint.

EMPLOYEE TRAINING

Mandatory training will be provided to all our employees upon completion of this program and annually thereafter. Attendance will be recorded, and any absent individuals will still be required to complete training which shall include the following:

- A copy and description of the Workplace Violence Prevention Program and information on where to find this information.
- Risk factors identified in the Risk Assessment and procedures for conducting Risk Assessments
- Requirements of this regulation
- Information on how employees can protect themselves:
- The importance of reporting threats and incidents
- How to properly report threats and incidents
- Encouragement to suggest ways to improve the program.
- How to properly deal with potentially violent individuals in the workplace
- How and when to utilize the Employee Assistance Program (the Town provides an EAP for all full-time and part-time employees and their eligible dependents. This program is discussed in further detail in Addendum 4 of the Town of Chenango Employee Safety Manual.)

RESOLUTION NO. _____

RESOLUTION AUTHORIZING EXPENDITURES OF FUND BALANCE

The Town Board of the Town of Chenango, duly convened in Regular Session, September 6, 2023, does hereby RESOLVE as follows:

WHEREAS, the Town Board of the Town of Chenango at this meeting adopted a Fund Balance Policy; and

WHEREAS, the Town Board has requested the Department Heads review their plans for expenditures in future years and provide examples of items that would benefit the Town if done sooner; and

WHEREAS, the Town Board has reviewed the Town's current debt and found interest rates to be low and it not in the best interest of the Town to utilize excess fund balance to pay down debt; and

WHEREAS, the Town Board has requested the Department Heads review the Town's reserve funds and project list to recommend the best use of the Town's excess Fund Balance; and

WHEREAS, the Town Board wishes to allocate \$XXXXXX to XXXXX project out of the Town's excess fund balance;

WHEREAS, the Town Board has determined such purchase to be in the best interest of the Town of Chenango.

NOW, THEREFORE, IT IS HEREBY RESOLVED, by the Town Board of the Town of Chenango authorizes the Department Heads to move forward with the projects; and be it further

RESOLVED, that the funds for such purchase be taken from the unexpended fund balance and memorialized in a future resolution authorizing the award of any contracts; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Offered by:

Seconded by:

CERTIFICATION

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held on this 6th day of September, 2023. Said resolution was adopted by the following roll call vote:

Supervisor Jo Anne Klenovic	_____
Councilperson David Johnson	_____
Councilperson Gene Hulbert Jr.	_____
Councilperson Kevin Worden	_____
Councilperson Jim DiMascio	_____

Town of Chenango Seal

Dated: September 6, 2023

Lizanne Tiesi-Korinek
Town Clerk of the Town of Chenango

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING HIRING LABORER IN
THE PUBLIC WORKS DEPARTMENT**

The Town Board of the Town of Chenango, duly convened in Regular Session on September 6, 2023, does hereby RESOLVE as follows:

SECTION 1. WHEREAS, a vacancy for the position of Laborer is available which the Superintendent of Public Works has requested authority to fill, and after careful consideration has recommended Kevin Derr be hired to the position of Laborer at the rate of \$16.00 per hour, and

WHEREAS, this Board has reviewed this request, now; therefore, it is hereby

SECTION 2. RESOLVED, that the Superintendent of Public Works is authorized to hire Kevin Derr as Laborer at the rate of \$16.00 per hour effective August 28, 2023.

OFFERED BY:

SECONDED BY:

CERTIFICATION

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct, and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held at Chenango Town Hall, 1529 NY Rte. 12, Binghamton, New York on this 6th day of September, 2023. Said resolution was adopted by the following roll call vote:

Supervisor Jo Anne Klenovic _____
Councilperson Gene Hulbert, Jr. _____
Councilperson Kevin Worden _____
Councilperson Jim DiMascio _____
Councilperson Dave Johnson _____

Town of Chenango Seal

DATED: September 6, 2023

Lizanne Tiesi-Korinek
Town Clerk, Town of Chenango

RESOLUTION NO. _____

RESOLUTION AUTHORIZING APPOINTMENT OF CLERK TO JUSTICE

At a regular meeting of the Town Board of the Town of Chenango, held on the 6th day of September, 2023, the following resolution was offered and seconded:

WHEREAS, Kendra Maslin resigned as Clerk to Justice effective August 30th, 2023 and Judge Michael Fedish and Judge Wendy Scott have requested authority to appoint her replacement; and,

WHEREAS, Judge Fedish and Judge Scott have interviewed candidates and have recommended, Kristi Green for the position of Clerk to Justice at a rate of \$41,000 per year; and

WHEREAS, this Board has carefully considered this request, now therefore, it is hereby

RESOLVED, that Judge Michael Fedish and Judge Wendy Scott are hereby authorized to appoint Kristi Green at the salary indicated effective September 6th, 2023.

Offered by:

Seconded by:

CERTIFICATION

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held at Town Hall, 1529 NY RT 12, Binghamton, NY on this 6th day of September, 2023. Said resolution was adopted by the following roll call vote:

Supervisor Jo Anne Klenovic	_____
Councilperson Gene Hulbert Jr.	_____
Councilperson Kevin Worden	_____
Councilperson Jim DiMascio	_____
Councilperson David Johnson	_____

Town of Chenango Seal

Dated: September 6, 2023

Lizanne Tiesi-Korinek
Town Clerk of the Town of Chenango

RESOLUTION NO. _____

RESOLUTION INCREASING CLERK TO JUSTICE SALARY

The Town Board of the Town of Chenango, duly convened in Regular Session, September 6, 2023, does hereby RESOLVE as follows:

WHEREAS, the Town Board of the Town of Chenango has received a request from the Town Justices to increase the salary for the Clerk to Justice; and

WHEREAS, the Town Board has considered this request and finds it the best interest of the Town to increase the salary of the Clerk to Justice, Trina Sorochinsky to \$41,750.00 per annum.

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Chenango desires to effectuate any and all budget adjustments necessary to effectuate such salary change; and

RESOLVED, that this resolution shall take effect September 4, 2023.

Offered by:

Seconded by:

CERTIFICATION

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held at Town Hall, 1529 NY RT 12, Binghamton, NY on 6th day of September, 2023. Said resolution was adopted by the following roll call vote:

Supervisor Jo Anne Klenovic	_____
Councilperson Gene Hulbert Jr.	_____
Councilperson Kevin Worden	_____
Councilperson Jim DiMascio	_____
Councilperson Dave Johnson	_____

Town of Chenango Seal

Dated: September 6, 2023

Lizanne Tiesi-Korinek
Town Clerk of the Town of Chenango

RESOLUTION NO. _____

RESOLUTION AUTHORIZING HIRING OF ADJACENT COMPUTING

The Town Board of the Town of Chenango, duly convened in Regular Session, September 6, 2023, does hereby RESOLVE as follows:

WHEREAS, the Town Board of the Town of Chenango has identified audio and visual needs in the Town Community Room; and

WHEREAS, the Town Board has reached out to and received a proposal from Adjacent Computing, for the provision of Audio-Visual design and engineering for the Town Community Room; and

WHEREAS, the Town Board finds it in the best interest of the Town to hire Adjacent Computing for the provision of Audio-Visual Design and Audio-Visual Project Management for upgrades to the Audio-Visual needs of the Community Room

NOW, THEREFORE, IT IS HEREBY RESOLVED, by the Town Board of the Town of Chenango as follows:

1. Adjacent Computing is hired to provide the professional service of Audio-Visual Design and Project Management for the Audio-Visual upgrades to the Community Room
2. Adjacent Computing be hired at a flat rate of \$3,750.00

RESOLVED, that this Resolution shall take effect immediately.

Offered by:

Seconded by:

CERTIFICATION

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held on this 6th day of September. Said resolution was adopted by the following roll call vote:

Supervisor Jo Anne Klenovic	_____
Councilperson David Johnson	_____
Councilperson Gene Hulbert Jr.	_____
Councilperson Kevin Worden	_____
Councilperson Jim DiMascio	_____

Town of Chenango Seal

Dated: September 6, 2023

 Lizanne Tiesi-Korinek
 Town Clerk of the Town of Chenango

RESOLUTION NO. _____

RESOLUTION AUTHORIZING LEASE OF REAL PROPERTY TO USPS

The Town Board of the Town of Chenango, duly convened in Regular Session, September 6, 2023, does hereby RESOLVE as follows:

WHEREAS, the Town of Chenango has negotiated with the United State Postal Service (“USPS”) for the lease of certain portion of real property owned by the Town and located at 1041 Castle Creek Road, Binghamton, NY 13744 (Tax Map No. 066.03-1-6.1) for the benefit of residents in the surrounding area, and

WHEREAS, the USPS has proposed a lease agreement which is forthcoming from the USPS, and

WHEREAS, the Town Board finds the lease of such property will not substantially interfere with the Town’s ability to utilize the property for Town purposes, and the lease will be of a surplus portion of the property; and

WHEREAS, according to 6 NYCRR 617.5 (c) (26), a lease renewal is a Type II action for the purposes of the State Environmental Quality Review Act (“SEQR”) and does not require an environmental review; and

NOW THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Chenango via the Chenango Town Supervisor be and hereby is authorized to execute a contract and all necessary legal documents in a form acceptable to Counsel to lease the aforementioned surplus portion of Tax Map No. 066.03-1-6.1, together with all improvements, personality, and fixtures, to the USPS, for the consideration set forth in the above reference agreement; and

RESOLVED, that, pursuant to Town Law §64(2), this resolution is subject to a permissive referendum.

Offered by:

Seconded by

CERTIFICATION

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held on this 6th day of September, 2023. Said resolution was adopted by the following roll call vote:

Supervisor Jo Anne Klenovic	_____
Councilperson David Johnson	_____
Councilperson Gene Hulbert Jr.	_____
Councilperson Kevin Worden	_____
Councilperson Jim DiMascio	_____

Town of Chenango Seal

Dated: September 6, 2023

Lizanne Tiesi-Korinek
Town Clerk of the Town of Chenango

RESOLUTION NO. _____

RESOLUTION OF APPRECIATION

The Town Board of the Town of Chenango, duly convened in Regular Session on September 6, 2023, does hereby RESOLVE as follows:

SECTION 1. WHEREAS, Gene Hulbert has served as a member of the Town of Chenango Ethic’s Board from December 7, 2009 until his resignation on June 14, 2023, and

WHEREAS, this Board desires to express its appreciation for his loyalty and dedication to the position of Ethic’s Board Member for the Town of Chenango, now therefore, it is hereby

SECTION 2. RESOLVED, that this Board, on behalf of the residents of the Town of Chenango, hereby goes on record as expressing its appreciation to Gene Hulbert for his years of service to the Town of Chenango, and it is further

SECTION 3. RESOLVED, that the Town Clerk spread this Resolution across the original minutes of the Town of Chenango and forward a copy to Gene Hulbert, and it is further

SECTION 4. RESOLVED, this Resolution shall take effect immediately.

Offered By:

Seconded By:

Jo Anne Klenovic, Supervisor _____
Dave Johnson, Councilperson _____
Kevin Worden, Councilperson _____
Gene Hulbert, Councilperson _____
Jim DiMascio, Councilperson _____

Town of Chenango Seal

Dated: September 6, 2023

Lizanne Tiesi-Korinek
Town Clerk, Town of Chenango

RESOLUTION NO. _____

RESOLUTION OF APPRECIATION

The Town Board of the Town of Chenango, duly convened in Regular Session on September 6, 2023, does hereby RESOLVE as follows:

SECTION 1. WHEREAS, Michael Lumsden has served as a member of the Town of Chenango Ethic’s Board from October 9, 2019 until his resignation on August 8, 2023, and

WHEREAS, this Board desires to express its appreciation for his loyalty and dedication to the position of Ethic’s Board Member for the Town of Chenango, now therefore, it is hereby

SECTION 2. RESOLVED, that this Board, on behalf of the residents of the Town of Chenango, hereby goes on record as expressing its appreciation to Michael Lumsden for his years of service to the Town of Chenango, and it is further

SECTION 3. RESOLVED, that the Town Clerk spread this Resolution across the original minutes of the Town of Chenango and forward a copy to Michael Lumsden, and it is further

SECTION 4. RESOLVED, this Resolution shall take effect immediately.

Offered By:

Seconded By:

Jo Anne Klenovic, Supervisor _____
Dave Johnson, Councilperson _____
Kevin Worden, Councilperson _____
Gene Hulbert, Councilperson _____
Jim DiMascio, Councilperson _____

Town of Chenango Seal

Dated: September 6, 2023

Lizanne Tiesi-Korinek
Town Clerk, Town of Chenango

RESOLUTION NO. _____

RESOLUTION OF APPRECIATION

The Town Board of the Town of Chenango, duly convened in Regular Session on September 6, 2023, does hereby RESOLVE as follows:

SECTION 1. WHEREAS, Nancy Savory has served as a member of the Town of Chenango Ethic’s Board from December 7, 2009 until her resignation on August 12, 2023, and

WHEREAS, this Board desires to express its appreciation for her loyalty and dedication to the position of Ethic’s Board Member for the Town of Chenango, now therefore, it is hereby

SECTION 2. RESOLVED, that this Board, on behalf of the residents of the Town of Chenango, hereby goes on record as expressing its appreciation to Nancy Savory for her years of service to the Town of Chenango, and it is further

SECTION 3. RESOLVED, that the Town Clerk spread this Resolution across the original minutes of the Town of Chenango and forward a copy to Nancy Savory, and it is further

SECTION 4. RESOLVED, this Resolution shall take effect immediately.

Offered By:

Seconded By:

Jo Anne Klenovic, Supervisor _____
Dave Johnson, Councilperson _____
Kevin Worden, Councilperson _____
Gene Hulbert, Councilperson _____
Jim DiMascio, Councilperson _____

Town of Chenango Seal

Dated: September 6, 2023

Lizanne Tiesi-Korinek
Town Clerk, Town of Chenango

RESOLUTION NO. _____

RESOLUTION OF APPRECIATION

The Town Board of the Town of Chenango, duly convened in Regular Session on September 6, 2023, does hereby RESOLVE as follows:

SECTION 1. WHEREAS, Peter Matwey has served as a member of the Town of Chenango Board of Assessment Review from October 1, 2006 until his resignation on August 25, 2023, and

WHEREAS, this Board desires to express its appreciation for his loyalty and dedication to the position of Board of Assessment Review for the Town of Chenango, now therefore, it is hereby

SECTION 2. RESOLVED, that this Board, on behalf of the residents of the Town of Chenango, hereby goes on record as expressing its appreciation to Peter Matwey for his years of service to the Town of Chenango, and it is further

SECTION 3. RESOLVED, that the Town Clerk spread this Resolution across the original minutes of the Town of Chenango and forward a copy to Peter Matwey, and it is further

SECTION 4. RESOLVED, this Resolution shall take effect immediately.

Offered By:

Seconded By:

Jo Anne Klenovic, Supervisor _____
Dave Johnson, Councilperson _____
Kevin Worden, Councilperson _____
Gene Hulbert, Councilperson _____
Jim DiMascio, Councilperson _____

Town of Chenango Seal

Dated: September 6, 2023

Lizanne Tiesi-Korinek
Town Clerk, Town of Chenango

UPDATED AS OF AUGUST 31, 2023	9.6.23	10.4.23
	9.20.23	10.18.23
<u>PROJECT / DISCUSSION</u>	<u>POTENTIAL AGENDA DATE</u>	<u>ACTION / RESOLUTION</u>
2024 Budget & Finance		
*Review of Stipends for Safety Administrator	September 2023	
*Fund Balance Usage	9/6/2023	
*Grant Research	TBD	
*Budget Workshop (tentative)	9/20/2023	
*Preliminary Budget	10/18/2023	
*Budget Hearing	11/1/2023	
*Budget Vote	11/15/2023	
Buildings & Grounds		
*Fire Alarm System	9/6/2023 or 9/20/2023	
Dept. Head Evaluation		
*Evaluation	10/18/2023	
Engineering - Urda		
*Drinking Water Study - Applewood / Maplewood	Urda Engineering	
Ethics Code Policy		
*Recruitment for Ethics Board	9/6/2023	
Flood Mitigation		
*HMPG Grant		Submitted 5/31/22
*Wallace Road Project	Ongoing	
*Frederick Road Project	Ongoing	
*Smith Hill Project	Ongoing	
Highway Dept.		

Ordinance Dept.		
*Zoning Chenango Properties - Intro to Law Resolution	TBD	Public Hearing TBD
*Town Zoning Distric Map - SEQR	9/6/2023	
*Chenango Parks / Open District	September	Keegan / Alex
*Solar Farms	9/6/2023	
*Zoning Changes	TBD	
a.) Boland		
b.) Lumsden		
c.) Abbey		
Safety Committee		
*Building Security - Safety Report	TBD	
*Town of Chenango Safety Manual	TBD	
*Workplace Violence Plan		
a.) Resolution for Workplace Violence Plan	9/6/2023	
*Safety Committee Board Liason	TBD	
Staff		
*Comp Time Policy	TBD	
*Work Rules	TBD	
*Town Assessor Search	TBD	
Meeting Efficiency / Technology		
*Streaming/Live feed interactions	TBD	
*Computer Training w/ Agenda Software	TBD	
*Improved Audio Technology in Community Room	9/6/2023	
a.) Diligent		
b.) Zoom		
*Town Board Policy Manual	TBD	
*Agenda 6:00pm Break	11/1/2023	
*Limit Meetings to 3 Hours	11/1/2023	
*Diligent Agenda Bugs	11/1/2023	

Town Clerk Reporting Procedures		
*Resolutions, Motions, Policies & Procedures	TBD	
Town of Chenango Vehicles		
*GPS in vehicles	TBD	J. DiMascio
WWTP Project		
*Resolution to Authorize Bids	TBD	
*Wendel Contract	TBD	
*Construction Procurement Limits	TBD	
*B&L Consultation	9/20, 10/4, 11/1, 11/15	
*Bid Opening	10/24/2023	
*Bid Resolution	11/15/2023	
*Outside Users	TBD	
*Sewer 12 Rates	TBD	
*Engineer's Agreement for WWTP	TBD	
Supervisor Watch List		
a.) North Otsinengo Dog Park		
b.) Broome County Grant Application (Fall 2023)		Safety Committee Requests
c.) Chenango Senior Center		
d.) Castle Creek USPO Ground Lease Resolution		
e.) Upper Susquehanna Coalition		
f.) Town Museum Updates / Activities		
g.) Music In The Parks		Begins 7/6/23, Ends 8/31/23
h.) DMV Office at Chenango Town Hall		
i.) FY24 Grant - Schumer/Gillibrand		Gillibrand - 7/28/23 decision
j.) NYS Senate Lea Webb 2023 Budget Appropriation		\$200,000
k.) Marc Molinaro Congressional Appropriation		\$5,000,000