



Town of Chenango Work Session Agenda

Wednesday – May 18, 2022 @ 5:00 PM

PLEDGE OF ALLEGIANCE

OPEN FORUM







Guests shall speak in an orderly fashion and are limited to remarks of five (5) minutes or less. The speaker shall deliver their comments or concerns regarding the Town of Chenango in a civil tone and without the use of profanity, personal attacks or other disruptive behavior which may result in the offender’s removal from the meeting. The speaker shall not be interrupted except in a matter of urgency.

PUBLIC HEARINGS

PANEL PRESENTATION

- PDD-C Zoning – Nadine Bell

DEPARTMENT HEAD REPORTS

3 rd Work Session		
Highway – Derin Kraack		
 DKWSMay18 2022.docx	 April2022StormSum maryReport.pdf	
Building Ordinance – Gavin Stiles		
 Ordinance Report April.docx	 Open Burn Law.pdf	 Ordinance Complaint.pdf
Dog Control – Joel Troutman		
 Dog Control Monthly Report.pdf		

WORK SESSION REPORTS

- Supervisor’s Report
- Town Updates

- Town Attorney’s Report
- Town Business

OLD BUSINESS

- Barton & Loguidice Amendment
 - Town Attorney & Town Engineer

REVIEW OF RESOLUTIONS

- Review of Resolution to Approve Amendment to Local Law 73-44



Resolution for
Local Law 73-44.doc



Zoning Section
73-44 Local Law.doc



Zoning Attachment
Local Law 73-44.pdf

- Review of Resolution to Approve Abstract #9



Resolution for
Abstract #9.docx

- Review of Resolution to Approve Court Salary Increases



Resolution for
Court Salary.doc

- Review of Resolution to Hire Clerk to Court Justice



Resolution
Authorizing Hiring c

- Review of Resolution to Approve Budget Modifications for Court Salaries



Resolution for
Budget Modificator

- Review of Resolution to Purchase Laptops for Town Board



Resolution to
Purchase Six Laptop



ToC.HP 250
G8.5.10.22.pdf

- Review of Resolution to Approve Urda Engineering Reimbursement Expenses



Reso 2022 to Auth
Eng Exp WWTP.doc

- Review of Resolution to Approve Cyber Breach Policy



Cyber Breach Policy
Resolution.docx

- Review of Resolution to Approve NYS LIHWAP Participation



Resolution for
LIHWAP.docx

- Review of Resolution to Approve ADA Door Openers



Resolution
Approving ADA Doc



ada wiring.pdf



ada2.doc



ada openers.PDF

- Review of Resolution to Approve Amendment to Work Rules for Interview Policy



Resolution for
Interview Policy.doc

- Review of Resolution to Approve Hiring Planning Board Member



Resolution
Appointing Member

- Review of Resolution to Approve Hiring ZBA Member



Resolution
Appointing Member



Resolution
Appointing Alternat

- Review of Resolution to Approve CB Fire Membership



Resolution CB
Fireman.docx

UNFINISHED BUSINESS

- Town Board Projects



Town Board
Projects.xlsx

FOR YOUR INFORMATION – FROM THE SUPERVISOR

OPEN FORUM

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MEETING and PUBLIC HEARING REMINDERS

- May 24, 2022 – Grievance Day, 2:00pm – 4:00pm & 6:00pm – 8:00pm
- June 1, 2022 – Work Session, 5:00pm; Town Board, 7:00pm
- June 8, 2022 – Work Session, 5:00pm
- June 15, 2022 – Work Session, 5:00pm; Town Board, 7:00pm

Derin Kraack Work Session

May 18, 2022

Snow Storm Recap:

The Highway Department spent the majority of the last two weeks of April recovering from the late season snow storm on April 19, 2022. There was approximately 14.6 inches of heavy wet snow that brought down trees and power lines. There was 529.25-man hours used to plow snow, remove fallen trees and clean up the storm debris. The cost of materials, equipment and labor for this event is currently \$34,603.65 – summary report is attached.

The landfill is going to need to be chipped again because of the sheer amount of tree debris that has been deposited there. It is full at this point in time. Unfortunately, the Highway Department does not have enough funds to cover this in the Misc. Brush and Weeds budget line.

Brush is still continuing to be done as frequently as possible.

Truck #12 Update:

The truck has been brought to Truck and Equipment Painting Co for the necessary repairs. The work began the week of May 9th.

Expenditures:

The department will due its best to be as cost-effective as possible but there are some things upon which are out of our control. The cost of fuel is one of those. I am sure that most everyone realizes that everything is going up and that includes fuel. Unfortunately, that also has the trickle-down effect of raising the cost of blacktop among other items. It also increases the shipping and handling costs of many of our items as well.

Summer Work:

Patching of bad spots in the road and water breaks has begun. Driveways will be repaired later in the season.

Town of Chenango Highway Department

Reporting Dates All Dates

Comprehensive Summary by Project/Task

2022 - Snow Evn / Snow Storm and Tree Damage April 2022	Labor Hours		Labor Cost	Equipment Cost	Material Cost	Contractor Cost	Overhead Cost	Total Cost
	Regular	OT						
CHIP / Chipping Brush Piles	133.00	2.50	\$3,110.57	\$2,470.46	\$0.00	\$0.00	\$0.00	\$5,581.04
Misc / Miscellaneous Duties	22.50	0.00	\$560.33	\$926.18	\$0.00	\$750.00	\$0.00	\$2,236.50
Pwrroom / Power brooming	7.50	0.00	\$196.58	\$447.38	\$0.00	\$0.00	\$0.00	\$643.95
T24 / Street Sweeping	7.50	0.00	\$196.58	\$389.85	\$0.00	\$0.00	\$0.00	\$586.43
T35 / Storm Debris Removal	323.25	11.00	\$8,864.20	\$13,874.41	\$0.00	\$0.00	\$0.00	\$22,738.61
T45 / Snow Removal	15.00	7.00	\$694.15	\$1,493.06	\$629.92	\$0.00	\$0.00	\$2,817.13

Project Sub Totals 508.75 20.50 \$13,622.39 \$19,601.34 \$629.92 \$750.00 \$0.00 **\$34,603.65**

2022 - Snow Evn / Snow Storm and Tree Damage April 2022

Production Units	0.00	Estimated Cost	\$0.00
Cost per Unit	\$0.00	Remaining Funds	-\$34,603.65

Town of Chenango Highway Department

Reporting Dates All Dates

Comprehensive Summary by Project/Task

2022 - Snow Evn / Snow Storm and Tree Damage April 2022	Labor Hours		Labor Cost	Equipment Cost	Material Cost	Contractor Cost	Overhead Cost	Total Cost
	Regular	OT						
Grand Total	508.75	20.50	\$13,622.39	\$19,601.34	\$629.92	\$750.00	\$0.00	\$34,603.65

Ordinance Report APRIL 2022

Building Permits

	Residential	Commercial
Received	7-Mace/Wallace/Mangino/Owen Conklin/Finch/Hagquist	2-Dutcher Properties, LLC/12A Enterprises, LLC
Issued	6	1
Inspections	10	
C of O		
C of C	3	

Building Permit Fees Collected: \$ 1557.87

Special Permits

Type of Permit	# Permits Received	Permit Fees Paid	Applicant(s)
Sign	1	\$50.00	Color Tech Tattoo
Site Plan		\$	
Variances	3	\$270.00	West/Dobish/Tokarz
Other	1	\$2500.00	12A Enterprises-SWPPP

Fees Collected Total: \$ 2820.00

Fire Inspections

	Total	Previously Done	New This Month	% Completed
Annual	46	--	0	0%
Tri-Annual	65	1	0	2%

Ordinance Report APRIL 2022

Complaints

Total No. of Complaints Received: 28

Closed: 0

Complaint Type	# of Complaints	Open	Closed
Property Maintenance	4	4	
Open Storage garbage/debris	4	4	
Open Burning/smoke	2	2	
Junk Vehicles	2	2	
Grass/undergrowth			
Noise			
Operating a business			
BWOP	3	3	
Rec vehicles/trailers	13	13	
Illegal fill			

Town of Chenango 73-9 G-2

(2)

Open burning. No person shall kindle or maintain any outdoor fire, including but not limited to the burning of logs, leaves, sawdust, slabs, brush, stumps, dry grass or other debris, except a fire for cooking of food, and then only utilizing approved, manufactured commercial gas or charcoal grills or constructed outdoor grills built specifically for cooking, except for any other fires as approved by the Ordinance Officer.

[Added 6-4-1990; amended 11-19-2001]

It is my position that the open burning law be removed from the town code in its entirety. New York State and the DEC have sufficient laws in place to police open burning. It is not a local municipality's responsibility to duplicate state law. The removal of this law will relieve the ordinance office of the duty of enforcing burn complaints, most of which occur at night or on weekends when the ordinance office is not open for business. When state troopers, DEC officers, or broome county sheriffs respond to open burning complaints they enforce state law not town law.

Gavin Stiles
Ordinance Dept.

The following were taken from the 2020 Fire Code of New York State

OPEN BURNING. The burning of materials wherein products of combustion are emitted directly into the ambient air without passing through a stack or chimney from an enclosed chamber. Open burning does not include road flares, smudgepots and similar devices associated with safety or occupational uses typically considered open flames, recreational fires or use of portable outdoor fireplaces. For the purpose of this definition, a chamber shall be regarded as enclosed when, during the time combustion occurs, only apertures, ducts, stacks, flues or chimneys necessary to provide combustion air and permit the escape of exhaust gas are open.

Section 307 Open Burning, Recreational Fires and Portable Outdoor Fireplaces

307.1 General

A person shall not kindle or maintain or authorize to be kindled or maintained any open burning unless conducted and approved in accordance with Sections 307.1.1 through 307.5.

307.1.1 Prohibited Open Burning

Open burning shall be prohibited when atmospheric conditions or local circumstances make such fires hazardous.

Exception: Prescribed burning for the purpose of reducing the impact of wildland fire when authorized by the fire code official.

307.2 Permit Required

A permit shall be obtained from the fire code official in accordance with Section 105.6 prior to kindling a fire for recognized silvicultural or range or wildlife management practices, prevention or control of disease or pests, or a bonfire. Application for such approval shall only be presented by and permits issued to the owner of the land on which the fire is to be kindled.

307.2.1 Authorization

Where required by state or local law or regulations, open burning shall only be permitted with prior approval from the state or local air and water quality management authority, provided that all conditions specified in the authorization are followed.

307.3 Extinguishment Authority

Where open burning creates or adds to a hazardous situation, or a required permit for open burning has not been obtained, the fire code official is authorized to order the extinguishment of the open burning operation.

307.4 Location

The location for open burning shall be not less than 50 feet (15 240 mm) from any structure, and provisions shall be made to prevent the fire from spreading to within 50 feet (15 240 mm) of any structure.

Exceptions:

1. Fires in approved containers that are not less than 15 feet (4572 mm) from a structure.
2. The minimum required distance from a structure shall be 25 feet (7620 mm) where the pile size is 3 feet (914 mm) or less in diameter and 2 feet (610 mm) or less in height.

307.4.1 Bonfires

A bonfire shall not be conducted within 50 feet (15 240 mm) of a structure or combustible material unless the fire is contained in a barbecue pit. Conditions that could cause a fire to spread within 50 feet (15 240 mm) of a structure shall be eliminated prior to ignition.

307.4.2 Recreational Fires

Recreational fires shall not be conducted within 25 feet (7620 mm) of a structure or combustible material. Conditions that could cause a fire to spread within 25 feet (7620 mm) of a structure shall be eliminated prior to ignition.

307.4.3 Portable Outdoor Fireplaces

Portable outdoor fireplaces shall be used in accordance with the manufacturer's instructions and shall not be operated within 15 feet (3048 mm) of a structure or combustible material.

Exception: Portable outdoor fireplaces used at one-and two-family dwellings.

307.5 Attendance

Open burning, bonfires, recreational fires and use of portable outdoor fireplaces shall be constantly attended until the fire is extinguished. Not fewer than one portable fire extinguisher complying with Section 906 with a minimum 4-A rating or other approved on-site fire-extinguishing equipment,

such as dirt, sand, water barrel, garden hose or water truck, shall be available for immediate utilization.



Department of Environmental Conservation

Open Burning

Help Prevent Pollution and Wildfires

On this page:

- [Prohibitions](#)
- [Controlling invasive species](#)
- [Agricultural uses](#)
- [Municipal uses](#)
- [Adirondack and Catskills Park locations](#)
- [Burning trash is against the law](#)
- [The problem with burn barrels](#)
- [Camp fire safety](#)

Annual burn ban in effect from March 16 through May 14.

Open burning is the single greatest cause of [wildfires](#) in NYS. Since the spring burn ban was implemented in 2009, the number of wildfires has decreased by more than 40%.

To report a wildfire, call 1-833-NYS-RANGERS (1-833-697-7264) or [contact a forest ranger in your area](#).

Watch a Public Service Announcement on [open burning](#) and check out other clips on DEC's [YouTube Channel](#) (leaves DEC website).

When you plan a fire, always check for fire danger in your area on DEC's [online map](#) (updated every week). Also, local governments may have stricter rules than NYS; your fire department will have information about local burning laws.

Prohibitions

Open burning is prohibited in NYS, with several exceptions:

- Camp fires or any other outdoor fires less than 3 feet in height and 4 feet in length, width or diameter are allowed.
- Small cooking fires are allowed.
- Ceremonial or celebratory bonfires are allowed. Disposal of flags or religious items in a small-sized fire is allowed, if it is not otherwise prohibited by law or regulation.
- Only charcoal or dry, clean, untreated or unpainted wood can be burned.
- Fires cannot be left unattended and must be fully extinguished.



In towns with a total population less than 20,000, you may burn tree limbs with attached leaves. The limbs must be less than 6 inches in diameter and 8 feet in length (also referred to as brush). **However, this is not allowed**

from March 16 through May 14 due to the increased risk of wildfires. Burning loose leaves or leaf piles is illegal.

The practice of burning large piles of brush collected from local residents at town or county transfer sites is prohibited. The individual landowners in small towns may burn their brush on-site, as discussed above. Downed limbs and branches generated at a transfer site are also allowed to be burned on-site with the same restrictions. See Section 215.3 (leaves DEC website) for a full list of exceptions.

Please note: While most firewood must be untreated, some firewood is heat treated (kiln dried) to control invasive insect species if it is to be transported over 50 miles. Heat treated firewood is not intended to be prohibited. However, the burning of chemically treated wood, such as pressure-treated lumber and plywood, is prohibited.

Controlling Invasive Species

Open burning to control invasive plant or insect species is allowed. Case-by-case DEC approval is required.

Agricultural Uses

- Organic agricultural wastes may be burned on-site where they are grown or generated, including brush and wood produced by clearing fields and other activities.
- Fires must be located on contiguous agricultural land larger than 5 acres, and the materials capable of being fully burned within 24 hours.
- The burning of pesticides, plastics or other non-organic material is prohibited.
- The use of liquid petroleum fueled smudge pots to prevent frost damage to crops is allowed.
- Burning tires and other wastes for smudge is prohibited.
- Individual open fires to control plant and animal disease outbreaks are allowed as approved on a case-by-case by DEC, upon the request by the Commissioner of Agriculture and Markets.
- Prescribed burns - the burning of forest land to achieve a vegetative or wildlife management goal - can be performed, but only in accordance with DEC regulations. Check with your regional DEC office.

Municipal Uses

With some restrictions, fire training burning activities are allowed in accordance with guidance from NYS Division of Homeland Security and Emergency Services' Office of Fire Prevention and Control. The Fire Services Bureau may be reached at 518-474-6746. Towns, villages, cities, and counties can pass ordinances that are stricter than the open fires regulations. You should check with local authorities to find out if local law requires a permit or prohibits open fires. Explosives, or other dangerous contraband, may be burned on an emergency basis only by police or other public safety organizations.

Adirondack and Catskills Park Locations

While a permit is not required under this regulation, the Environmental Conservation Law (ECL) requires that a burning permit be obtained from DEC if you plan to burn brush under the exception, and you live in a town which is totally or partially located within the boundaries of the Adirondack or Catskill Parks which is designated as a "Fire Town" under the ECL (see list below). In addition, any local requirements or restrictions would apply.

- Clinton County, the towns of Altona, Ausable, Black Brook, Dannemora, Ellenburg and Saranac;
- Delaware County, the towns of Andes, Colchester, Hancock and Middletown;
- Essex County, all towns
- Franklin County, the towns of Altamont, Belmont, Brighton, Duane, Franklin, Harrietstown, Santa Clara and Waverly;
- Fulton County, the towns of Bleeker, Caroga, Mayfield, Northampton and Stratford;

- Greene County, the towns of Hunter, Jewett, Lexington and Windham;
- Hamilton County, all towns;
- Herkimer County, the towns of Ohio, Russia, Salisbury and Webb;
- Lewis County, the towns of Croghan, Diana, Grieg, Lyonsdale and Watson;
- Oneida County, the towns of Forestport and Remsen;
- Saratoga County, the towns of Corinth, Day, Edinburg and Hadley;
- Saint Lawrence County, the towns of Clare, Clifton, Colton, Fine, Hopkinton, Parishville, Piercefield and Pitcairn;
- Sullivan County, the towns of Neversink and Rockland;
- Ulster County, the towns of Denning, Gardiner, Hardenburgh, Olive, Rochester, Shandaken, Shawangunk, Wawarsing and Woodstock;
- Warren County, the towns of Bolton, Chester, Hague, Horicon, Johnsburgh, Lake George, Luzerne, Queensbury, Stoney Creek, Thurman and Warrensburg;
- Washington County, the towns of Dresden, Fort Ann and Putnam.

Burning Trash is Against the Law

Burning trash is illegal statewide in all cases. [Part 219 Incinerators](#) (leaves DEC website) prohibits burning trash in wood stoves, fireplaces, and outdoor wood boilers. It is unhealthy, un-neighborly, and unnecessary. It causes:

- serious health concerns and diseases,
- contaminated soil, and
- discomfort for others enjoying the outdoors or their own property.

Read more about the negative health effects of burning trash on [NYSDOH's website](#) (leaves DEC website). Download our burning [tip strip](#) (PDF) and [poster](#) (PDF).

The Problem with Burn Barrels

Burn barrels are a very dirty way to dispose of trash. They produce polluted air because fires in barrels are rarely hotter than 500°F. That's not hot enough for complete combustion, and incomplete combustion leads to harmful smoke and soot. DEC has [lots of information](#) about reducing, reusing, and [recycling](#) scrap materials, trash, and other waste you generate at home. Learn how to:

- [manage fallen leaves](#) without burning,
- properly dispose of [household hazardous waste](#),
- [compost](#) your organic kitchen and garden waste, and
- [produce less trash](#).

You can report polluters by calling the DEC hotline at 1-844-DEC-ECOs (1-844-332-3267).

Camp Fire Safety

Camp fires with family and friends are great fun! To make your next camp fire safer and healthier, remember to:

- Check the [fire danger map](#) first to make sure it's safe to have a fire where you are.
- Watch this clip about [camp fire safety](#) on DEC's [YouTube Channel](#).



- Avoid burning on windy days.
- Keep your camp fire less than 3 feet high and less than 4 feet wide.
- Keep flammable objects and debris at least 3 feet away from the fire.
- Never burn trash, including paper products, plastic, glass, and metal (like tin and aluminum cans).
- Burn only local firewood.
 - Burn only dry, plain wood - no pressure-treated lumber or plywood, and no painted or stained wood.
 - Untreated wood, split tree logs, and branches are recommended for camp fires.
 - Using heat-treated/kiln-dried wood can prevent the spread of invasive species.
- Never use fire accelerants such as kerosene, gasoline, or lighter fluid.
- Stay out of the smoke. The fire and its warmth can be pleasant for everyone, but inhaling smoke is unhealthy for you and for your pets.
- Keep water or a fire extinguisher nearby. Never leave your fire unattended.
- When you're finished with your fire, fully extinguish it. Stirring water or dirt into the remains of the fire can help.

We want you to fully enjoy your camp fire. Following these guidelines will help ensure a safer gathering.

May 13, 2022

To the Town Board,

I have placarded [redacted] as unfit for occupancy (see pics). The ordinance office used an application to translate the pertinent parts of the document into the Chinese language as the homeowner's son claims (via phone call) that his father neither speaks nor reads the English language. The first placard placed on the front door was readily removed. I have since replaced the placard and issued an order to remedy for numerous violations; chiefly the lack of water service, as evidenced by the accompanying document from the water department. The resident has 30 days to comply with the order. If compliance is not achieved within that time period, an appearance ticket will be issued.

Respectfully,

Gavin Stiles Ordinance Dept.



05/13/2022

Town of Chenango Water

Printed on: 05/12/2022 12:06:03

Memo(s) for the Customer No: 28009 - Named:

Service Address

Date Added**Memo Text**

09/10/2020 12:23:06 PM - AutoMemo: Customer's Last Name changed from NI to NI (OFF)

01/29/2019 01:21:12 PM - AutoMemo: Customer has been set to Inactive. Turned off by Tracy. Can't get in to verify. Realtor not under contract any more so can;t let us in.

01/28/2019 03:31:14 PM - pipes froze. shut off inside on 1/26/19.

03/02/2016 02:54:18 PM - 1 time plty removal

11/17/2010 09:47:55 AM - TRANSFER FROM LI Q NI TO ZGHOU XI NI 10/4/10

01/16/2009 03:05:58 PM - Stephen Richards sold to Ni 12/29/08

Town of Chenango Monthly Report

Date: 04/26/22

Complainant's Name: Anonymous

Address: UNKOWN

Nature of Complaint: Large breed barking uncontrollably and running at large. The complainant stated the dog resided at [redacted] and the owners name was Kristie and provided me her contact information.

Response: At approximately 3:00 p.m, I responded to the address given [redacted] and attempted to make contact with Kristie but had negative results. I did not locate any dogs loose in the area. At this time, I contacted Kristie via her cellphone number and advised her of the situation. Kristie stated she was aware of the situation and understood.

Resolution No. _____

**Resolution Adopting Local Law #3-2022 entitled
“A LOCAL LAW AMENDING SECTION 73-44 OF THE TOWN CODE ENTITLED ‘ZONING’”**

At a meeting of the Town Board of the Town of Chenango, held at Town Hall, 1529 State Route 12, Binghamton, NY on the 18th day of May, 2022, the following resolution was offered and seconded:

WHEREAS, the Town of Chenango scheduled a public hearing for April 20, 2022 at 5:00 p.m., and due to a power outage, the public hearing was rescheduled for May 11, 2022 at 7:00 p.m., for Local Law No. 3 of 2022 entitled “A LOCAL LAW AMENDING SECTION 73-44 OF THE TOWN CODE ENTITLED ‘ZONING’”; and

WHEREAS, notice of said public hearing was duly advertised in the official newspaper of the Town and posted on the Town Clerk’s signboard; and

WHEREAS, the Broome County Planning Department reviewed the Local Law pursuant to GML § 239-m, and found no county-wide impacts; and

WHEREAS, said public hearing was duly held at Town Hall, 1529 State Route 12, Binghamton, NY on the 11th day of May, 2022 at 7:00 p.m. and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, pursuant to the State Environmental Quality Review Act, it has been determined by the Town Board that adoption of the proposed Local Law constitutes a Type II Action as defined under 6 NYCRR 617.5(26) and (33); and

WHEREAS, the Town Board, after due deliberation, finds it in the best interest of the Town to adopt said Local Law.

NOW, THEREFORE BE IT RESOLVED that the Town Board hereby adopts said local law as Local Law No. 3 of 2022 entitled “A LOCAL LAW AMENDING SECTION 73-44 OF THE TOWN CODE ENTITLED ‘ZONING’”; and be it further

RESOLVED that the Town Clerk be and hereby is directed to enter said Local Law in the minutes of this meeting and to give due notice of the adoption of said Local Law to the Secretary of State; and be it further

RESOLVED that this resolution will take effect immediately upon filing with the Department of State.

Offered by:

Seconded by

CERTIFICATION

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held on 18th day of May, 2022. Said resolution was adopted by the following roll call vote:

Supervisor Jo Anne Klenovic	_____
Councilperson Gene Hulbert Jr.	_____
Councilperson Frank Carl	_____
Councilperson Jim DiMascio	_____
Councilperson David Johnson	_____

Town of Chenango Seal

Dated: May 18, 2022

Lizanne Tiesi-Korinek
Town Clerk of the Town of Chenango

Town of Chenango

Local Law No. 2 of the year 2022

**A LOCAL LAW AMENDING SECTION 73-44
OF THE TOWN CODE ENTITLED “ZONING”**

Be it enacted by the Town Board of the Town of Chenango as follows:

Section 1. Section 73-44 Permitted Uses-Accessory shall be amended as follows:

- “3. One detached garage (not to exceed 1,500 square feet) or one carport (not to exceed 200 square feet) to accommodate vehicles.”

Section 2. Section 73-44 Yards-Accessory Use-Front shall be amended as follows:

“Behind principal use”

Section 3. Separability

The provisions of this local law are separable and if any provision, clause, sentence, subsection, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstance, such illegality, invalidity or unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, subsections, words, or parts of this local law or their application to other persons or circumstances. It is hereby declared to be the legislative intent that this local law would have been adopted if such illegal, invalid, or unconstitutional provision, clause, sentence, subsection, word or part had not been included therein, and as if such person or circumstance, to which the local law or part thereof is held inapplicable, had been specifically exempt therefrom.

Section 4. Repealer

All Ordinances, Local Laws and parts thereof inconsistent with this Local Law are hereby repealed.

Section 5. Effective Date

This local law shall take effect immediately upon filing with the New York State Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

ZO

73 Att

Town of

§ 73-44. Attachment I: Schedule of
 [Amended 7-16-1979; 7-18-1983; 11-6-1989; 4-15-1996 by L.L. No. 2-1996; 6-15-1998 by L.L. No. 1-1998; 5-5-1998]

Permitted Uses ¹		Density (per acre)	Lot Size		Yards				
Principal	Accessory		Area (square feet)	Dimensions (feet)	Principal Use			Accessory Use	
					Front (feet)	Side (feet)	Rear (feet)	Front	Side (feet)
1. 1-family dwelling 2. (Reserved) 3. Churches and other places of worship, parish house and convents 4. Schools; public, parochial, nursery, elementary and secondary 5. Public buildings and uses 6. Public parks and recreation areas. 7. Permitted by special permit (Article IV, § 73-12) a. Electrical distribution, substations or other public utility. b. Professional office as part of residence c. More than two accessory buildings d. Home occupation as part of residence	1. Maximum of two customary buildings/structures (each building not to exceed 288 square feet) and uses not for commercial purposes, i.e., lawn shed or swimming pool (with pool house). Exceeding the maximum of two requires a special permit 2. One unoccupied recreational vehicle behind the front building line 3. One detached garage (not to exceed 1,500 square feet) or one carport (not to exceed 200 square feet) with a minimum of ten-foot side-yard setback, a thirty-foot front-yard setback and a five-foot rear-yard setback, to accommodate vehicles 4. A building permit is required for all accessory buildings/structures 5. Roof-mounted solar system	3	12,000 (1-family dwelling)	Minimum width and minimum depth: 100 feet	30 or average of building setbacks 30 feet in each direction, whichever is less	10 ²	25	Behind principal use except as specified in Subsection 3 under Permitted Uses, Accessory	5
		2							

NOTES:

¹ Any use not expressly permitted under this section is hereby expressly excluded.

² Footprint of principal structure including any detached or attached garage and driveway must be at least 10 feet.

5

NG

ment 1

henango

Regulations, R Residential District.

8 by L.L. No. 2-2008; 10-3-2016 by L.L. No. 2-2016; 6-1-2020 by L.L. No. 3-2020; 8-4-2021 by L.L. No. 2-2021]

Maximum Building Lot Coverage (percent)	Building Height		Minimum Floor Area (square feet)	Off-Street Parking	Loading	Site Plan	Signs	Remarks
	Principal (feet)	Accessory (feet)						
30	40	16	750	<ol style="list-style-type: none"> 1. Two spaces per residential use 2. See Article VI, § 73-20 	1 space per each nonresidential use	Required for all nonresidential uses; see Article VIII, § 73-28	<ol style="list-style-type: none"> 1. One professional sign (2 square feet) 2. For sale/for rent sign (6 square feet) 3. Each permitted nonresidential use (16 square feet) 4. Temporary real estate development sign (36 square feet) 5. Directional sign (3 square feet) 	<ol style="list-style-type: none"> 1. Only one single-family dwelling is allowed on a lot. 2. All living space within a single-family dwelling will contain no separate exterior entrance(s) to the dwelling except those used for a single-family dwelling. 3. No aboveground structures other than trees, landscaping or a fence shall be permitted closer than 20 feet from an adjacent single-family home.

RESOLUTION NO. _____

RESOLUTION APPROVING ABSTRACT NO. 9

The Town Board of the Town of Chenango, duly convened in the Town Board Regular Session on, Wednesday, May 18, 2022, does hereby RESOLVE to pay the attached and incorporated herein Abstract of Bills.

Abstract 9, dated May 11, 2022

General Fund - Voucher Nos. 284-323; Check Nos. 5147-5179 totaling the sum of \$77,270.32. Voided two checks, (5154 & 5170) due to wrong vendor codes.

Highway Fund - Voucher Nos. 112-124; Check Nos. 1758-1770, totaling the sum of \$23,904.12.

Water Fund - Voucher Nos. 79-97; Check Nos. 1737-1751 totaling the sum of \$14,501.10.

Sewer Fund - Voucher Nos. 123-140; Check Nos. 2081-2095 totaling the sum of \$22,864.01.

Special Districts/Street Lights – Voucher Nos. 10; Check Nos. 1179 totaling the sum of \$370.38.

Capital Projects/Sewer Consolidation – Voucher Nos. 15; Check Nos. 1083 totaling the sum of \$1,100.00.

WHEREAS, this resolution shall take effect immediately.

Offered by:

Seconded by:

CERTIFICATION

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held at Town Hall, 1529 NY RT 12, Binghamton, NY on this 18th day of May, 2022. Said resolution was adopted by the following roll call vote:

Supervisor Jo Anne Klenovic	_____
Councilperson Gene Hulbert Jr.	_____
Councilperson Frank Carl	_____
Councilperson Jim DiMascio	_____
Councilperson Dave Johnson	_____

Town of Chenango Seal

Dated: May 18, 2022

Lizanne Tiesi-Korinek, Town Clerk
Town of Chenango

RESOLUTION NO. _____

RESOLUTION INCREASING SALARY FOR COURT STAFF

The Town Board of the Town of Chenango, duly convened in Regular Session, May 18, 2022, does hereby RESOLVE as follows:

WHEREAS, the Town of Chenango following a presentation from the Town Justices have decided to increase the salaries for the Court Staff, and

WHEREAS, the Town Board of the Town of Chenango made a motion on April 13th, 2022 to increase the Court Staff salaries as follows:

- Kendra Maslin from \$35,978 to \$44,973;
- Brenda Cantone from \$19.77/hour to \$24.71/hour; and
- New Clerk from \$28,403 to \$35,504;

WHEREAS, the Town Board wishes to formalize this motion via resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED, by the Town Board of the Town of Chenango that the Court Staff salaries are increased as outlined above.

RESOLVED, that this Resolution shall take effect immediately.

Offered by:

Seconded by:

CERTIFICATION

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held at Town Hall, 1529 NY RT 12, Binghamton, NY on this 18th day of May, 2022. Said resolution was adopted by the following roll call vote:

- Supervisor Jo Anne Klenovic _____
- Councilperson David Johnson _____
- Councilperson Gene Hulbert Jr. _____
- Councilperson Frank Carl _____
- Councilperson Jim DiMascio _____

Town of Chenango Seal

Dated: May 18, 2022

Lizanne Tiesi-Korinek
Town Clerk of the Town of Chenango

RESOLUTION NO. _____

RESOLUTION AUTHORIZING APPOINTMENT OF CLERK TO JUSTICE

The Town Board of the Town of Chenango, duly convened in Regular Session, May 18th, 2022 does hereby RESOLVE as follows:

WHEREAS, Rhiannon S. Kinter resigned as Clerk to Justice effective March 4th, 2022 and Judge Michael Fedish and Judge Wendy Scott have requested authority to appoint her replacement; and,

WHEREAS, Judge Fedish and Judge Scott have interviewed candidates and have recommended, MaryKathryn DeVito for the position of Clerk to Justice at a rate of \$35,504 per year; and

WHEREAS, this Board has carefully considered this request, now therefore, it is hereby

RESOLVED, that Judge Michael Fedish and Judge Wendy Scott are hereby authorized to appoint MaryKathryn DeVito at the salary indicated effective May 16th, 2022

Offered by:

Seconded by:

CERTIFICATION

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held on this 18th day of May, 2022. Said resolution was adopted by the following roll call vote:

Supervisor Jo Anne Klenovic _____
Councilperson David Johnson _____
Councilperson Gene Hulbert Jr. _____
Councilperson Frank Carl _____
Councilperson Jim DiMascio _____

Town of Chenango Seal

Dated: May 18, 2022

Lizanne Tiesi-Korinek
Town Clerk of the Town of Chenango

RESOLUTION NO. _____

Resolution for Budget Modification

At a regular meeting of the Town Board of the Town of Chenango, held on the 18th day of May, 2022 at Town Hall, 1529 NY RT 12, Binghamton, New York, the following resolution was offered and seconded:

WHEREAS, the Town of Chenango bookkeeper reviews and maintains the budget of the Town; and

WHEREAS, the Town Bookkeeper has recommended the below budget modifications for the General Fund Budget due to changes to the salaries of staff members in the Justice Court:

A599 Appropriated Fund Balance	\$16,010.86
A1110.110 Justice Court Clerks Pers Serv	\$14,873.07
A9030.800 Social Security	\$1,137.79; and

WHEREAS, the Town Board, after due deliberation, finds it in the best interest of the Town to make such budget modifications.

NOW, THEREFORE BE IT RESOLVED that the Town Board hereby approves such budget modification; and be it further

RESOLVED that the Town Clerk be and hereby is directed to finalize such modification; and be it further

RESOLVED that this resolution will take effect immediately.

Offered by:

Seconded by:

CERTIFICATION

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held at Town Hall, 1529 NY RT 12, Binghamton, NY on this 18th day of May 2022. Said resolution was adopted by the following roll call vote:

Councilperson Frank Carl _____

Councilperson Jim DiMascio _____

Councilperson Gene Hulbert Jr. _____

Councilperson David Johnson _____

Supervisor Jo Anne Klenovic _____

Town of Chenango Seal

Dated: May 18, 2022

Lizanne Tiesi-Korinek
Town Clerk of the Town of Chenango

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE PURCHASE OF LAPTOP/WORKSTATIONS

The Town Board of the Town of Chenango, duly convened in Regular Session, May 18, 2022, does hereby RESOLVE as follows:

WHEREAS, Pyramid Business Solutions has procured a quote for the purchase of Six (6) HP Laptop/Workstations using the HP NYS OGS Information Technology Umbrella 2018-01 Contract PM20860; and

WHEREAS, the Town Budget Officer has recommended that the funds for the purchase totaling \$7,114.74 be applied to A1010.200; and

WHEREAS, the Town Board of the Town of Chenango authorizes the purchasing of the six (6) HP Laptops for the sum of \$7,117.74; and

WHEREAS, the Town Board upon review of said contract has determined the same to have been let in accordance with the General Municipal Law §103 (16), commonly known as the “Piggybacking” exception; and

WHEREAS, the Town Board has determined such purchase to be in the best interest of the Town of Chenango;

NOW, THEREFORE, IT IS HEREBY RESOLVED, by the Town Board of the Town of Chenango authorizes the purchase of the six (6) HP Laptop/Workstations, Contract PM20860; and

RESOLVED, that the funds for such purchase be taken from A1010.200 in the amount of \$7,114.74; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Offered by:

Seconded by:

CERTIFICATION

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held at Town Hall, 1529 NY RT 12, Binghamton, NY on this 18th day of May, 2022. Said resolution was adopted by the following roll call vote:

Supervisor Jo Anne Klenovic _____
Councilperson Gene Hulbert Jr. _____
Councilperson Frank Carl _____
Councilperson Jim DiMascio _____
Councilperson Dave Johnson _____

Town of Chenango Seal

Dated: May 18, 2022

Lizanne Tiesi-Korinek, Town Clerk
Town of Chenango



Town of Chenango

May 11, 2022

**HP New York State OGS Information Technology Umbrella 2018-01
Contract PM20860**

Town of Chenango to provide purchase order number made out to Hewlett Packard. PYRAMID Business Systems will process the order. HP will ship to PYRAMID for prep and HP will invoice the Town of Chenango.

New Laptop/Workstation (Board Room):

HP 250 G8 Notebook Computer	\$840.51
Intel i5-1135G7 11 th Gen 4-Core	
2.4-GHz Processor w/8-MB L3 Cache	
4.2-GHz Intel Turbo Boost Technology	
Intel Iris Plus Graphics	
16-GB 2666-MHz DDR4 Memory (2x8GB) 2 DIMM Slots, Dual Channel	
256-GB PCIe NVMe SSD/Solid State Drive	
15.6" LED FHD Display (1920 x 1080)	
Integrated TrueVision HD Camera	
(No DVD Drive)	
Realtek 10/100/1000 Gigabit Network Interface	
Realtek RTL8822CE ac 2x2 Wi-Fi + BT5	
(2) Integrated Stereo Speakers	
Integrated Dual Digital Microphone	
(2) SuperSpeed USB Type-A 5Gbps Signaling Rate Ports	
(1) SuperSpeed USB Type-C 5Gbps Signaling Rate	
(Data Transfer Only)	
(1) HDMI 1.4b Port	
(1) Headphone/Microphone Combo Jack	
TPM 2.0 Module	
Full-sized Textured Island-Style Numeric Keypad	
Touchpad with Multi-Touch Gestures Support	

3-cell (41Whr) Long Life Lithium Polymer Battery
External 45 Watt AC Power Supply

Microsoft Windows 11 Professional 64-bit License	Included
HP 1/1/0 1-Year Standard Warranty 1 Year Parts, 1 Year Labor, Return to HP	Included
HP 5 Year Limited Warranty, Upgrade Parts (5/5/5) 5 Year On-site, 9 x 5, Next Business Day Coverage w/Defective Media Retention	179.28
Shipping	NA

Sub-Total \$1,019.79

Purchased from PYRAMID Business Systems Directly

Absolute DDS Professional (5 Year License)	\$119.00
ESET Endpoint Protection Standard	47.00

Sub-Total (1) \$1,185.79

Sub-Total (6) \$7,114.74

RESOLUTION # _____ OF 2022
AUTHORIZATION FOR THE TOWN ENGINEER TO BILL TIME RELATED TO
WORK PERFORMED ON THE TOWN OF CHENANGO'S SEWER IMPROVEMENT
PROJECT.

At a meeting of the Town Board of the Town of Chenango held on the 18th day of May, 2022 at Town Hall, 1529 NY Rte.12, Binghamton, New York the following resolution was offered and seconded:

WHEREAS, the Town of Chenango's appointed Town Engineering firm, Urda Engineering, PLLC, has been authorized to provide services related to the on-going Town of Chenango Sewer Improvement Project ("Sewer Project") beyond the firm's ordinary Town job activities and duties; and

WHEREAS, these activities are outside services under the Town Engineer's existing contract with the Town; and

WHEREAS, such activities include, but are not necessarily limited to, construction oversight, paperwork and administration related to the Sewer Project; and

WHEREAS, the Town Board finds it in the best interest of the Town of Chenango to utilize the Town Engineer for these services.

NOW, THEREFORE BE IT RESOLVED, that it is estimated that these responsibilities will not exceed 250 hours and that the Town Engineer, Urda Engineering, PLLC's time will be charged at a rate of \$120 per hour for Project Engineer and \$85 per hour for Project Designer services related to the EFC financed Sewer Improvement Project associated activities;

RESOLVED that this resolution will take effect immediately.

CERTIFICATION

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held at Town Hall, 1529 NY RT 12, Binghamton, NY on this 18th day of May 2022. Said resolution was adopted by the following roll call vote:

Supervisor Jo Anne Klenovic _____
Councilperson David Johnson _____
Councilperson Gene Hulbert Jr. _____
Councilperson Frank Carl _____
Councilperson Jim DiMascio _____

Town of Chenango Seal

Dated: May 18, 2022

Lizanne Tiesi-Korinek
Town Clerk of the Town of Chenango

RESOLUTION NO: _____

RESOLUTION TO ADOPT BREACH NOTIFICATION POLICY

At a meeting of the Town Board of the Town of Chenango held on the 18th day of May, 2022, the following resolution was offered and seconded:

WHEREAS, the Town of Chenango desires to amend its work rules to incorporate a Cyber Security Breach Notification Policy, attached hereto.

NOW, THEREFORE, BE IT RESOLVED, the Town Board of the Town of Chenango here incorporates the Cyber Security Breach Notification Policy in its work rules and said Policy shall be followed and adhered to; and it is further

RESOLVED that this Resolution shall take effect immediately.

Offered By:

Seconded By:

CERTIFICATION

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held on the 18th day of May, 2022. Said resolution was adopted by the following roll call vote:

Supervisor Jo Anne Klenovic _____
Councilperson Gene Hulbert Jr. _____
Councilperson Frank Carl _____
Councilperson Jim DiMascio _____
Councilperson David Johnson _____

Town of Chenango Seal

Dated: May 18, 2022

Lizanne Tiesi-Korinek
Town Clerk of the Town of Chenango

RESOLUTION NO. _____

RESOLUTION TO ENTER INTO AGREEMENT FOR LOW INCOME HOUSEHOLD WATER ASSISTANCE PROGRAM (“LIHWAP”)

WHEREAS, the Town Board of the Town of Chenango following a proposal received by the State of New York regarding the Low Income Household Water Assistance Program wishes to enter into the attached and incorporated herein as “Exhibit A” agreement with the State of New York to sign up for the implementing program, and

WHEREAS, Town Board of the Town of Chenango finds it in the best interest of the Town to enter into this agreement and implement the availability of this program for qualifying residents.

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Chenango desires to authorize the Supervisor to enter into any agreements needed to effectuate the implementation of the LIHWAP.

RESOLVED, that the resolution shall take effect immediately.

CERTIFICATION

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held at Town Hall, 1529 NY RT 12, Binghamton, NY on this 18th day of May, 2022. Said resolution was adopted by the following roll call vote:

Supervisor Jo Anne Klenovic	_____
Councilperson David Johnson	_____
Councilperson Gene Hulbert Jr.	_____
Councilperson Frank Carl	_____
Councilperson Jim DiMascio	_____

Town of Chenango Seal

Dated: May 18, 2022

Lizanne Tiesi-Korinek
Town Clerk of the Town of Chenango

RESOLUTION NO. _____

RESOLUTION AUTHORIZING PURCHASE OF DOORS

The Town Board of the Town of Chenango, duly convened in Regular Session, May 18, 2022, does hereby RESOLVE as follows:

WHEREAS, the Public Works Superintendent of the Town of Chenango, has recommended and requested the purchase of and installation of two (2) accessible doors for Town Hall; and

WHEREAS, the Public Works Superintendent, Gregory Burden, in accordance with the Town's Procurement Policy has procured two (2) quotes for the doors; and

WHEREAS, the Public Works Superintendent has recommended the Town award said contract to Williams Doors & Hardware, the low bidder, in the amount of \$7,280.00; and

WHEREAS, the Town Budget Officer has recommended that the funds for the purchase be taken from Town Budget lines A1620.200 and A1620.400; and

WHEREAS, the Town Board of the Town of Chenango authorizes the purchasing of two accessible doors based on the attached and incorporated herein in as Exhibit A quote form Williams Doors & Hardware; and

WHEREAS, the Town Board has determined such purchase to be in the best interest of the Town of Chenango.

NOW, THEREFORE, IT IS HEREBY RESOLVED, by the Town Board of the Town of Chenango authorizes the purchase of the two accessible doors from Williams Doors & Hardware in the amount of \$7,280.00; and be it further

RESOLVED, that the funds for such purchase be taken from A1620.200 and A1620.400; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Offered by:

Seconded by:

CERTIFICATION

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held on this 18th day of May, 2022. Said resolution was adopted by the following roll call vote:

Supervisor Jo Anne Klenovic _____
Councilperson David Johnson _____
Councilperson Gene Hulbert Jr. _____
Councilperson Frank Carl _____
Councilperson Jim DiMascio _____

Town of Chenango Seal

Dated: May 18, 2022

Lizanne Tiesi-Korinek
Town Clerk of the Town of Chenango

Diekow Electric, Inc.

375 Route 11 South
P O Box 417
Marathon, NY 13803

Telephone 607-849-4343
Fax 607-849-4396

May 11, 2022

Town of Chenango
1529 NY Route 12
Binghamton, NY 13901

RE: Wiring of electrical door devices near the Court Room

The scope of work is to pipe and wire the door actuators at two doors for the court room entry. We will run wiring to your credential reader, which operates the electric strikes. My price does not include any credential readers. Quote includes run wiring from the credential readers to the header boxes.

Labor Price: \$2,500.00
Materials Price: \$200.00
Total Price: \$2,700.00

Terms:

Pricing is good for 15 days.

Please contact me with any questions.

Regards,



Eric Burns
607-849-4343 (O)
607-760-7536 (C)
ericburns@diekowelectric.com

PROJECT QUOTATION

KELLEY BROS, LLC

Satellite Office: P.O. Box 344, 2610 Main Street, Whitney Point, N.Y. 13862

Satellite Office Tel. (607) 692-4697 Fax. (607) 692-7514

CONFIDENTIALITY NOTICE

THIS FACSIMILE TRANSMISSION IS INTENDED ONLY FOR THE USE OF THE INDIVIDUAL OR ENTITY TO WHICH IT IS ADDRESSED AND MAY CONTAIN CONFIDENTIAL INFORMATION BELONGING TO THE SENDER, WHICH IS A PROTECTED RELATIONSHIP. IF YOU ARE NOT THE INTENDED RECIPIENT, YOU ARE HEREBY NOTIFIED THAT ANY DISCLOSURE, COPYING, DISTRIBUTION, OR THE TAKING OF ANY ACTION IN RELIANCE ON THE CONTENTS OF THIS INFORMATION IS STRICTLY PROHIBITED. IF YOU HAVE RECEIVED THIS TRANSMISSION IN ERROR, PLEASE NOTIFY US BY TELEPHONE TO ARRANGE FOR THE RETURN OF THE DOCUMENTS.

ATTENTION:	Greg Burden	DATE	5/13/22	PAGE	1	OF:	1
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COMPANY:	Town of Chenango	FAX NUMBER:	
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SPEC. SECTIONS:		SECTION NAMES:	Automatic operators and controls
PROJECT NAME:	Town Hall Automatic Operators and Controls	PROJECT LOCATION:	Binghamton, NY

- 2- Stanley Magic Force single operators (dark bronze anodized finish), both outswing with on/off hold open switches, touch and go activation, power close feature, power assist with slam protection and built-in interface module for access control and fire alarms (wireless)
- 2- Fire rated HES electric strikes with power controllers

ALTERNATE #

ALTERNATE #

ALTERNATE #

ALTERNATE #

ADDENDA SEEN=None (0)

BASE BID \$7,581.00 (Seventy-five hundred eighty-one dollars)

Unless otherwise indicated, the following are not included in our quotation: glass, glazing, paint, primer or painting, wire, wiring, bolts/expansion shields for existing wall conditions and sales tax. Bituminous coatings for hollow metal frames by others. Quote based on manufacturer's standard lead times after receipt of approved shop drawings; delivery to the site or Contractor's warehouse only. No installation nor retainage. Price valid if accepted within 30 (thirty) days for the quantities shown above. Sale of material is subject to Kelley Bros Credit Department terms and conditions.

THANK YOU: *Jeff Smith*

QUALITY DOORS, FRAMES AND BUILDER'S HARDWARE
SINCE 1886

Williams Doors & Hardware (CVP, Inc.)

535 Vestal Parkway West
 Vestal, NY 13850

QUOTATION

Quote Number: JW1187

Quote Date: May 9, 2022

Page: 1

Voice: 607-754-5555
 Fax: 607-754-1295

Quoted To:
Town of Chenango 1529 NY RT 12 Binghamton, NY 13901

Customer ID	Good Thru	Payment Terms	Sales Rep
TOWCHE	6/8/22	Upon Completion	JPW

Description	Amount
FURNISH & INSTALL OPERATORS AT THE TOWN HALL Employee Entrance : - Norton 6341 Operator, push-side installation, brushed chrome finish - BEA Push Plate Kit; includes 2-4.75" PB's, 2-4.75" surface-mt boxes, 2-433mhz 9v transmtr, 1-433mhz recvr - BEA 433mhz Receiver for dedicated channel between interior PB and (new) ES - HES 9400 Electric Strike; brushed chrome finish Courtroom : - Norton 6341 Operator, push-side installation, brushed chrome finish - BEA Push Plate Kit; includes 2-4.75" PB's, 2-4.75" surface-mt boxes, 2-433mhz 9v transmtr, 1-433mhz recvr ----- Total Materials, Labor (@ prevailing wage), & Travel	7,280.00
EXCLUSIONS: Sales tax, Electrical**, Masonry, Paint & Painting, Carpentry (including sheet rock, ceiling tile, decorative molding, etc.), Flooring, or any other trades work or collateral impact to the work environment resulting from the performance of our door related work. ** electrical work includes line or low voltage wiring, conduit, wire mold; connections to power supplies, electrified door hardware; access control, fire alarm, and security systems; etc. TERMS & CONDITIONS: - Our Quote assumes work to be performed during 'first-shift' hours, and Customer to reroute pedestrian traffic from the opening(s) we will be working on - Customer acknowledges that in the performance of our scope of work on an exterior wall opening, there may be elevated construction noise, dust, aromas, and exterior air infiltration introduced into the facility that may be offensive to building occupants. Customer is responsible for the installation of any mitigating barriers (i.e curtains, mats ,etc.) to contain these intrusions and to redirect/relocate occupants to more suitable location(s). - Authorization to proceed takes the form of a Purchase Order, and as we are a small business (WBE), in the absence of a Deposit, we respectfully request payment to be disbursed within 5 business days of completion of work and delivery of an Invoice.	

Subtotal	7,280.00
Sales Tax	
TOTAL	7,280.00

RESOLUTION NO: _____

RESOLUTION TO ADOPT INTERVIEWING POLICY

At a meeting of the Town Board of the Town of Chenango held on the 18th day of May, 2022, the following resolution was offered and seconded:

WHEREAS, the Town of Chenango desires to amend its work rules to incorporate an Interview/Hiring Policy for the Town:

1. Department Head identifies need for position.
2. Department Head presents need for position to the Town Board (via Liaison or directly to the Board).
3. Town Board discusses and determines whether or not the position is needed.
4. Town Board directs advertising for position.
5. Applications received.
6. Department Head and Amy review applications with job requirements. Those that meet those requirements sent to civil service (if necessary)
7. Receive qualified applicants response from Civil Service.
8. Department Head make recommendations on who is to be interviewed to the Town Board.
9. Interviews conducted by Department Head, additional Department Head and the Administrative Assistant (Towns).
10. Recommendations to Town Board.
11. Town Board review of process and decision regarding hiring via resolution.

NOW, THEREFORE, BE IT RESOLVED, the Town Board of the Town of Chenango here incorporates the Interview/Hiring Policy in its work rules and said Policy shall be followed and adhered to; and it is further

RESOLVED that this Resolution shall take effect immediately.

CERTIFICATION

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held on the 18th day of May, 2022. Said resolution was adopted by the following roll call vote:

Supervisor Jo Anne Klenovic	_____
Councilperson Gene Hulbert Jr.	_____
Councilperson Frank Carl	_____
Councilperson Jim DiMascio	_____
Councilperson David Johnson	_____

Town of Chenango Seal

Dated: May 18, 2022

Lizanne Tiesi-Korinek
Town Clerk of the Town of Chenango

RESOLUTION NO. _____

RESOLUTION APPOINTING MEMBER TO THE PLANNING BOARD

The Town Board of the Town of Chenango, duly convened in Regular Session, May 18, 2022, does hereby RESOLVE as follows:

WHEREAS, Alan Blythe has resigned from his position as Planning Board Member effective January 11, 2022 upon his appointment to the Town Planning Board leaving a vacancy which this Board wishes to fill; and

WHEREAS, several candidates were interviewed and it was recommended that Melanie Pandich be appointed as Planning Board Member; and

WHEREAS, Ms. Pandich has submitted to the Town a conditional resignation from her position as a member of the Zoning Board of Appeals that if appointed to the position of Planning Board member her resignation from the ZBA would become effective immediately.

NOW, THEREFORE, BE IT RESOLVED, that Melanie Pandich's resignation from the Zoning Board of Appeals is accepted and Melanie Pandich is hereby appointed as Planning Board Member to complete the term of Alan Blythe, which will expire October 14, 2022.

BE IT FURTHER RESOLVED, this resolution shall take effect immediately.

Offered by:

Seconded by:

CERTIFICATION

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held at Town Hall, 1529 NY RT 12, Binghamton, NY on this 18th day of May, 2022. Said resolution was adopted by the following roll call vote:

Supervisor Jo Anne Klenovic _____
Councilperson Gene Hulbert Jr. _____
Councilperson Frank Carl _____
Councilperson Jim DiMascio _____
Councilperson Dave Johnson _____

Town of Chenango Seal

Dated: May 18, 2022

Lizanne Tiesi-Korinek, Town Clerk
Town of Chenango

RESOLUTION NO. _____

RESOLUTION APPOINTING MEMBER TO THE ZONING BOARD

The Town Board of the Town of Chenango, duly convened in Regular Session, May 18, 2022, does hereby RESOLVE as follows:

SECTION 1. WHEREAS, Melanie Pandich has resigned from her position as Zoning Board Member effective May 18, 2022, upon her appointment to the Town Planning Board leaving a vacancy which this Board wishes to fill; and

WHEREAS, several candidates were interviewed and it was recommended that Edward C. Miller be appointed as Zoning Board Member; now, therefore, it is hereby

SECTION 2. RESOLVED, that Edward C. Miller is hereby appointed as Planning Board Member to complete the term of Melanie Pandich, which will expire October 13, 2024, effective immediately.

Offered by:

Seconded by:

CERTIFICATION

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held at Town Hall, 1529 NY RT 12, Binghamton, NY on this 18th day of May, 2022. Said resolution was adopted by the following roll call vote:

Supervisor Jo Anne Klenovic _____
Councilperson Gene Hulbert Jr. _____
Councilperson Frank Carl _____
Councilperson Jim DiMascio _____
Councilperson Dave Johnson _____

Town of Chenango Seal

Dated: May 18, 2022

Lizanne Tiesi-Korinek, Town Clerk
Town of Chenango

RESOLUTION NO. _____

RESOLUTION APPOINTING ALTERNATE MEMBER TO THE ZONING BOARD

The Town Board of the Town of Chenango, duly convened in Regular Session, May 18, 2022 does hereby RESOLVE as follows:

SECTION 1. WHEREAS, Webb Sisson has submitted his resignation as Zoning Board Member (Alternate) effective February 3, 2022, leaving a vacancy which this Board wishes to fill; and

WHEREAS, several candidates were interviewed and it was recommended that Daniel R. Wolters be appointed as Zoning Board Member (Alternate); now, therefore, it is hereby

SECTION 2. RESOLVED, that Daniel R. Wolters is hereby appointed as Zoning Board Member (Alternate) to complete the term of Webb Sisson, which ends December 31, 2024, effective immediately.

Offered by:

Seconded by:

CERTIFICATION

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held at Town Hall, 1529 NY RT 12, Binghamton, NY on this 18th day of May, 2022. Said resolution was adopted by the following roll call vote:

Supervisor Jo Anne Klenovic _____
Councilperson Gene Hulbert Jr. _____
Councilperson Frank Carl _____
Councilperson Jim DiMascio _____
Councilperson Dave Johnson _____

Town of Chenango Seal

Dated: May 18, 2022

Lizanne Tiesi-Korinek, Town Clerk
Town of Chenango

RESOLUTION NO. _____

RESOLUTION APPROVING FIREMAN APPLICATION

The Town Board of the Town of Chenango, **duly** convened in Regular Session, May 18, 2022, does hereby RESOLVE as follows:

SECTION 1. WHEREAS, the Chenango Bridge Fire Company has proposed the following membership of **Steve Oberhaus** from Chenango Bridge Fire Company, and

WHEREAS, the required application has been received, and

WHEREAS, this **Board** has carefully considered this application, now therefore, it is hereby

SECTION 2. RESOLVED, that **Steve Oberhaus** is hereby approved as a member of the Chenango Bridge Fire Company, effective immediately.

Offered by:

Seconded by:

CERTIFICATION

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held at Town Hall, 1529 NY RT 12, Binghamton, NY on this 18th day of May, 2022. Said resolution was adopted by the following roll call vote:

Supervisor Jo Anne Klenovic _____
Councilperson Gene Hulbert Jr. _____
Councilperson Frank Carl _____
Councilperson Jim DiMascio _____
Councilperson Dave Johnson _____

Town of Chenango Seal

Dated: May 18, 2022

Lizanne Tiesi-Korinek, Town Clerk
Town of Chenango

TOWN BOARD PROJECTS & DISCUSSIONS FOR FUTURE AGENDAS

<u>PROJECT / DISCUSSION</u>	<u>POTENTIAL AGENDA DATE</u>
Agenda Software	
Broome County Projects	
*North Otsinengo Dog Park / County MOU	
*Northgate Plaza	
*DOT Route 12 Milling & Paving	
*DOT Smith Hill	
Budget	8/10/2022 and 9/21/2022
*Resolution to Approve Abstract Procedures	6/1/2022
Building & Fire Safety	
*Records Retention	
*Evacuation Plan	
*ADA Accessibility	
a.) Resolution for ADA Door Openers	5/18/2022
*Review of NYMIR Insurance	6/15/2022 (July 1st renewal date)
Castle Creek U.S.P.O.	
Cyber Security	
*Resolution to adopt Cyber Breach policy	5/18/2022
*Public Officials Policy	
*Cyber Insurance	
Dept. Head Evaluations	
DPW - Greg Burden	
*Drinking Water Study - Applewood / Maplewood	
*Resolution to Approve LIHWAP Submission	5/18/2022
*Wolfe Park - Grant submitted on 5/12/22	
*Parking Lot Lights	
*Otsinengo North	
Employee Random Drug Testing	
Email Discontinuance w/ B.C.	
*Pyramid Presentation	

<u>PROJECT / DISCUSSION</u>	<u>POTENTIAL AGENDA DATE</u>
Flood Mitigation	
*ARPA Funds/Uses	6/1/2022
*NYS Homeland Security Grant	(Submission needs to be done by 6/1/2022)
*Broome County Drainage Project - Smith Hill 2023	
*DOT / Smith Hill Rd. Project - Alex Urda	
*Easements for Smith Hill Rd. Project	6/1/2022
Ordinance Dept.	
*Zoning - Chenango Bridge Properties - Nadine Bell	5/18/2022 and 6/8/2022
*Zoning - Luke Tokarz Brooks Rd. Property	
*Mixed Use Zoning	
*Review of Local Laws - Gavin Stiles	
*Amending Town Burn Ban Law - Gavin Stiles	
*Solar Farms - Review Legislation	
*Resolution to Hire P/T Building & Code Inspector	
*Ordinance Software	
Town Board & Small Boards Meetings	
*Zoom/Hybrid Meeting Policy	8/10/2022
Town of Chenango Safety Manual	
*New Committee Members	
WWTP Project	
*WQIP Grant Application	
*Community Project Funding Grant - C. Schumer	
*Community Project Funding Grant - C. Tenney	
*Benefit Assessment	6/8/2022
*EDU's	6/8/2022
*Projected Timeline	
*Project Modifications - Engineers Amendment	5/18/2022 and 6/15/2022
a.) Resolution for B&L Final Amendment	
*Bond Resolution - Bill Jackson	5/18/2022
*Public Hearings	
ZBA / Planning Board	
*Resolution to Hire Planning Board Member	5/18/2022
*Resolution to Hire ZBA Member	5/18/2022