

TOWN OF CHENANGO
1529 NY RT 12
Binghamton, New York 13901

JO ANNE KLENOVIC
SUPERVISOR
7:00 P.M.

(607) 648-4809
January 5, 2022

REGULAR MEETING OF THE TOWN BOARD

1. PLEDGE OF ALLEGIANCE
2. APPROVAL OF MINUTES – December 1, 2021
3. BID OPENINGS – None
4. PUBLIC HEARINGS – None
5. OPEN HEARING, GENERAL TOWN BUSINESS -
Guests shall speak in an orderly fashion and are limited to remarks of five (5) timed minutes or less. The speaker shall deliver their comments or concerns in a civil tone and without the use of profanity, personal attacks or other disruptive behavior which may result in the offender's removal from the meeting. The speaker shall not be interrupted except in a matter of urgency.
6. TOWN BOARD IN SESSION WITHOUT PUBLIC PARTICIPATION
7. COMMUNICATIONS
8. COMMITTEE REPORTS
9. RESOLUTIONS:
 1. Resolution Approving 2022 Board Meeting Dates
 2. Resolution Authorizing Annual Audit – Mike Wolyniak
 3. Resolution Appointing Officers & Salary Schedule 2022
 4. Resolution Establishing Work Rules 2022
 5. Resolution Authorizing Exec. of Contracts Employees Medical/Dental 2022
 6. Resolution Approving Engineering Contract Alex Urda 2022
 7. Resolution Authorizing Attend. at AOT 2022 Meeting/Training
 8. Resolution Authorizing Employees to Attend Training Sessions 2022
 9. Resolution Authorizing by Highway Expenditures by Highway Super. without approval 2022
 10. Resolution Authorizing Highway Law 284 Agreement to Spend Highway Funds
 11. Resolution authorizing the Highway Super. to Purchase/Rent Equipment
 12. Resolution Establishing Current Rates for Opening/Closing of Cemetery Lots
 13. Resolution Approving Fireperson Application-Mary Foster
10. UNFINISHED BUSINESS
11. ADJOURNMENT

Join Zoom Meeting

<https://us02web.zoom.us/j/81418130730?pwd=ZDhsNGdHZzkrS1h4d01VWVJnZkpBZz09>

Meeting ID: 814 1813 0730 Passcode: 253085

+1 646 558 8656 US (New York)

THE TOWN OF CHENANGO TOWN BOARD MET WEDNESDAY, DECEMBER 1, 2021 AT 7:00 P.M. IN THE TOWN OFFICE BUILDING, 1529 N.Y. ROUTE 12, BINGHAMTON, N.Y.

PRESENT: Jo Anne Klenovic, Supervisor
Jim DiMascio, Councilperson
Frank Carl, Councilperson
Gene Hulbert, Jr., Councilperson
Terry Kellogg, Councilperson

ALSO, PRESENT: Keegan J. Coughlin, Legal Counsel
Lizanne Tiesi-Korinek, Town Clerk

PLEDGE OF ALLEGIANCE TO THE FLAG -

Jo Anne Klenovic welcomed everyone to ZOOM and called the meeting to order. She asked everyone to join in the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES:

Jo Anne Klenovic asked for a Motion for Approval of the meeting minutes for November 3, 2021. Motion was made by Frank Carl, seconded by Jim DiMascio. Hulbert voted Aye, Carl voted Aye, Klenovic voted Aye, Kellogg voted Aye and DiMascio voted Aye. Motion carried by the following roll call: 5 Aye, 0 Nays.

BID OPENINGS – None

PUBLIC HEARINGS:

OPEN FORUM:

- No one wished to speak

COMMUNICATIONS:

- The Town Clerk's Office received a planning board application this afternoon and forwarded it to all the board members.

COMMITTEE REPORTS:

Frank Carl – Zoning Review Committee/Assessor

- **Public Works** – Interviews took place on November 19th and had two very well qualified candidates. There is discussion on the table regarding the process about making an offer to the first and second candidate that we have chosen.
- **Assessor** – John reports that NYS has made a change in the rules for the NYS Senior Exemption. They are going to a scenario much like STAR; where it is your income from

two years ago. So, if your income has dropped this year perhaps you will have to wait another year before you get the cut on it. The information has been set off to Keegan. We would like to get a discussion for that on a future agenda as the Assessor has a few different exemptions that he would like us to look at.

Jim DiMascio – Highway – November 2021

- The catch basin at 24 Highland Rd. was cleaned out.
- Ditches were dug on Atchison Rd, Brotzman, Dimmock Hill Rd., Dorman Rd. and Fox Rd.
- The back-parking lot behind the DPW building was patched.
- Water breaks were patched on Cherry Ln. and Wallace Rd.
- The hot patch plants closed during the middle of the month so there will be no more hot blacktop.
- The department had to go sanding on 6 different occasions towards the end of the month.
- The Department's newest employee started on November 1st.
- Weekly chipping is over and the leaf pickup program has started. Leaf pickup will continue as long as the weather allows.

ZONING BOARD OF APPEALS – November 23, 2021

NEW BUSINESS

- 2021-V015 – Reuben Finch – 60 Kelly Rd. – TM#094.01-1-43. An Application for a double area variance to construct a 24 x 24 garage ahead of the front line of the principal structure and with less than the required front yard setback from 30' to 20' in a Residential Zone and a short EAF. The application was accepted.

PUBLIC HEARINGS

- 2021-V014 – William & Kathleen Smith – 15 Sandy Ln. – TM#112.07-6-10. An Application for an area variance to construct a garage with less than the required side setback form 10' to 2" in a Residential Zone and a Short EAF. The application was withdrawn and the Public Hearing canceled.

APPLICATION DISCUSSION

- 2021-V014 – William & Kathleen Smith – 15 Sandy Ln. – TM#112.07-6-10. An Application for an area variance to construct a garage with less than the required side setback form 10' to 2" in a Residential Zone and a Short EAF. The application was withdrawn and the Public Hearing canceled.

Building Permits

	Residential	Commercial
Received	7	
Issued	5	
Inspections	7	
C of O	1	
C of C	2	

Building Permit Fees Collected: \$ 136.40

Special Permits

Type of Permit	# Permits Received	Permit Fees Paid	Applicant(s)
Sign	1	\$50.00	Meridian Clinical Research
Site Plan	1	\$100.00	Oliveras Holdings Company
Variances	1	\$90.00	Reuben Finch
Other	1	\$90.00	Creekside Family of Companies – Home Occupation

Fees Collected Total: \$ 330.00

Fire Inspections

	Total	Previously Done	New This Month	% Completed
Annual	46	38	0	83%
Tri-Annual	66	60	1	92%

Complaints

Total No. of Complaints Received: 11

Closed: 0

Complaint Type	# of Complaints	Open	Closed
Property Maintenance	7	7	
Open Storage garbage/debris			

Open Burning/smoke			
Junk Vehicles			
Grass/undergrowth			
Noise			
Operating a business			
BWOP	4	4	
Rec vehicles/trailers			
Illegal fill			

Dog Control

	# of Incidents	What Happened
Complaints		
Dog Bites		
Shelter		

Terry Kellogg – Public Works/Planning Board

Public Works:

- Two water main breaks repairs were made on Wallace Road.
- Water well drawdowns were done for November.
- There were 8 after hour call outs for November.
- Parks crew started working in the community room spackling and painting. They have finished as of today.
- Repaired 2 curb boxes and cleaned out valve boxes.
- Water and Sewer took in \$175,509.96.
- Parks Department continues cleaning up the mowing equipment and winterizing.
- It has been brought to my attention that there has been ATV use to gain access to neighboring property through our Cherry Lane well property. A sign was installed a “No ATV Riding” sign on the access point. This is a sensitive area because the well is there and also the liability if someone gets hurt on Town property.

Planning Board – November 8, 2021

- 2021-V14 William Smith – 15 Sandy Lane, TM#112.07-6-10. They were seeking an advisory opinion for an Application for an area variance to construct a garage with less than the required side yard setback from 10’ to 1’ in a Residential Zone & short EAF. This application was referred to the ZBA with a favorable advisory.
- There is a Planning Board Meeting on Monday December 13, 2021 with two items on the agenda.
 1. Oliveras Holding Co. LLC - 299 Smith Hill Rd. an application for site plan review for commercial re-occupancy with a short EAF.

2. Rueben Finch – 60 Kelly Road. An application for a double area variance to construct a garage in front of the principle use with less than the required front yard setback from 30' to 20' in a Residential Zone with a short EAF.

Jo Anne Klenovic – Supervisor's Report

- The Town will be hosting a ceremony – Wreaths Across America – on December 18th. It is a tribute to Veterans and Marv Conover has been chosen as this year's honored veteran. It is open to the public and all are welcome to attend.

Keegan Coughlin – Attorney's Report

- Nothing to report at this time unless the Board has something for him except for the news on the Coronavirus. We are paying extra close attention to the State and what they do with the open meetings law, ZOOM and things like that. So, if there is any update, he will let everyone know.

RESOLUTIONS:

1. **Resolution to Enter into Inter-Municipal Agreement with the Town of Fenton for Code Office**, motion was made by Frank Carl, seconded by Jim DiMascio. Hulbert voted aye, Carl voted aye, Klenovic voted aye, Kellogg voted aye and DiMascio voted aye. Motion was carried by the following: 5 Aye, 0 Nays.
2. **Resolution Authorizing Advertising Costs** for the vacancy seat on the Town Board, motion was made by Jim DiMascio, seconded by Frank Carl. Hulbert voted aye, Carl voted aye, Klenovic voted aye, Kellogg abstained from voting, DiMascio voted aye with regrets. Motion was carried by the following: 4 Ayes, 0 Nays, 1 Abstain-Kellogg.
3. **Resolution of Appreciation/Terry Kellogg**, motion was made by Jim DiMascio, seconded by Gene Hulbert. Hulbert voted aye, Carl voted aye, Klenovic voted aye, Kellogg abstained from voting and DiMascio voted aye. Motion was carried by the following: 4 Aye, 0 Nays, 1 Abstain-Kellogg. All the board members wished Terry well and thanked him for his service.
4. **Resolution Awarding Contract to Diekow Electric for Lights in the Highway Garage**, motion was made by Frank Carl, seconded by Terry Kellogg.

There was discussion about the contract with Wendell and the energy performance contract. Gene Hulbert wanted to make sure that we have done and met the criteria not to negate the contract that we had with them by going forward with this and not notifying them.

Keegan Coughlin said that we could add a caveat saying that it was subject to compliance with the Wendell Energy Savings/Performance Contract; if you wanted to or we can table it. Discussion was had and they agreed to put the date of December 10th for compliance of it. Jo Anne asked Terry if he could work on this with Gene and Greg before the end of his term on Friday. He said he would do it and Lizanne said that she looked in her files and found that in the records room there were two boxes under water/sewer that had to do with the energy performance contract. She will look in those boxes tomorrow morning to see what she can find.

Keegan Coughlin asked if everyone was comfortable with the amendment saying “subject to the compliance with the energy performance contract and if it does not occur by December 10th, the authorization is withdrawn. Frank Carl and Terry Kellogg amended their motion to reflect same. Hulbert voted aye, Carl voted aye, Klenovic voted aye, Kellogg voted aye and DiMascio voted aye. Motion was carried by the following: 5 Ayes, 0 Nays.

5. Resolution Introducing a Proposed Local Law Amending Chapter 65 Taxation.

Keegan Coughlin explained to the board the reasons behind this local law change as presented by John Endress in his report of last week. Keegan explained that what he put together is the proposal to create new articles to the Town’s Code through this local law which would amend the exemption for veterans and seniors in accordance with John’s proposal; as well as create the exemption for people with disabilities which was in accordance with John’s proposal and lastly create a cold war veterans’ exemption in line with John’s newest proposal. Keegan said we can make a motion before have this discussion. Jim DiMascio made a motion, seconded by Frank Carl. There was discussion if this could take place before December 15th and Keegan confirmed it could. They all were ok with getting this through before the end of the year but they needed more time to review and digest this as they didn’t get it in enough time before the meeting to look it over. They said that they could have a special meeting in the month to pass this through. This motion was tabled by Jim DiMascio and Frank Carl until next week for more review and they will have a special meeting to pass it through.

6. **Resolution Amending Water Rates for 2022**, motion was made by Frank Carl with all the stipulations added to the resolution. Greg added that the addition of the 100 cubic feet rate was to be increased as well by 3%; from \$1.63 to \$1.68 on the residential side. Keegan reread the resolution one last time with all the additions/corrections. Frank Carl amended his motion to reflect the new changes and verbiage, seconded by Gene Hulbert. Hulbert voted aye, Carl voted aye, Klenovic votes aye, Kellogg voted aye, and DiMascio voted aye.
7. **Resolution Allowing HR to Make an Employment Offer in Regards to the Position of Public Works Laborer.** Motion was made by Jim DiMascio, seconded by Frank Carl. Hulbert voted aye, Carl voted aye, Klenovic voted aye, Kellogg voted aye, and Jim DiMascio voted aye.

NEW BUSINESS:

- Nothing new

UNFINISHED BUSINESS:

- Jo Anne Klenovic just wanted to review things for next week. 1.) Assessor’s Exemption Discussion, 2.) Cannabis Public Hearing, 3.) Lizanne’s discussion in regards to the Agenda software and 4.) Barton & Loguidice will be here with a resolution to go out to bid. They will be here to speak as well as action on the resolution. She asked if they wanted to add to it. There are eleven items that we resolve on January 5th so we have until then to go over them. The calendar as well.

Gene Hulbert just had a question for the Board in regards to the Department Head issue that we discussed earlier. If that is accepted would it be appropriate to have him on the interview committee instead of Greg. Frank and Jim thought that would be appropriate and Terry agreed as well.

Frank Carl added in the near future we will have to get back on to the PDD-R discussion which will probably be the first of the year. He will coordinate with Nadine. Gene Hulbert asked Frank to also get with Alex as well.

Gene Hulbert asked Keegan if we got anywhere with the RFP for Ordinance. Keegan Coughlin said that we can probably pencil that in for the 15th. Gene told Keegan to get anything he needed from him. Keegan said he will call Gene on Friday and get with him on it.

Terry Kellogg had a few last words before we adjourned the meeting. He wanted to thank all the residents of the Town for the opportunity to serve. It has been a pleasure and it was a very difficult decision to chose to relocation outside the Town. It didn't come without some serious consideration but he wanted to thank his board members and you Jo Anne as Supervisor for support and comradery that we have built over these many years. You are all going to be missed. He is sure he will stop in and say "Hi" when he can. Thank you for the time!

The board offered Terry all the best.

Motion was made to adjourn the meeting by Terry Kellogg, seconded by Jim DiMascio and carried by the following vote: Hulbert voted Aye, Carl voted Aye, Klenovic voted Aye, Kellogg voted Aye and DiMascio voted Aye and gave his best wishes to Mr. Kellogg. Motion carried by a vote of 5 to 0.

Respectfully submitted,

Lizanne M. Tiesi-Korinek, Town Clerk
Town of Chenango

RESOLUTION NO. _____

RESOLUTION SETTING 2022 TOWN BOARD MEETING DATES

The Town Board of the Town of Chenango, duly convened in Regular Session, January 5, 2022, does hereby RESOLVE as follows:

SECTION 1. WHEREAS, this Town Board desires to publicize in advance its regular meetings for the year 2022, and also to set forth the rules of procedure and the order of business to be followed and meetings conducted, now, therefore, it is hereby

SECTION 2. RESOLVED, that the below listed dates shall be scheduled as and for the regular meeting dates for the Town Board of the Town of Chenango for the year 2022, and, the same shall commence promptly at 7:00 PM.

January 5 th & 19 th (Wed)	July 6 th & 20 th (Wed)
February 2 nd & 16 th (Wed)	August 3 rd & 17 th (Wed)
March 2 nd & 16 th (Wed)	September 7 th & 21 st (Wed)
April 6 th & 20 th (Wed)	October 5 th & 19 th (Wed)
May 4 th & 18 th (Wed)	November 2 nd & 16 th (Wed)
June 1 st & 15 th (Wed)	December 7 th & 21 st (Wed)

The Town Board shall also meet in public session on Wednesdays of each month at 5:00 PM as per the attached calendar.

SECTION 3. RESOLVED, that the Order of Business for Regular Meetings shall be as listed herein:

1. Call to Order/Pledge of Allegiance
2. Approval of Minutes
3. Bid Openings
4. Public Hearings
 - (a) Members of the Town Board and members of the general public shall be permitted to ask questions of sponsor after recognition by chair. Guests shall speak in an orderly fashion and are limited to remarks of five (5) timed minutes or less. The speaker shall deliver their comments or concerns regarding the Town of Chenango in a civil tone and without the use of profanity, personal attacks or other disruptive behavior which may result in the offender's removal from the meeting. The speaker shall not be interrupted except in a matter of urgency.

5. Open Hearing, General Town Business

- (a) Guests shall speak in an orderly fashion and are limited to remarks of five (5) timed minutes or less. The speaker shall deliver their comments or concerns regarding the Town of Chenango in a civil tone and without the use of profanity, personal attacks or other disruptive behavior which may result in the offender's removal from the meeting. The speaker shall not be interrupted except in a matter of urgency.

6. Town Board in Session without Public Participation

7. Communications – Town Clerk

8. Committee Reports/Communications – Town Board Members

9. Resolutions

10. Unfinished Business

11. Adjournment

SECTION 4. RESOLVED, that this Resolution shall take effect January 5, 2022.

Offered by:

Seconded by:

Roll Call:

Absent:

Ayes:

Nays:

Carried:

**TOWN OF CHENANGO
2022 TOWN COUNCIL, PLANNING BOARD AND ZBA MEETINGS**

TOWN BOARD FORMAL SESSION (1 st and 3 rd Wednesday @ 7:00 PM)	TOWN BOARD WORK SESSION (1 st , 2 nd , and 3 rd Wednesday @ 5:00 PM)	PLANNING BOARD (2 nd Monday @ 7:00 PM)	ZONING BOARD OF APPEALS (4 th Tuesday @ 7:00 PM)
January 5 th & 19 th	January 5 th , 12 th , 19 th	January 10 th	January 25 th
February 2 nd & 16 th	February 2 nd , 9 th , & 16 th	February 14 th	February 22 nd
March 2 nd & 16 th	March 2 nd , 9 th , & 16 th	March 14 th	March 22 nd
April 6 th & 20 th	April 6 th , 13 th , & 20 th	April 11 th	April 26 th
May 4 th & 18 th	May 4 th , 11 th , & 18 th	May 9 th	May 24 th Grievance Day 2:00-4:00 & 6:00-8:00 PM
June 1 st & 15 th	June 1 st , 8 th , & 15 th	June 13 th	June 28 th
July 6 th & 20 th	July 6 th , 13 th , & 20 th	July 11 th	July 26 th
August 3 rd & 17 th	August 3 rd , 10 th , & 17 th	August 8 th	August 23 rd
September 7 th & 21 st	September 7 th , 14 th , & 21 st	September 12 th	September 27 th
October 5 th & 19 th	October 5 th , 12 th , & 19 th	* TUESDAY * October 11 th	October 25 th
November 2 nd & 16 th	November 2 nd , 9 th , & 16 th Budget Hearing (11/9) 7pm Budget Vote (11/16) 7pm	November 14 th	November 29 th
December 7 th & 21 st	December 7 th , 14 th , 21 st , & *28 th *Re-Organization Meeting	December 12 th	December 27 th

*All dates are subject to change

*Please note changes to the normal schedule in **BOLD**

2022 TOWN MEETINGS & HOLIDAYS

January							February							March							April							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
	2	3	4	5	6	7	8	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5						
9	10	11	12	13	14	15	16	6	7	8	9	10	11	12	6	7	8	9	10	11	12	3	4	5	6	7	8	9
16	17	18	19	20	21	22	23	13	14	15	16	17	18	19	13	14	15	16	17	18	19	10	11	12	13	14	15	16
23	24	25	26	27	28	29	30	20	21	22	23	24	25	26	20	21	22	23	24	25	26	17	18	19	20	21	22	23
30	31							27	28					27	28	29	30	31	24	25	26	27	28	29	30			

May							June							July							August							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
	1	2	3	4	5	6	7	1	2	3	4	1	2	3	4	1	2	3	4	5	6							
8	9	10	11	12	13	14	15	5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13
15	16	17	18	19	20	21	22	12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20
22	23	24	25	26	27	28	29	19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27
29	30	31						26	27	28	29	30	24	25	26	27	28	29	30	28	29	30	31					

September							October							November							December							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
4	5	6	7	8	9	10	11	2	3	4	5	6	7	8	1	2	3	4	5	4	5	6	7	8	9	10		
11	12	13	14	15	16	17	18	9	10	11	12	13	14	15	6	7	8	9	10	11	12	11	12	13	14	15	16	17
18	19	20	21	22	23	24	25	16	17	18	19	20	21	22	13	14	15	16	17	18	19	18	19	20	21	22	23	24
25	26	27	28	29	30			23	24	25	26	27	28	29	20	21	22	23	24	25	26	25	26	27	28	29	30	31

CALENDAR KEY:

Planning Board Meeting

Zoning Board of Appeals Meeting

Holiday - Town Offices Closed

2022 BOARD MEMBERS

Town Council

Jo Anne Klenovic – Supervisor
Jim DiMascio – Deputy Supervisor
Frank Carl
Gene Hulbert

Planning Board (A8025.100)

Alan Blythe – Chairperson
Brian Donnelly
Jamie Szenher
Kevin Worden
Thomas Eldridge
Michael Boland – Alternate

Zoning Board of Appeals (A8010.100)

James Brewster – Chairperson
Aleta Kinne – Vice Chairperson
Melanie Pandich
Scott Smith
Jon White
Webb Sisson - Alternate

Board of Assessment Review (A1355.120)

Peter Matwey
Scott Smith
Vincent Williams

Ethics Board

Gene Hulbert Jr.
Michael Lumsden
Nancy Savory

RESOLUTION NO. _____

RESOLUTION FOR ANNUAL AUDIT

The Town Board of the Town of Chenango, duly convened in Regular Session January 5, 2022, does hereby RESOLVE as follows:

SECTION 1. WHEREAS, pursuant to Section 123 of the Town Law, the Town Board is obligated to perform an annual audit of the Town Officers and employees who receive or disburse monies during the fiscal year; now, therefore, it is hereby

SECTION 2. RESOLVED, that this Board has contracted with Michael Wolyniak, retired Auditor from the Office of the NYS Comptroller, to perform on behalf of the Board, the above-mentioned audit in 2022 at a cost of \$3,400.00; and, it is further

SECTION 3. RESOLVED, that this Resolution shall take effect January 1, 2022.

Offered by:

Seconded by:

Roll Call:

Absent:

Ayes:

Nays:

Carried:

REVIEW ENGAGEMENT PROPOSAL

December 27, 2021

Supervisor JoAnne Klenovic and
Members of the Town Board
Town of Chenango
1529 NY Rt.12.
Binghamton, NY 13901

Dear Supervisor Klenovic and Board Members:

I am pleased to submit this proposal to perform an agreed upon procedures review for the Town of Chenango. My review will cover the financial records and reports of the town supervisor's office, the town's justice court, the town clerk's office and the water/sewer rents operations. Real property tax collections will not be reviewed since those duties are handled by Broome County.

In performing this review, I will be serving as a conduit for the Town Board in fulfilling its responsibility under Town Law, Section 123 (Annual Accounting and Examination of Records). My review will consist of inquiries of town personnel, review of pertinent records and performing procedures necessary to complete the checklists found in the appendices to the publication issued by the New York State Comptroller's Office entitled "Fiscal Oversight Responsibilities of the Governing Board" (This publication is available on the State Comptroller's website). Separate checklists will be completed for the supervisor's office, the town justice, the town clerk's office and water/sewer rents operations.

The agreed-upon procedures review is not an audit as contemplated by generally accepted government auditing standards, and should not be construed that I will become aware of all significant matters that would be disclosed in an audit. However, I will inform you of any material errors, irregularities or illegal acts of which I become aware during my review.

My fee for this review will be \$3,400.

I will be pleased to discuss this proposal with you at any time.

Sincerely,

Michael Wolyniak
900 Murray Hill Rd.
Vestal, NY 13850
Phone: (607) 798-7295

RESOLUTION NO.

**RESOLUTION APPOINTING TOWN OF CHENANGO OFFICERS
AND EMPLOYEES AND SETTING THE 2022 SALARY SCHEDULE**

The Town Board of the Town of Chenango, duly convened in Regular Session January 5, 2022 does hereby RESOLVE as follows:

SECTION 1. Pursuant to and in accordance with the provisions of Sections 20, 24, 27, 42, 220, 267, and 272 of the Town Law, the following offices are hereby established and appointments are made thereto; and the following salary schedule for all officers, employees, and officials, elected and appointed, is hereby adopted.

<u>Office</u>	<u>Name</u>	<u>Salary</u>
Supervisor	Jo Anne W. Klenovic	\$ 23,982
Councilperson	Frank R. Carl	14,487
Councilperson	James H. DiMascio	14,487
Councilperson	Eugene H. Hulbert, Jr.	14,487
Councilperson	Vacant	14,487
Admin Assistant - Towns	Amy B. MacLeod	32,640
Town Clerk	Lizanne M. Tiesi-Korinek	43,504
Registrar of Vital Statistics	Lizanne M. Tiesi-Korinek	1,500
Deputy Town Clerk	Kathleen A. Rudy	30,107
Town Justice	Michael A. Fedish	26,000
Town Justice	Wendy H. Scott	26,000
Clerk to Justice	Kendra S. Maslin	35,978
Clerk to Justice	Rhiannon S. Kinter	28,403
Court Clerk – PT	Brenda L. Cantone	19.77/Hr
Highway Superintendent	Derin M. Kraack	63,360
Drainage Coordinator	Derin M. Kraack	8,000
Secretary to the Highway Supt.	Joyanne I. Kasmarcik	41,212
Safety Administrator	Joyanne I. Kasmarcik	700
Superintendent of Public Works	Gregory A. Burden	70,748
Account Clerk (Water/Sewer)	Meri-K Ritter	33,293
Sr. Clerk (Water/Tn Clerk Office)	Stephanie M. Shuba	28,866
Assessor	John M. Endress	38,189
Bldg & Code Inspect/Dept Head	Gavin R. Stiles	50,000
Building & Code Inspector	Vacant	
Assessor/Ordinance Asst.	Diane M. Aurelio	35,447
Sr. Clerk (Ordinance/Assessor)	Kari L. Strabo	28,866
Sr. Account Clerk/Bookkeeper	Julie A. Wyatt	40,981
Dog Control Officer	Joel E. Troutman	16,176
Town Historian	Barbara A. Eccleston	2,252
Cleaner	Tracy B. Croffutt	15,300
Crossing Guard	Brian T. Evans	13.01/Hr

RESOLUTION NO. _____

RESOLUTION ESTABLISHING WORK RULES FOR 2022

The Town Board of the Town of Chenango, duly convened in Regular Session, January 5, 2022, does hereby RESOLVE as follows:

SECTION 1. WHEREAS, this Board desires to adopt these Rules to set forth uniform terms and conditions of employment for employees and elected officials of the Town of Chenango except those covered by Collective Bargaining Agreements; now, therefore, it is hereby

SECTION 2. RESOLVED, that the following Rules are adopted:

PURPOSE

The purpose of these Rules is to ensure equitable treatment of employees and to provide uniformity in the matter of Work Rules and leave insofar as practicable and consistent with the efficient conduct of Town business.

APPLICABILITY

Except as otherwise expressly provided, the rules and fringe benefits provided hereafter shall apply to all eligible Town of Chenango full-time appointed and elected officials and employees.

If any provision of this document is, or shall at any time hereafter, be held contrary to law by a court of competent jurisdiction, then such a provision shall not be applicable, performed or enforced, except to the extent permitted by law.

If any provision of this document is, or shall at any time thereafter, be contrary to law, all remaining provisions shall continue in effect.

MEDICAL AND DENTAL

Medical and dental benefits will be available to all eligible full-time employees and full-time elected officials who have completed 30 days of employment with the employer. All full-time employees and full-time elected officials hired prior to January 1, 2016 shall pay 15% of the cost of their medical and dental coverage. Employees hired after January 1, 2016 or those requesting coverage they had previously waived shall pay 18% of the cost of their medical and dental coverage.

For eligible employees hired, newly elected after January 1, 2014 or those who had previously waived their right to coverage; should an employee's spouse or family member be eligible for medical and dental coverage through their own place of employment, the Town will not offer coverage to that spouse or family member. When an employee and spouse have coverage through their respective employers, the eligible dependents shall be covered by the person whose birthday occurs first during the calendar year.

In order to voluntarily waive his/her right to Town paid medical and dental coverage, the employee must (a) document proof of other coverage either by a copy of an insurance identification card or by a written statement from a plan administrator and (b) execute a Waiver of Participation form supplied by the employer.

Should an employee desire coverage in the future; such employee will be required to furnish Evidence of Insurability satisfactory to the Plan Administrator. No coverage will be effective until all required medical information is received and reviewed by the Plan Administrator. Notwithstanding the above, such coverage shall only be available to an employee: (1) during the annual open enrollment period or (2) upon proof of a change in family status as defined in the plan document.

ADDITIONAL BENEFITS

Eligible full-time employees and full-time elected officials, are granted the following benefits:

- A. Coverage under New York Disability Insurance Plan.
- B. Employees covered under these Rules are entitled to coverage under the Employees Retirement System of the State of New York and are provided with Career Retirement Plan benefits as provided under Section 75E, G, and I of the Retirement and Social Security Law of the State of New York.
- B.C. Provided with life insurance coverage that provides for the minimum payment of three times the officer's, official's, and/or employee's annual income, pursuant to Section 60 (b) of the Retirement and Social Security Law of the State of New York.
- G.D. Medical and dental coverage shall be offered to all eligible employees and officials of the Town of Chenango and their dependents where such employees retire from employment with the employer and have; with the exception that all part-time elected officials, appointed officials, and employees hired after January 1, 1978 who have no previous full-time service with the Town of Chenango will be entitled to coverage provided herein only if the employee retires under the retirement plan maintained by the employer and has twenty (20) years of service with the Town. The retiree will contribute at the percentage of the premium that they were eligible for at the time of retirement. All full-time and part-time elected officials and employees who were hired or elected after January 1, 1995 will have individual coverage at the contribution percentage of premium that the employee or official was eligible for at the time of retirement and the retiree will have the privilege of purchasing a family policy which will cost the retiree the difference between the Town providing for the individual coverage cost and the additional family coverage cost. Should the retiree predecease his/her spouse, said spouse may continue to purchase coverage at 100%.

WORK DAY

The standard work day for Town Hall staff shall be seven (7) hours per day with one (1) hour for lunch. The Secretary to the Highway Superintendent will work eight (8) hours per day with one half hour (½) for lunch. The standard work day for part-time elected officials shall be six (6) hours per day.

Compensatory time will only be granted under unusual circumstances with prior permission of the Town Supervisor upon recommendation of the Department Head. Employees are generally required to work the normal work schedule as assigned and are expected to spend the hours necessary for the successful completion of their assignments.

EMERGENCY CLOSING

It is the decision of the Town Supervisor to close Town offices (non-essential personal). In the event the Broome County issues a State of Emergency, Travel Advisory or Warning, Town offices may still be open and employees should report to work as usual. If an employee is unable to report to work, the employee must inform their Department Head, and the employee will be required to use personal or vacation time. If the decision to close Town offices is made, the Town Supervisor will notify Department Heads; and they, in turn, will notify their direct reports.

If Broome County issues a Travel Ban, offices will be closed while the ban is in effect. Once the ban is lifted, Town offices will reopen and employees should report to work unless otherwise directed by their Department Head. If an employee is unable to report to work, the employee must inform their Department Head and use personal or vacation time.

If the Town closes for any reason and an employee previously submitted a request to take vacation, sick or personal time, no time will be credited back.

SALARIES

Payment is made by direct deposit or check issued to each employee every other Wednesday. When Wednesday is a holiday, payment will be made on the working day immediately before.

SICK LEAVE

Full-time employees shall be allowed one (1) day of sick leave for each month of service. Employees shall start to earn sick leave from the date of hire and shall accumulate sick leave as long as they are employed by the Town of Chenango to a maximum of 165 days. No credit for sick leave shall be allowed unless the employee shall have been on full pay status for at least 50% of the working days of the calendar month. Sick leave with pay may be granted to an employee covered under these Rules when incapacitated or unable to perform the duties of their position by reason of sickness or injury. Sick leave may be used in other instances involving the employee's family; however, such determination shall be left to the discretion of the Town Supervisor or designee.

Employees shall, in accordance with Section 41 (J) of the New York State Employees Retirement System, be permitted to apply all of their accumulated unused sick leave credits to their retirement.

Should any period of absence for personal sickness exceed two (2) consecutive working days, including disability related to pregnancy which will be charged against accumulated sick leave credits, the Town Supervisor or designee may require such proof of illness as may be satisfactory or may require the employee to be examined by a physician. In the event of failure to submit proof of illness upon request, or in the event that upon such proof as is submitted or upon the report of medical examination, the Town Supervisor or designee finds there is no satisfactory evidence of illness sufficient to justify the employee's absence from the performance of his/her duties, such absence shall be considered as unauthorized leave and shall be grounds for disciplinary action and/or dismissal.

Any employee who resigns or retires will not be paid for any unused sick time. Similarly, the estate or beneficiary of a deceased employee will not be paid for any unused sick time. Any employee covered under this policy who is discharged for cause shall not be paid for any unused sick time.

If the Town closes for any reason and an employee previously submitted a request to take vacation, sick or personal time, no time will be credited back.

BEREAVEMENT LEAVE

In the event of the death of an immediate family member, an employee shall receive up to three (3) days bereavement leave to make household adjustments, arrangements or to attend funeral services. Immediate family shall include husband, wife, children, step-children, mother, father, step-mother, step-father, brother, sister, grandparent, grandchild, mother-in-law, father-in-law, son-in-law, or daughter-in-law of the employee or any other relative who is an actual member of the employee's household. In the event of an additional death in the immediate family, three (3) additional days shall be allowed.

VACATION

All full-time employees shall be entitled to paid vacation based on the following schedule:

After one year in the NYS Retirement System – ten (10) work days
After ten years in the NYS Retirement System – fifteen (15) work days
After fifteen years in the NYS Retirement System – twenty (20) work days

Employees will receive their vacation entitlement on their anniversary date.

Vacation time shall be taken in one half (½) day increments. A maximum of two (2) weeks of vacation time may be carried over as of the anniversary date of employment.

Vacation shall be granted only at such time as the work of the department shall permit. Employees will provide two weeks' notice for more than two days of vacation. Department Heads shall notify the Town Supervisor of their individual vacation requests in advance.

So far as practicable, all earned vacation shall be taken prior to any transfer, but where not able to be taken, the employee shall receive any earned vacation in the department to which transferred.

Money for vacation due an employee who resigns or retires (including vacation earned/accrued in the anniversary year but not yet received) will be paid to the employee. Similarly, the estate or beneficiary of a deceased employee will be paid for any unused vacation time. Any employee covered under this policy who is discharged for cause shall not be paid for any vacation time.

Vacation time under this policy is not cumulative for any period when the employee is absent without pay.

New full-time employees may, with the approval of the Town Supervisor, be granted up to two weeks leave of absence without pay if they do not qualify for paid time off.

Exceptions to any provision of this policy may be granted only upon the explicit prior authorization of the Town Supervisor.

If the Town closes for any reason and an employee has previously submitted a request to take vacation, sick or personal time, no time will be credited back.

PERSONAL TIME

All full-time employees will be allowed a total of five (5) personal days each year. Employees shall not be required to provide a reason for personal leave, but shall give at least 24 hours' notice, except in an emergency situation. These five (5) personal days must be used in the year granted, and at least one hour of time must be taken.

Full-time employees hired after January 1, 2012 shall be entitled to personal day benefits as aforementioned except they will receive a total of three (3) personal days.

Any employee who resigns or retires will not be paid for any unused personal time. Similarly, the estate or beneficiary of a deceased employee will not be paid for any unused personal time. Any employee covered under this policy who is discharged for cause shall not be paid for any unused personal time.

If the Town closes for any reason and an employee previously submitted a request to take vacation, sick or personal time, no time will be credited back.

LEAVE OF ABSENCE WITHOUT PAY

A leave of absence request must be submitted for any absence over three (3) workdays not covered by paid time off. Any unpaid time for three (3) days or more must be approved by the Department Head or Town Supervisor, whichever is appropriate. All leaves in excess of thirty (30) days or more must be submitted in writing and approved by the Town Supervisor. No benefits shall accrue during a leave of thirty (30) days or more.

All medical leaves, regardless of duration shall be submitted in writing to the Department Head and the Town Supervisor or designee for final approval. Medical documentation must be provided before a medical leave will be approved. Leaves for extended illness shall not commence until all paid leave time is exhausted, except for leaves for Worker's Compensation, FMLA and any other applicable labor laws. Military leaves of absence shall be governed by applicable federal law.

FINANCIAL ASSISTANCE FOR EDUCATION

The employee must be full-time and have been employed by the Town of Chenango for at least four (4) years.

The employee will agree to continue employment with the Town of Chenango after finishing courses or acquiring a degree, for two (2) consecutive years. If for some reason the employee does not complete two (2) years of employment, dismissal or voluntarily leaving, he/she will be required to reimburse the Town at a rate of:

First six-month period	- 100%
Second six-month period	- 75%
Third six-month period	- 50%
Fourth six-month period	- 25%
Total two (2) years	

Only job-related courses are acceptable. All courses to be taken will require prior approval of the Town Board. The Board has the right to deny any and all courses.

A minimum grade of "C" is required to continue taking courses under this policy. All grades are to be recorded in employee's personnel file. It will be the employee's responsibility to furnish the Town with their grades. If the employee fails to do so, the Board has the right to discontinue financial assistance.

The Town agrees to pay for:

- A. Student Tuition
- B. Student Fee
- C. Health Fee
- D. Parking Fee

The Town agrees to issue a check for such items on confirmation of registration for the course. Books and miscellaneous needs will be the employee's responsibility.

The Town suggests that the employee apply for any and all available funding such as grants and scholarships and should also check with the Financial Aid Counselor at the school the employee will be attending.

Employees agree to reimburse the Town if they do not successfully complete courses. The Town has the right to discontinue this policy at any time.

EMPLOYEES ENGAGING IN OTHER TRANSACTIONS AND DUTIES

Department Heads and other management and supervisory personnel, employed on a full-time basis must inform the Town Supervisor of the nature and extent of the outside work so as to avoid any conflicts of interest.

LEAVE FOR SUBPOENAED APPEARANCES AND JURY ATTENDANCE

Upon proof of the necessity of jury service or the appearance as a witness pursuant to a subpoena or other order of a court or body, an employee shall be granted a leave with pay, with no charge against leave credits; provided, however, that this shall not apply to any absence of an employee occasioned by such appearance if he is a party to the proceedings.

ENTITLEMENT OF PART-TIME EMPLOYEES TO BENEFITS

All part-time employees hired prior to January 1, 2012 shall be entitled to the following benefits:

Vacation hours at one-half the number of hours of vacation credited to full-time employees.

A total of 17.5 hours of personal time each year. Employees shall not be required to provide a reason for personal leave, but must give at least 24 hours' notice, except in an emergency situation. These hours are non-cumulative, can only be used in the year granted, and shall be taken according to the part-time employee's normal work schedule in increments not less than ½ hour.

Sick leave at one-half the number of hours of sick leave credited to full-time employees.

Bereavement as aforementioned in the Rules and will be paid for the amount of time they would have ordinarily been scheduled.

Holidays as provided in the Rules except they will be paid one-half the number of hours provided to full-time employees. The employee shall not be paid for any hours in excess of their normal work schedule.

Part-time employees hired on or after January 1, 2012 shall not be entitled to any of the aforementioned benefits.

ENTITLEMENT OF PART-TIME EMPLOYEES AND PART-TIME ELECTED OFFICIALS TO MEDICAL AND DENTAL INSURANCE BENEFITS

Part-time employees hired after December 31, 1997 shall pay 50% of the cost of the total amount allocated for medical and dental benefits. Effective January 1, 2017, part-time elected officials shall not be eligible for any medical or dental insurance benefits.

ADDITIONAL BENEFITS

- A. Coverage under New York Disability Insurance Plan.
- B. Provided with Career Retirement Plan benefits as provided under Section 75E, G. and I of the Retirement and Social Security Law of the State of New York.
- C. Provided with life insurance coverage that provides for a minimum payment of three times the officer's, officials and/or employees annual income; pursuant to Section 60 (b) of the Retirement and Social Security Law of the State of New York.

Seasonal employees or appointed Board members shall not be entitled to any of the benefits described in Resolution 2 of the Work Rules above.

2022 HOLIDAY SCHEDULE

December 31 st (Friday)	New Year's Day (Observed)
January 17 th (Monday)	Martin Luther King, Jr. Day
February 21 st (Monday)	Presidents' Day
April 15 th (Friday)	Good Friday
May 30 th (Monday)	Memorial Day
June 20 th (Monday)	Juneteenth (Observed)
July 4 th (Monday)	Independence Day
September 5 th (Monday)	Labor Day
October 10 th (Monday)	Columbus Day
November 11 th (Friday)	Veterans Day
November 24 th (Thursday)	Thanksgiving Day
November 25 th (Friday)	Day After Thanksgiving
December 23 rd (Friday)	Christmas Eve (Observed)
December 26 th (Monday)	Christmas Day (Observed)
January 2nd (Monday)	New Year's Day (Observed)

SECTION 3. RESOLVED, that this Resolution shall take effect January 1, 2022.

Offered By:

Seconded By:

Roll Call:

Absent:

Ayes:

Nays:

Carried:

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING EXECUTION OF CONTRACTS
FOR EMPLOYEE MEDICAL AND DENTAL INSURANCE BENEFITS**

The Town Board of the Town of Chenango, duly convened in Regular Session, January 5, 2022, does hereby RESOLVE as follows:

SECTION 1. WHEREAS, this Town currently has contracts with Excellus BlueCross BlueShield, Central New York Southern Tier Region through the Finger Lakes Group, LLC as Broker providing medical and dental insurance benefits for its employees and retirees which expire on December 31, 2021 and

WHEREAS, this Board has carefully reviewed the terms and conditions of the proposed SimplyBlue Plus Bronze 4 health plan and the Dental Blue Options dental plan for the year 2022; now, therefore, it is hereby

SECTION 2. RESOLVED, that the Supervisor is hereby authorized to execute the above stated contracts for medical and dental insurance benefits with Excellus BlueCross BlueShield of Central New York Southern Tier Region through the Finger Lakes Group, LLC as Broker for the period January 1, 2022 through December 31, 2022 effective immediately.

Offered by:

Seconded by:

Roll Call:

Absent:

Ayes:

Nays:

Carried:



Quote Effective: 01/01/2022 - 03/31/2022
 Version Updated: 10/28/2021

Print Package: HIOS ID (Enrollment Code)	78124NY1000169-00 (SYA7)
Plan Name:	SimplyBlue Plus Bronze 4
Rating Region:	Syracuse
Rate	
Single	\$514.13
Subscriber & Spouse	\$1,028.25
Subscriber & Child(ren)	\$874.01
Family	\$1,465.26
Dependent Coverage To Age 26, Pediatric Dental Coverage Yes, Domestic Partner Coverage Yes, Family Planning Coverage Yes	
Rates quoted herein are subject to change due to our implementation of the provisions of the Federal Patient Protection and Affordable Care Act.	
The Sales Representative providing this quote is a New York State licensed insurance producer employed by Excellus Health Plan. The individual represents Excellus Health Plan in this transaction and will be compensated by Excellus Health Plan in part based on this sale. The amount of compensation is based on a number of factors, including the contract selected and the volume of sales. You may request information about the expected compensation from your Sales Representative.	
*The NYS Department of Financial Services has approved our rate filing for quarterly community rates. All Rates will be considered to be on a 12 month period from the effective date of coverage unless otherwise instructed by Excellus Health Plan. The above rates are effective for the Initial Term of the Agreement. Rates for any Renewal Term will be provided to Group in a rate renewal notice.	
Please complete this section if you have selected a plan that does not include pediatric dental coverage.	
A) Have you obtained dental coverage, not offered by Excellus BCBS, that provides essential pediatric dental benefits through a NY State of Health certified dental plan? Yes <input type="checkbox"/> No <input type="checkbox"/>	
B) If you answered 'yes', please provide the name of the company issuing the essential pediatric dental coverage: _____ If you change this dental coverage at any time, you must notify Excellus BCBS to confirm continued coverage of essential pediatric benefits. If you answered 'no' please be aware the ACA requires essential pediatric dental coverage.	

Signature: *Janice W. Blum* Title: *Supervisor* Date: *12.7.21*

Group Name: _____ Total Employees: _____ Total Eligible: _____

Coverage Effective Date: _____

Broker: _____

SimplyBlue Plus Bronze 4

+Colonoscopy	Preventive screenings covered in full	Covered at 100%, subject to the deductible
+Family Planning Services	Covered In Full	Covered at 100%, subject to the deductible
Physician Office Services	In-Network	Out-of-Network
Diagnostic office visits	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Telemedicine and Telehealth Services	Covered In Full, subject to deductible	Covered at 100%, subject to the deductible
Diagnostic x-rays	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Advanced imaging Services	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Diagnostic laboratory and pathology	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Allergy tests	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Allergy injections	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Chemotherapy	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Radiation therapy	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Maternity Services	In-Network	Out-of-Network
Prenatal care	Covered in full (Cost share may apply to ultrasounds, lab work and sick visits)	Covered at 100%, subject to the deductible
Hospital care for mom (including delivery)	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Newborn nursery care	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Prescription Drug Coverage	In-Network	Out-of-Network
Diabetic drugs, insulin, and supplies	Covered at 100%, subject to the deductible	Not Covered
Inpatient Hospital Benefits	In-Network	Covered at 100%, subject to the deductible
Hospital benefits	Covered at 100% per admission for unlimited days, subject to the deductible	Covered at 100%, subject to the deductible
Physician visits in the hospital	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Inpatient physical rehabilitation	Covered at 100% per 60 day stay per admission per contract year, subject to the deductible	Covered at 100% per 60 day stay per admission per contract year, subject to the deductible
Surgery	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Anesthesia	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Emergency care	In-Network	Out-of-Network
Emergency room care	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Freestanding urgent care center	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Ambulance	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Outpatient Hospital Benefits	In-Network	Out-of-Network

SimplyBlue Plus Bronze 4

Accidental Dental -
Outpatient Surgical

Covered at 100% for accidental injury to sound, natural teeth and for care due to congenital disease or anomaly, subject to the deductible

Covered at 100% for accidental injury to sound, natural teeth and for care due to congenital disease or anomaly, subject to the deductible

This is not a contract. It is intended to highlight the coverage of this program. Benefits are determined by the terms of the contract. All benefits are subject to medical necessity. All day and visit limits are combined limits for both in and out of network benefit. *Preventive Services coverage required by the Federal Patient Protection and Affordable Care Act are not quoted herein. Please refer to the United States Preventive Services Task Force list of items and services rated "A" or "B" that are covered pursuant to the Federal Patient Protection and Affordable Care Act requirements.

Excelsior BlueCross BlueShield is a nonprofit independent licensee of the Blue Cross Blue Shield Association

RESOLUTION NO. _____

RESOLUTION APPROVING ENGINEERING CONTRACT

The Town Board of the Town of Chenango, duly convened in Regular Session January 5, 2022 does hereby RESOLVE as follows:

SECTION 1. WHEREAS, Alexander N. Urda, P.E., CPESC has proposed in writing to furnish services as Engineer for the Town for the year 2022. A copy of said proposal is attached and incorporated herein, and

WHEREAS, this Town Board desires to engage the services of Alexander N. Urda at an annual retainer not to exceed \$34,578.00 plus reimbursable expenses as agreed to; now, therefore, it is hereby

SECTION 2. RESOLVED, that the Supervisor is hereby authorized to execute an engineering services contract with Alexander N. Urda for the year 2022 at an amount not to exceed \$34,578.00 plus reimbursable expenses effective January 1, 2022.

Offered by:

Seconded by:

Roll Call:

Absent:

Ayes:

Nays:

Carried:

December 9, 2021

Mrs. Jo Anne Klenovic, Town Supervisor
Town of Chenango
1529 NY Rt. 12
Binghamton, NY 13901

Re: Annual Contract Engineer for the Town 2022

Dear Mrs. Klenovic:

Urda Engineering, PLLC (URDA) is pleased to be given the opportunity to submit this contract to you to provide part time engineering services to assist the Town of Chenango (Town). I, Alexander N. Urda, registered Professional Engineer in the State of New York, of Urda Engineering, PLLC propose to furnish services as URDA for the Town of Chenango on a fixed fee basis, plus reimbursable expenses, as well as out of scope reimbursable services at our hourly rates similar to our 2021 contract. Note: The fee reflects a 2% increase from 2021 based on evaluation of 2021 hours-to-date and projected workload for 2022. There is no change to the annual budgeted base amount for engineering as this increase fits within my 2022 Town budget.

SCOPE OF SERVICES

Based on our discussions and review of our 2021 duties as URDA for the Town of Chenango, it is my understanding that you are requesting engineering services for completion of the following scope of services:

PART 1 – ENGINEERING SERVICES

The following is a general listing of Professional Engineering services provided within the annual base fee, unless otherwise noted, and is not all inclusive.

A. General Services

1. Coordination with and assistance to the Town departments (Water Department, Highway Department, Public Works, Town Clerk, Town Attorney, etc.)
2. General storm drainage investigations including reporting, field observations, and general recommendations at request of highway superintendent.
3. Assist department heads with meetings with residents regarding complaint reports (water system, sanitary sewer system, storm sewer system, etc.).
4. Maintain table and graphs of water system master meter readings.
5. Capital project planning assistance with department heads.
6. Review of Broome County Highway maps (map updates, project planning, etc.) and NYSDOT highway and bridge reports. Interface with responsible parties on road projects and Town impacts and integration.
7. Attend meetings as directed by the Town Board. Anticipated are:
 - a. BMTS
 - b. BC Flood Task Force
 - c. TMDL program
 - d. Hazard mitigation with county

B. Planning Board and Zoning Board of Appeals

1. Case Reviews

- a. Site Plan Review (see "Reimbursable Services" for additional fee items)
 - b. Simple Subdivision Plan Review (see "Reimbursable Services" for additional fee items)
 - c. Advisory Reviews for Planning Board Advisor to Z.B.A.
2. Attend regular Planning Board Meetings at one per month.

C. Town Board

- 1. Attend Town Board Work Sessions, scheduled for the 2nd and 4th Wednesdays of the month. Engineer shall provide a written report to the Board outlining all current projects and any pertinent due dates related to the same at each work session URDA is required to attend.
- 2. Meetings with the Broome County Department of Health and NYS Department of Conservation as may be required under the normal course of Town Business. Special meetings relating to particular projects will be in accordance with the reimbursable section herein.
- 3. Update and prepare regular reviews of Public Works, zoning, sanitary sewer regulations, Ordinance Department, building inspections, etc.
- 4. Report to Town Board on special meetings as required (ex. Association of Towns, BMTS, BTSC).

D. Town Mapping

Mapping shall include any necessary minor revisions (non-survey based) for maintenance, and/or minor corrections of the existing district mapping and system mapping:

- 1. Zoning – Update New Boundary
- 2. Water Districts
- 3. Sanitary Sewer Districts
- 4. Lighting Districts
- 5. Election Districts
- 6. Speed Zones
- 7. Aquifer Protection Zones
- 8. Water Well and Tank Schematic

E. Reimbursable Services (Outside the annual base fee) as Authorized by the Town Board

- 1. Municipal Separate Storm Sewer System (MS4) program coordination and compliance.
 - a. Broome Tioga Stormwater Coalition (BTSC) meeting attendance (typically quarterly meetings) held at Town of Union or Town of Chenango.
 - b. Annual MS4 program reporting completed and submitted to the NYSDEC.
 - c. Updates to the MS4 Stormwater Management Program (SWMP) plan.
- 2. Illicit Discharge program outfall monitoring and sampling.
- 3. Preliminary Reports – New Utilities (Map, Plan, and Report including estimates)
 - a. Proposed new water districts.
 - b. Proposed water storage tanks.
 - c. Proposed new sanitary sewer districts.
 - d. Proposed major storm drainage projects requiring bidding
- 4. SEQR Review Meetings
 - a. Meeting attendance.
 - b. Detailed SEQR application review (detailed full EAF, scoping, DEIS, EIS, etc).
 - c. Preparation of Environmental Assessment Forms for Town projects.
- 5. Special Planning Board Meeting attendance (project review and comment letter is under general scope)

6. Comprehensive Plan meetings separate from regular Planning Board meetings.
7. Major project site plan reviews which have had 'review fees' established (ex. MS4 SWPPP review, etc.).
8. Mapping and sketches, short EAFs for grant applications.
9. Draft sketches and descriptions for easements.
10. Major subdivision reviews to include Planning Board Review, Construction Inspections, approval and acceptance letters, SEQR reviews, MS4 SWPPP reviews, etc., when "review fees" have been established.
11. Code compliance reviews: building/parcel inspection for unsafe/condemnation conditions and letter report.
12. Legal Issues/Legal Case professional support.
13. Other items for reimbursement established between the Town and URDA for review of capital work projects designed by other consultants or engineers, special projects, i.e. preliminary designs, SPDES, preliminary applications, audit and control reports, and similar type development work.
14. Completion of detailed project plans, specifications, bidding documents, and bidding assistance for Town projects in which the estimated project dollar value dictates that the project requires competitive bidding in accordance with the Municipal Law of the State of New York.
15. Flood grant paperwork, project estimating and sketches, filings, coordination, and meeting attendance, including NY Rising program support.
16. Travel and expenses (mileage for Part 1.E listed items, printing, postage, contracted services, etc.).

PART 2 – TOWN RESPONSIBILITIES

A. Provided by the Town

It is requested that the Town continue to provide and regularly update several documents for URDA to assist with Engineer for the Town duties.

1. Municipal Code for the Town of Chenango (electronically)
2. Chapter 73 – Zoning (electronically)
3. Town's Comprehensive Plan
4. NY State supplements (hard copy) to the 2020 New York State Building Code (as adopted by New York State and any updates).

Also, as noted in the request for proposals, Professional Liability Insurance for Town project work will be covered by the Town

COMPENSATION

URDA anticipates completion of the Scope of Services for the following fees.

<u>Scope Item</u>	<u>Fee</u>
Part 1 –ENGINEERING SERVICES	
A. General Services	
B. Planning Board and Zoning Board of Appeals	
C. Town Board	
D. Town Mapping	
PART 1, A, B, C, and D	Fixed Fee plus reimbursable expenses \$34,578.00
E. Reimbursable Services – At hourly rates and expense rates listed below unless otherwise negotiated.	

Additional engineering services not set forth within the Scope of Services of this agreement are excluded from URDA's services. However, they may be requested and this agreement amended by written request from the Town, accepted and signed by both the Town and URDA.

Additional engineering services are typically compensated at the rates specified below unless negotiated otherwise:

Professional Engineer:	\$120.00/hour
Project Designer:	\$85.00/hour
Survey Technician* (Field Rate)	\$135.00/hour (field topo at state wage rate)
Survey Technician* (Office)	\$85.00/hour (office rate)
Administrative Assistant	\$45.00/hour

*Non-PLS support

REIMBURSABLE EXPENSES

In addition to the fees quoted above, normal and customary expenses will be billed to the Town at the actual cost, or as designated below. Reimbursable expenses include, but are not limited to, all printing and reproduction, regular and express mail packaging and postage, and mileage.

Specific Expense Rates:

Mileage:	\$0.60 per mile.
In-house Printing:	\$0.20 per 8.5x11 sheet; 11x17 sheet \$2.50 per 22x34 sheet
Outside services/expenses*:	Cost +10%

*(examples: USPS postage, Dataflow printing, shipping/mailing costs, report binders)

Association of Towns NYC Training: Town will provide half of the projected costs of attendance. Costs for professional credits received will be at the sole expense of Engineer.

INSURANCE and INDEMNIFICATION: URDA shall maintain the following insurance for the duration of the Agreement and, on all policies other than professional liability, name Town as an additional insured on a primary, non-contributory basis. URDA shall provide to the Town certificates of insurance evidencing compliance with the insurance requirements below. During the term of this Agreement and for a period of three (3) years thereafter, Engineer agrees to maintain and provide evidence of continuous professional liability insurance coverage in the amounts stated below:

- a. General Liability: \$1M each occurrence and \$2M aggregate
- b. Automobile Liability: \$1M
- c. Workers' Compensation: Statutory, not less than \$1M
- d. Professional Liability: \$1M per claim and \$2M aggregate

The Town and URDA agree to indemnify, defend, and hold the other harmless, and their respective officers, employees, agents and representatives from and against liability for all claims, losses, damages and expenses, including reasonable attorney's fees, to the extent such claims, losses, damages or expenses, are caused by the indemnifying party's negligent acts. In the prosecution of any successful lawsuit by the Town or URDA for the enforcement of this indemnification provision, the losing party agrees to pay the winning party's reasonable attorney's fees and any costs of the suit incurred therein. Each party shall ensure that all of their respective consultants, contractors, and subcontractors provide the other party with the same indemnification.

RELATIONSHIP: The relationship between URDA and the Town is that of an independent contractor. Accordingly, URDA must conduct itself in conformance with the independent contractor relationship, and may not hold itself out or claim to be an officer or employee of the Town. URDA must secure its own insurance, retirement membership or credits, where applicable. URDA shall assume all obligations and duties of an independent contractor.

SCHEDULE OF PAYMENT

The Town will be billed monthly at the end of each month. The amount will be based on the fixed fee amount of \$33,900 spread evenly over twelve (12) months (\$2,825.00), plus reimbursable expenses and service. Invoices are due upon receipt and are considered past due thirty (30) calendar days after the postmarked date.

Past due accounts will result in stoppage of work until the account is made current. Project documents may be withheld or withdrawn if there is a past due balance. Amounts past due thirty (30) calendar days after the postmarked date of invoice shall bear interest at 1.5 percent per month. The Town shall pay URDA for all expenses, including reasonable attorney's fees, incurred in collecting any past due payments and interest thereon.

LIMIT OF LIABILITY: URDA's liability for claims arising from this agreement related to the negligent acts of URDA shall be limited to the limits set forth in the INSURANCE and INDEMNIFICATION section

WAIVER: The Town and URDA mutually agree to waive all claims of consequential damages arising from disputes, claims, or other matters relating to this agreement.

GOVERNING LAW; JURISDICTION; VENUE: This Agreement, including without limitation, any disputes arising out of or relating to this Agreement, shall be governed by the laws of the State of New York, without regard to its conflict of law provisions. Engineer and Town hereby submit to the exclusive jurisdiction of the state and federal courts located in the County of Broome, State of New York with respect to any legal proceedings arising out of this Agreement.

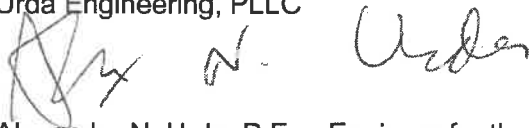
SEVERABILITY: If any provision of this Agreement is ruled invalid in an arbitral or judicial proceeding, such finding shall not affect the validity of any other provision or this Agreement as a whole, which shall remain in full force and effect.

This proposal represents the entire understanding between the Town and URDA with respect to this contract for engineering services and may only be modified in writing signed by both parties.

I trust that I have accurately responded to your request. Please feel free to contact me if you have any questions or concerns. This proposal will become contractual by signing in the Town signature area. Please have the Town Clerk forward to my office a copy of this document signed, and a copy of the resolution accepting this agreement.

I appreciate the opportunity to continue to provide my services to the Town of Chenango as Engineer for the Town. Thank you for considering Urda Engineering, PLLC.

Sincerely,
Urda Engineering, PLLC



Alexander N. Urda, P.E. – Engineer for the Town
Owner/Professional Engineer

cc: Town Board
Town Clerk

TOWN SIGNATURE/ACCEPTED BY:

(Signature)

Jo Anne Klenovic, Supervisor
(Printed Name, Title) (Date)

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING ATTENDANCE AT
THE ASSOCIATION OF TOWNS 2022 ANNUAL MEETING & TRAINING SCHOOL**

The Town Board of the Town of Chenango, duly convened in Regular Session, January 5, 2022, does hereby RESOLVE as follows:

SECTION 1. RESOLVED, that the following named Town employees and officials are hereby authorized to attend the Association of Towns 2022 Annual Meeting & Training School from February 20-23, 2022.

Supervisor – Jo Anne Klenovic

Members of the Town Board - None

Department Heads - TBD

Chairperson or Designated Delegate of the Planning Board – None

Chairperson or Designated Delegate of the Zoning Board – None

Any other Officers given permission by the Board;

- Alex Urda, Engineering

and it is further

SECTION 2. RESOLVED, that all expenses incurred in connection with the attendance at said meeting shall be paid by the Town of Chenango after presentation of detailed voucher and audit thereof; and, it is further

SECTION 3. RESOLVED, that Jo Anne Klenovic is hereby appointed the 2022 delegate to the meeting to represent the Town of Chenango; and, it is further

SECTION 4. RESOLVED, that _____ is hereby appointed the 2022 Deputy Delegate to the convention to represent the Town of Chenango; and, it is further

SECTION 5. RESOLVED, that this Resolution shall take effect immediately.

Offered by:

Seconded by:

Roll Call:

Absent:

Ayes:

Nays:

Carried:

Tiesi-Korinek, Lizanne

From: Bonnie Becker <bbecker@nytowns.org>
Sent: Thursday, December 30, 2021 12:33 PM
To: Klenovic, Jo Anne
Subject: RE: 2022 Conference Info

Supervisor:

Wishing you a very happy and healthy New Year. Thanks for your comments and concerns about the annual meeting. We value and appreciate your feedback. We are closely monitoring the health and safety issues and we are reviewing the matter daily and will report back to all of our members by mid-January to see if there are updates to our plans in moving ahead with the conference.

As with all our training schools there is a cancellation deadline which is 10 days prior to the event, so it would be February 10.

I would assign your delegate(s) since the business meeting will happen whether in person or by zoom.

Gerald K. Geist
Executive Director
Association of Towns
150 State Street
Albany, New York 12207
(518)465-7933

From: Klenovic, Jo Anne <supervisor@townofchenango.com>
Sent: Thursday, December 30, 2021 9:34 AM
To: Bonnie Becker <bbecker@nytowns.org>
Cc: MacLeod, Amy <payroll@townofchenango.com>
Subject: 2022 Conference Info

Hello Bonnie

The Town of Chenango Board has concerns about traveling to the convention in February with the lingering COVID effects and statistics. Can you answer a couple questions or direct me to someone in another department?

Is there any consideration to a virtual opportunity to view the courses?
If no one from Chenango goes to the convention, do we lose our vote(s)?
If we register to attend, what is currently the final date to withdraw?
Do you still need a resolution passed with or without Town personnel attending?

I know this is a fluid and difficult situation but we are hoping for a virtual schedule as a backup. We also share the expense of bus with 10 municipalities and that itself is causing concerns making transportation an issue when it's normally not.

I'd appreciate any help you can offer.
Thank you!
Jo Anne

Jo Anne W Klenovic
Supervisor
Town of Chenango

1529 Route 12
Binghamton, NY 13901
607-648-4809 X6

RESOLUTION NO. _____

RESOLUTION AUTHORIZING EMPLOYEES TO ATTEND TRAINING SESSIONS

The Town Board of the Town of Chenango, duly convened in Regular Session, January 5, 2022, does hereby RESOLVE as follows:

SECTION 1. WHEREAS, this Board desires to establish a uniform procedure for authorizing employees to attend training sessions in 2022 without prior Town Board approval; now therefore, it is hereby

SECTION 2. RESOLVED, that employees are hereby authorized to travel to and attend training sessions at the town's expense providing that attendance at the training session is recommended by the Department Head and the Supervisor of the Town of Chenango, who certify that the subject of the training session is relevant to the employee's position and will enhance the employees on the job performance and it is the expressed intention of the Board that attendance not exceed current budget line items; and it is further

SECTION 3. RESOLVED, that the Department Head will document the completed course work, reimbursement and any accreditation that applies on behalf of that employee.

SECTION 4. RESOLVED, that this Resolution shall take effect January 1, 2022.

Offered by:

Seconded by:

Roll Call:

Absent:

Ayes:

Nays:

Carried:

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING EXPENDITURES BY
THE HIGHWAY SUPERINTENDENT WITHOUT PRIOR APPROVAL**

The Town Board of the Town of Chenango, duly convened in Regular Session January 5, 2022, does hereby RESOLVE as follows:

SECTION 1. WHEREAS, Section 142 (1) (a) of the Highway Law authorizes the Town Board to adopt a resolution permitting the Highway Superintendent to purchase equipment, tools, and implements without prior approval of the Town Board in an amount to be fixed by it, from time to time; now, therefore, it is hereby

SECTION 2. RESOLVED, that the Highway Superintendent is hereby authorized to spend for equipment tools and implements, a total of \$10,000 in the year 2022 without prior approval of this Board and, it is further

SECTION 3. RESOLVED, that this Resolution shall take effect January 1, 2022.

Offered by:

Seconded by:

Roll Call:

Absent:

Ayes:

Nays:

Carried:

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING HIGHWAY LAW § 284
AGREEMENT TO SPEND TOWN HIGHWAY FUNDS**

The Town Board of the Town of Chenango, duly convened in Regular Session January 5, 2022, does hereby RESOLVE as follows:

SECTION 1. WHEREAS, the Town Board and the Superintendent of Highways are required by Highway Law § 284 to enter into a written agreement stating the general manner in which the Highway Fund appropriations for repairs and improvements are to be expended; and

WHEREAS, in conjunction with the estimate submitted by the Highway Superintendent, the Highway Superintendent has submitted a proposed Highway Law § 284 Agreement to spend Town Highway Funds; and

WHEREAS, the Highway Superintendent has prepared an Agreement to spend Town Highway Funds for the fiscal year commencing January 5, 2022, for general repairs and primary work, and permanent improvements subject to limitations set by NYS Capital Highway Improvement Program (CHIPS) funding; now, therefore, it is

SECTION 2. RESOLVED, that the Town Board hereby approves said Agreement and authorizes the Supervisor to execute same effective January 1, 2022.

Offered by:

Seconded by:

Roll Call:

Absent:

Ayes:

Nays:

Carried:

TOWN OF CHENANGO PROPOSED 2022 AGREEMENT
REPAIR AND IMPROVEMENT OF TOWN HIGHWAYS

Road Reconstruction and Repair contingent upon receipt of 2022 CHIPS Funds

Proposed road projects:

Steвер Dr .31 miles	from River Rd to Charmel Dr 4881 sq. yds.	\$29,447.20
Charmel Dr .16 miles	from cul de sac to cul de sac 2300 sq. yds.	\$13,876.77
Maple Ave .11 miles	from River Rd to Badger Dr 1407 sq. yds.	\$ 8,488.49
Matthews Dr .24 miles	from Patch Rd to Mary Dr 4195 sq. yds.	\$25,308.60
Matthews Ct .07 miles	from Matthew Dr to Cul de Sac 1191 sq. yds.	\$ 7,185.30
Mary Dr .21 miles	from Matthew Dr to Matthew Dr 3920 sq. yds.	\$23,649.50
Total road miles	1.10 miles of asphalt roads @ 1.5" of blacktop @ 2022 estimated prices	

Total Proposed road projects \$107,955.86

Oil and Stone Maintenance/General Repairs

Aitchison Rd	.67 miles	\$15,375.50
Broad Acres Dr	.19 miles	\$ 4,246.26
Dorman Rd	1.64 miles	\$36,974.80
Sky View Ln	.30 miles	\$ 6,597.20
Willis Rd	1.01 miles	\$21,965.10
Total Road miles	3.81 miles	

Total Proposed oil & stone projects \$85,158.86

The sum total of proposed capital improvement projects for the year 2022 is: **\$193,114.72**

This represents the current 2022 Town of Chenango for Repair and Improvements of Town Highways. The Town of Chenango Highway Superintendent is authorized to proceed with the implementation of this plan but cannot exceed the spending categories outlined above without prior approval by the Town of Chenango Town Board to amend this agreement.

Agreement for the Expenditure of Highway Moneys

AGREEMENT between the Town Highway Superintendent of the Town of Chenango ,
_____ County, New York, and the undersigned members of the Town Board.

Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended as follows:

1. GENERAL REPAIRS. The sum of \$ 85,000 shall be set aside to be expended for primary work and general repairs upon 67 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or renewals thereof.

2. PERMANENT IMPROVEMENTS. The following sums shall be set aside to be expended for the permanent improvement of Town highways:

(a) On the road commencing at See attached list and leading to _____, a distance of 4.91 miles, there shall be expended not over the sum of \$ _____.

Type _____
Width of traveled surface _____
Thickness _____
Subbase _____

(b) On the road commencing at _____ and leading to _____, a distance of _____ miles, there shall be expended not over the sum of \$ _____.

Type _____
Width of traveled surface _____
Thickness _____
Subbase _____

Executed in duplicate this _____ day of _____, 2

Supervisor

Councilman

Councilman

Councilman

Councilman

Councilman

County Superintendent of Highways

Town Superintendent of Highways

Note: This agreement should be signed in duplicate by a majority of the members of the Town Board and by the Town Superintendent. Both copies must be approved by the County Superintendent. One copy must be filed in the Town Clerk's office and one in the County Superintendent's office. COPIES DO NOT HAVE TO BE FILED IN ALBANY.

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING THE HIGHWAY SUPERINTENDENT
TO PURCHASE OR RENT EQUIPMENT**

The Town Board of the Town of Chenango, duly convened in Regular Session, January 5, 2022, does hereby RESOLVE as follows:

SECTION 1. WHEREAS, from time to time in cases of emergency and occasions when additional equipment is required, and the Highway Superintendent finds it necessary to purchase or rent equipment, and

WHEREAS, this Board desires to authorize the Highway Superintendent to purchase or rent when needed, now therefore, it is hereby

SECTION 2. RESOLVED, that the Highway Superintendent is hereby authorized to purchase or rent equipment, in cases of emergency and when projects require, and, it is further

SECTION 3. RESOLVED, this Resolution shall take effect January 1, 2022.

Offered by:

Seconded by:

Roll Call:

Absent:

Ayes:

Nays:

Carried:

RESOLUTION NO. _____

RESOLUTION ESTABLISHING CURRENT RATES FOR
OPENING AND CLOSING OF CEMETERY LOTS

The Town Board of the Town of Chenango, duly convened in Work Session, January 5, 2022 does hereby RESOLVE as follows:

SECTION 1. WHEREAS, the Town Board has reviewed the current cemetery rates for opening and closing of graves, and recommends the same be adjusted due to cost increases from the Town's vendor by \$25.00, now therefore, it is hereby

SECTION 2. RESOLVED, that the following rates shall take effect immediately for the **opening and closing** of cemetery graves at Kattelville Cemetery and Maple Grove Cemetery: weekdays \$525.00 dollars / Saturdays \$725.00 dollars / Sundays & Holidays \$825.00, and it is further

SECTION 3. RESOLVED, that the following rates will prevail for **Cremation Burials** at Kattelville Cemetery and Maple Grove Cemetery: weekdays \$225.00 dollars / Saturdays \$315.00 / Sundays & Holidays \$425.00 and it is further

SECTION 4. RESOLVED, this Resolution shall take effect January 1, 2022.

OFFERED BY:

SECONDED BY:

Jo Anne Klenovic, Supervisor _____
Frank Carl, Councilperson _____
Gene Hulbert, Jr., Councilperson _____
Jim DiMascio, Councilperson _____

Town of Chenango Seal

Dated: January 5, 2022

Lizanne Tiesi-Korinek
Town Clerk, Town of Chenango

MEMORANDUM

TOWN OF CHENANGO NEW PRICES EFFECTIVE JANUARY 1, 2022

Maple Grove Cemetery

Plots for sale \$500.00 each

Openings & Closings:

Weekdays \$525.00

Saturdays \$725.00

Sundays & Holidays \$825.00

Kattelville Cemetery

Openings & Closings:

Weekdays \$525.00

Saturdays \$725.00

Sundays & Holidays \$825.00

Cremation Burials:

Weekdays \$225.00

Saturdays \$315.00

Sundays & Holidays \$425.00

Opening of grave sites during the winter season shall be optional depending upon weather and conditions and there may be an additional charge.

- Grave liners are required but not for cremations
- The \$35.00 fee for perpetual care and the \$5.00 fee for vandalism are not required by the Town of Chenango

Any questions, please contact Seth Messina at:

Office: (607) 648-4809 Ext. 9

Cell: (607) 765-4826

Email: parks@townofchenango.com

RESOLUTION NO. _____

RESOLUTION APPROVING FIREMAN APPLICATION

The Town Board of the Town of Chenango, **duly** convened in Regular Session, January 5, 2022, does hereby RESOLVE as follows:

SECTION 1. WHEREAS, the Chenango Bridge Fire Company has proposed the following membership of **Mary Foster** from Chenango Bridge Fire Company, and

WHEREAS, the required application has been received, and

WHEREAS, this **Board** has carefully considered this application, now therefore, it is hereby

SECTION 2. RESOLVED, that **Mary Foster** is hereby approved as a member of the Chenango Bridge Fire Company, effective immediately.

Offered by:

Seconded by:

CERTIFICATION

I, Lizanne Tiesi-Korinek, do hereby certify that I am the Town Clerk of the Town of Chenango and that the foregoing constitutes a true, correct and complete copy of a resolution duly adopted by the Town Board of the Town of Chenango at a meeting thereof held at Town Hall, 1529 NY RT 12, Binghamton, NY on this day of November, 2021. Said resolution was adopted by the following roll call vote:

Supervisor Jo Anne Klenovic _____
Councilperson Gene Hulbert Jr. _____
Councilperson Frank Carl _____
Councilperson Jim DiMascio _____

Town of Chenango Seal

Dated: January 5, 2022

Lizanne Tiesi-Korinek, Town Clerk
Town of Chenango