

PLANNING BOARD MEETING  
MONDAY, DECEMBER 14, 2015  
7:00 P.M. - TOWN HALL - 1529 NYS RTE 12  
BINGHAMTON - NEW YORK - 13901

PRESENT: Cynthia Paddick - Chairwoman  
Messer: Donnelly, Carl and Boland

ALSO, PRESENT: Thomas Geisenhof - Assessor & Code Officer  
Alex Urda P.E. - Town Engineer  
Scott Russell- Assessor's Aide & Building/Code Inspector

ABSENT: Alan Blythe – Planning Board Member

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The meeting convened at 7:00 p.m., at which time Mrs. Paddick called the meeting to order and welcomed the audience. Mrs. Paddick read a statement which explained the Planning Board Mission, along with the Board's duties, functions and limitations. The first order of business is the approval of the minutes from the Regular Planning Board meeting on November 9, 2015.

A motion was made by Mr. Donnelly, seconded by Mr. Carl, to approve the minutes from the November 9, 2015 regular Planning Board meeting.

Roll Call: Ayes – 4 Nays – 0 Absent – 1 (Blythe)

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**NEW BUSINESS**

- **KAREN L. GORMAN** - Arm Development - 2 Cushman Blvd. - TM#112.06-6-13- Application for commercial re-occupancy site plan review.

Mr. Urda reviewed the applicants request to re-occupy the former Fresh Start Market location to operate an insurance office and is an acceptable use for the zoning district. There will be no change to the exterior of the building which meets or exceeds the setback requirements. Existing parking is adequate for the use. Any changes to the interior will require a building permit and compliance review by the Ordinance Office. The signage submitted appears to comply with the Town Code and will require a sign permit from the Ordinance Office. This project is subject to Broome County 239 review and is a Type II Action under SEQR.

Approval is recommended for this commercial re-occupancy.

Mr. Geisenhof from the Ordinance Office recommended approval for this commercial re-occupancy for an insurance office with a fire inspection and sign permit being required.

Karen Gorman, applicant was present to answer questions from the Board.

Mrs. Paddick asked if there were any questions for the applicant.

